

# Monthly Highlight Report

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Key Performance Indicators – Traffic light status report

Health & Safety Summary

Key Priorities Update

Financial Management Report

May 2025

# Core Infrastructure and Services

## Key Performance Indicators

### WATER CONSUMPTION

Average consumption of water per person per day

TARGET	RESULT
<445L	420.84L

### WATER SUPPLY COMPLAINTS

# of complaints per 1,000 connections

TARGET	<4 PER ANNUM	
	MONTHLY RESULT	YTD RESULT
Odour	0.03	0.09
Clarity	0.06	0.91
Taste	0	0.08
Pressure/flow	0.22	5.25
Continuity of supply	0.35	3.25

TARGET <2 PER ANNUM

TARGET	RESULT
QLDC response to issues	0

### WATER SUPPLY FAULTS

Median response time to attend site (urgent and non-urgent)

TARGET	RESULT
<60 mins	60 mins
<1,440 mins	1,317 mins

### WATER SUPPLY FAULTS

Median response time to resolve problem (urgent and non-urgent)

TARGET	RESULT
<1,440 mins	143 mins
<10,080 mins	4,423 mins

### STORMWATER COMPLAINTS

# of complaints per 1,000 connections

TARGET	<5 PER ANNUM	
	MONTHLY RESULT	YTD RESULT
	0.57	6.47

### STORMWATER FLOODING

Median response time to attend site

TARGET	RESULT
<180 mins	N/A

### STORMWATER FLOODING

# flooding events that occur in a territorial authority district

TARGET	RESULT
<7	0

### STORMWATER FLOODING

# of habitable floors affected for each event (per 1,000 properties connected to the TA stormwater system)

TARGET	RESULT
<2	0

### WASTEWATER OVERFLOWS

Median response time to attend site

TARGET	RESULT
<60 mins	16 mins

### WASTEWATER OVERFLOWS

Median response time to resolve problem

TARGET	RESULT
<240 mins	136 mins

### WASTEWATER COMPLAINTS

# of complaints per 1,000 connections

TARGET	<5 PER ANNUM	
	MONTHLY RESULT	YTD RESULT
Odour	0.29	1.23
Faults	0.26	2.45
Blockages	0.19	1.41

TARGET <2 PER ANNUM

TARGET	RESULT
QLDC response to issues	0

### REQUESTS FOR SERVICE (RFS)

% customer RFS resolved on time

TARGET	RESULT
>95%	
3 Waters	89.3%
Solid Waste	96.6%
Roading	95.7%

### WASTE DIVERTED FROM LANDFILL

Total waste diverted from landfill

TARGET	RESULT
>625t	693t

### WASTE DIVERTED FROM LANDFILL

Total waste placed at kerbside diverted from landfill

TARGET	RESULT
>28%	23%

### WASTE TO LANDFILL

Total waste to landfill

TARGET	RESULT
<4,083t	4,620t

### WASTE TO LANDFILL

% of MRF recycling contaminated

TARGET	RESULT
<20%	18.55%

### CAPEX% OF CAPITAL WORKS COMPLETED ANNUALLY, INCLUDING RENEWALS

(against the Annual Budget adopted by Council for Three Waters, Waste Management and Roding).

TARGET	RESULT
80-110%	93%

Results in **RED**: Target missed by >5%

Results in **AMBER**: Target missed by <5%

Results in **GREEN**: Target achieved

DIA measures



## Exceptions

The following KPIs were not achieved and are shown on the previous page in red or amber.

### Stormwater complaints

19 stormwater related issues were raised in the period which has missed the target set. The contract team is exploring whether the preventative maintenance regime needs to be revised to resolve potential issues early and reduce complaints.

### Percentage of RFS resolved on time/Median response time Water faults - Three Waters

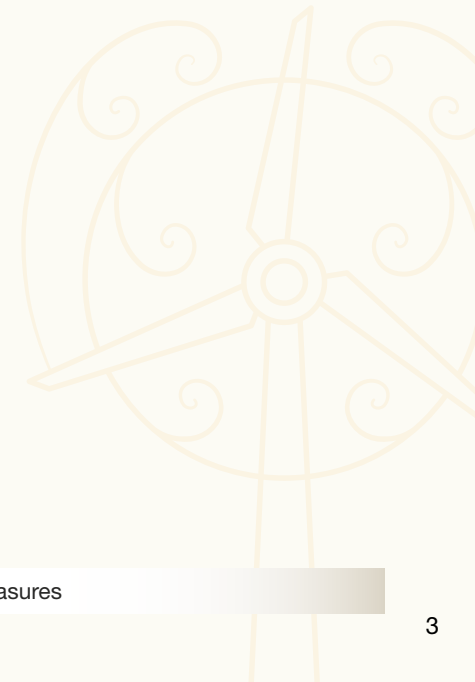
Contractor performance continues to be impacted by staffing shortages. A nationwide staff recruitment programme is currently underway that should boost staff numbers over the next few months. In the interim sub-contractors are being utilised to carry out some works. Issues have been reported with the sub-contractors accessing the asset management system to log the job results in a timely fashion.

### Percentage of Total Waste placed at kerbside diverted from Landfill

The target was not achieved for May. The result is consistent with the previous month but slightly worse compared to the past summer. The next step change to increase kerbside diversion will be when an organic waste solution is implemented. This is currently planned for 2026/27.

### Total Waste to Landfill

Waste to landfill has missed target for the month, largely attributable to higher waste volumes observed through the Frankton transfer station (higher than the summer peak) and commercial waste direct to landfill.



## Community Services

### ACTIVE PARTICIPANTS

# of sport & recreation participation visits per 1,000 residents (based on usual resident population)

TARGET	RESULT
>2,730	2,362

### LIBRARY CIRCULATION

# of items issued per month

TARGET	RESULT
>54,305	53,795

### PARKS RFS

% RFS resolved within specified timeframe

TARGET	RESULT
>95%	98%

### FREEDOM CAMPING RFS

% RFS resolved within 20 days

TARGET	RESULT
<95%	100%

## Environment

### RESOURCE CONSENT TIME

% processed within the statutory timeframe

TARGET	RESULT
100%	89.16%

## Regulatory Functions & Services

### BUILDING CONSENT TIMES

% processed within the statutory timeframe

TARGET	RESULT
100%	100%

## Corporate Services

### CUSTOMER CALLS

% answered within 20 seconds

TARGET	RESULT
>85%	90%

### COMPLAINTS RESOLVED

% complaints resolved within 10 working days

TARGET	RESULT
>95%	86%

### LGOIMA REQUESTS

% responded to within 20 days

TARGET	RESULT
100%	97%

### COUNCILLOR ENQUIRIES

% responded to within 5 working days

TARGET	RESULT
100%	88%

### INTEREST RATES

Weighted average interest rate per month

TARGET	RESULT
<6%	3.98%

## Exceptions

The following KPIs were not achieved and are shown to the left in red or amber.

### Active Participants

Sport and Recreation visits missed target by 14%. Queenstown venue visits were significantly lower than last year due to the Luma Light Festival not being held at the Queenstown Gardens. Participation at the pools, gym, golf and programmes increased on last year.

### Library

Checkouts marginally missed target, however there is an overall increase of 5.3% compared to last year mainly contributed to by electronic items. Digital literacy classes are contributing to the increase of eResource use, such as eMagazines and film streaming.

### Resource Consents

83 Decisions were issued in May with 74 of those being processed within required statutory timeframes. The year-to-date average result is 94.85% processed within statutory timeframes. The reason for some applications not being processed within timeframes was due to resourcing constraints which are being addressed as quickly as possible.

### Complaints resolved

7 complaints were received in May. One was overdue due to the volume of information to collate for response. Main themes were parking and infringement concerns and waste bin location concerns for a local business.

### LGOIMA Requests

36 requests were due a decision. 3 agreed an extension into June, 32 received a decision within 20 working days or within agreed extension, and 1 received an overdue response on the 21st day due to internal oversight. The average time to complete was 15.4 days, with a running year-to-date average of 15.1 days.

### Councillor enquiries

25 councillor requests were received, double the amount from the previous month but reduced from previous year. Three were late due to awaiting information for a thorough response. Most were for Property and Infrastructure regarding wastewater treatment, roading and funding for projects.

## KPI Data Disclaimers

KPI	DATA DISCLAIMER
<b>CORE INFRASTRUCTURE AND SERVICES</b>	
Average consumption of water per person per day	Calculation is inclusive of visitor numbers to the district. Visitor numbers are extracted from the Ministry of Business, Innovation and Employment funded Accommodation Data Programme, which is not available in time of the reporting period, so the previous year's numbers are used. The resident population is derived from our Demand Projection which can be found <a href="#">here</a> on our website. The medium scenario is used and the percentage of projected growth over 5 years is added to calculate this year's number of 52,734.
Percentage of Material Recovery Facility (MRF) recycling contaminated	Does not include contamination of public litter bins.
Percentage of total household waste placed at kerbside diverted from landfill	Contaminated recycling and organic waste, which is subtracted from diverted household waste, is estimated.
Total waste diverted from landfill	Calculations of totals only include waste taken to QLDC landfills.
Total waste sent to landfill	Calculations of totals only include waste taken to QLDC landfills.
<b>COMMUNITY SERVICES</b>	
Total library borrowing (including books, e-books, e-audio and magazines)	The e-materials are shared between Queenstown Lakes District and Central Otago District. The result includes total checkouts of electronic items from all members across both districts.
Total number of Sport & Recreation participation visits per 1000 residents	a) Some figures are estimated where a precise count is not possible. b) A mixture of automated and manually collected data is used. For example, pool/gym entries recorded by the gates vs. casual (free) court play or pool spectators recorded by the reception team and gym programme attendance recorded by instructors. c) The resident population is derived from our Demand Projection which can be found <a href="#">here</a> on our website. The medium scenario is used and the percentage of projected growth over 5 years is added to calculate this year's number of 52,734.
Percentage of Freedom Camping RFS resolved within 20 working days	Freedom Camping RFS are categorised between enforcement requests and signage / bylaw enquiries. The KPI result is calculated using 20 working days for all RFS, however requests for enforcement are mostly resolved within five working days.
<b>REGULATORY FUNCTIONS &amp; SERVICES</b>	
Percentage of building consents processed within statutory timeframes	Quality Assurance of data for Ministry of Environment reporting can result in updated figures.
Percentage of resource consents processed within statutory timeframes	Quality Assurance of data for Ministry of Environment reporting can result in updated figures.
<b>HEALTH &amp; SAFETY</b>	
TRIFR (Total Recordable Injury Rate)	The Total Recordable Injury Frequency Rate (TRIFR) KPI target was incorrectly published as <8 in the Long Term Plan 2024-2034 adopted by Council on 19 September 2024. The KPI target for TRIFR is <9. The KPI target is therefore shown as intended in these reports, with the published error clearly acknowledged.

## Health & Safety Summary

### PREVENTION

#### Positive Safety Actions

TYPE	RESULT
Take 5's	1,645
Inspections/Audits	195
Safety & Wellbeing	10
First Aid Training	4
H&S Meetings	80

### WORK EVENTS

#### Injury Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<9	6.72
LTIFR**	<9	6.72

\*Total Recordable Injury Frequency Rate (see disclaimer pg5)

\*\*Lost Time Injury Frequency Rate

### DEPT. SAFETY BEHAVIOURS

#### Self-assessments from monthly safety activities

TYPE	RESULT
A) Safety Improved	0
B) Safety Constant	12
C) Accident or Incident	0
Target Achieved	yes

### NOTIFIABLE EVENTS

#### Notifiable to Worksafe

EVENT TYPE	RESULT
Incident Type	0

#### EVENT DETAILS

N/A

As defined under section 25 of the Healthy & Safety at Work Act 2015

### QLDC WORKPLACE INCIDENTS

#### Across All Groups

TYPE	RESULT
Employees	7
Contractors	16
Volunteers	0
Public	6

## QLDC Health and Safety Objectives for 2024/2025

### COMPLIANCE

No breaches of the Health and Safety at Work Act 2015.

Total Recordable Injury Frequency Rate 9 or below.

90% of all incidents reported are closed within allocated timeframe.

### PREVENTION

Representatives and department constituents to undertake an office/facility inspection at least every three months.

Each department to conduct an annual review of their hazards to ensure that they are identified, recorded, appropriately risk assessed and have control measures in place.

A minimum of 18,000 Take 5's to be undertaken throughout the year across the organisation.

### IMPROVEMENT

90% of Health & Safety Committee actions completed on time.

H&S Improvement focus for 2025: Contractor incident reporting to be transitioned to My Safety.

### BEHAVIOUR

Behavioural self assessment – twice the amount of A scores to be reported over the year than C scores.

A C-score is a significant accident or incident with insufficient action taken to remedy.

### WELLBEING

At least 80% department participation across QLDC wellbeing activities that take place in the Upper Clutha and Queenstown area.

Each team participate in two team activities per year that are not part of the wellbeing calendar.

## Monthly Commentary

### QLDC Workplace Incidents

There were no notifiable events in May, and no workplace incidents were significant. The “lost time injury” and the “total recordable injury frequency rate” have both decreased and are within the target range.

Take 5 pre-task risk assessments are at good levels and the target of 18,000 Take 5's for the year has been achieved with a month still to go. Inspections and audits continue as an important check on the workplace, both internally and with contractors.

Health & Safety training has included, Coordinated Incident Management System training and Emergency Operation Centre Function training.




Employee incidents include, five pain and discomfort, one report only, and one vehicle incident. Contractor incidents were not notifiable to WorkSafe and not serious. Public incidents included two trespass notices being issued, one at the Frankton library branch and the other at Queenstown library branch. The remaining were of minor nature.

With zero A scores, twelve B scores and no C scores the Department Safety Behaviours target was achieved.






## Key Priorities Updates

### Tracking of flow of projects in/out of reporting

-  **New inclusion**  
Include an overview of the project as an introduction.
-  **Continued reporting**  
Follow commentary guidelines.
-  **Reporting ended**  
Triggered by practical completion (capital projects), includes close out notes, referring to webpage where applicable.





### RAG Status

GREEN	AMBER	RED
The project is <b>being delivered in alignment with the Business Case</b> and within all set tolerances.	The project is <b>marginally out of tolerance</b> but there are control(s) in place to manage the project back within tolerance.	The project is <b>significantly out of tolerance</b> .
All project metrics* are green.	There is at least 1 amber project metric.	There is at least 1 red project metric <b>OR</b> There are more amber than green criteria.
*6 individual project criteria metrics and tolerances scored against <b>schedule, costs (3), scope</b> and <b>quality/benefits</b> .		

-  **Status improved**  
from last month
-  **Status maintained**  
from last month
-  **Status worsened**  
from last month

## Key Priorities - Capital Projects

May 2025

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
INFRASTRUCTURE – WATER SUPPLY   WASTEWATER   STORMWATER   TRANSPORT   WASTE MINIMISATION AND MANAGEMENT			
<b>Arterial Stage One</b>  <a href="#">Town Centre Arterial Road Project Update (qldc.govt.nz)</a>	 <ul style="list-style-type: none"> <li><b>Background:</b> The project will deliver a significant upgrade to the underground services along the Arterial route, including new water, wastewater and stormwater lines for a section of Frankton Road and parts of adjoining streets, undergrounded power and wider footpaths with new street trees along Melbourne and Henry Street, intersections controlled by traffic lights, and retaining walls (some with art work designed by Mana Whenua artists) that share the stories of the Whakatipu region.</li> <li><b>Progress:</b> Mid-Ballarat (Henry to Stanley Sreet) works are complete but for opening of the stair link. Anti-graffiti coating has been applied all of the precast works including the retaining walls with artwork in the facing panels. Remedial work was completed in Gorge Road to relay a section of wastewater line that was previously installed without incident and the road and footpath reopened on time. The Lower Ballarat Street Headwall to Horn Creek works are progressing well, however due to wet autumn weather, construction completion will be completed in June 2025.</li> <li>The project remains <b>Amber</b>, however, with the advanced state of the project, the risk profile is continuing to lower.</li> </ul>	<ul style="list-style-type: none"> <li>June 2025: <ul style="list-style-type: none"> <li>Side Roads Completion</li> <li>Lower Ballarat Street Stormwater Completion</li> </ul> </li> <li>July 2025: <ul style="list-style-type: none"> <li>Installation of handrails</li> <li>Practical Completion</li> </ul> </li> </ul>	<b>Amber</b> 
<b>Kingston Three Waters Scheme</b>  <a href="#">Major Projects</a>	 <ul style="list-style-type: none"> <li><b>Wastewater:</b> Ongoing discussion with LINZ and Ngai Tahu to establish the final pathway for property acquisition for the Waste Water Treatment Plant (WWTP) site. May 2025 - Resource consent for discharge to air at the WWTP site was approved by ORC. Temporary wastewater servicing agreement reached with Developer.</li> <li><b>Water:</b> General building works are nearing completion on the water treatment plant with roof, doors, joinery, spouting and downpipes all completed. Mechanical pipework has had final testing undertaken and the electrical install is well underway with the main switch board and harmonic filters installed. The contractor has issued their draft commissioning plan for review and commissioning workshops are underway.</li> <li><b>Stormwater:</b> Contractor programme delays have continued with several supplier issues arising, including quality of testing equipment and quality assurance checks. The large diameter manhole has been installed, all 1800mm pipework has been installed and backfilled and laying of the 1500mm pipework has commenced. Substantial cost savings achieved through: (1) Alternate pipe restraints agreed and installed, and (2) agreement reached with the Kingston Flyer and contractors for open trench construction around the rail crossing. Sheet piling continues south on Oxford Street, with road closure of the lower street in place. All dewatering and environmental controls working successfully.</li> <li>The overall status remains <b>Red</b> due to the ongoing uncertainty related to Wastewater Treatment Plant land acquisition and easement applications with LINZ resulting in delays in the programme.</li> </ul>	<ul style="list-style-type: none"> <li><b>Wastewater</b> - June 2025: Resolve land negotiations with LINZ/Ngai Tahu. Progress transfer of construction of the wastewater pump station to the Developer to support successful temporary servicing. July 2025: Formal approval of Detailed Design gateway by Project Control Group once property acquisition pathway is confirmed; Procurement process to commence following approval. December 2025: Completion of easement and acquisition process expected; construction contract awarded. Project status will revert to <b>Amber</b> on reaching this milestone.</li> <li><b>Water</b> - June 2025: Mechanical and electrical installations complete. Remaining site works completed, reservoir completion, reservoir outlet chamber and flow meter installed. Commissioning progressed. October 2025: Due for completion.</li> <li><b>Stormwater</b> - June 2025: Second stage of large diameter pipework installation underway. Materials procurement for power, comms and pressure sewer. Commencement of rail crossing open trenching. November 2025: Due for completion.</li> </ul>	<b>Red</b> 





## Key Priorities - Capital Projects

May 2025

ITEM		COMMENTARY	NEXT KEY MILESTONES	RAG STATUS	
<b>Project Shotover Stage Three</b>  Further details here: <a href="#">Major Projects</a>		<ul style="list-style-type: none"> <li>• <b>Background:</b> The delivery of the Stage Three Upgrade to the Shotover Waste Water Treatment Plant that will double the capacity of the plant, and continue to provide service through to a forecasted date of 2048. The project will provide a duplicate treatment stream to that currently in operation, and enhanced emergency flow and stormwater management through the repurposing of one of the existing oxidation ponds. The disposal field located close by the treatment plant is not included in the scope of this project.</li> <li>• <b>Progress:</b> Mechanical and electrical installation across the plant is nearing completion, and the commissioning stage is progressing. Earthworks within the decommissioned Pond One is ongoing to create the new stormwater attenuation basin, and emergency storage basin.</li> </ul>	<ul style="list-style-type: none"> <li>• June-July 2025 – Completion of final construction activities (includes mechanical and electrical installations and Pond One earthworks).</li> <li>• June-November 2025 - Commissioning of the new systems will occur in a staged manner to bring the new process units online.</li> <li>• December 2025 - Upgrade to be operational.</li> </ul>	Green	
		<ul style="list-style-type: none"> <li>• <b>Background:</b> The purpose of this project is to identify, design, consent and construct a new long-term disposal solution for treated wastewater produced from the Shotover Wastewater Treatment Plan (WWTP) to replace the existing disposal field that is not performing as designed and intended, resulting in QLDC utilising Emergency Works powers under the Resource Management Act to discharge treated wastewater directly to the Shotover River. The replacement infrastructure will cater for the treatment plant's long-term treated wastewater disposal requirements in a culturally appropriate, environmentally sustainable, and operationally effective manner.</li> <li>• <b>Progress:</b> May 2025 - Site Investigations continued on the Shotover Delta, and planning for investigations on the Frankton Flats area has continued, including meeting with Queenstown Airport.</li> <li>• The overall project schedule and budget is on track at this early stage of the project with the Preferred Option yet to be confirmed. The Project team is supporting the Emergency Works required at the existing Disposal Field. This has resulted in an overall 10 week delay to this phase and remains a risk of further delays. At this stage, project completion remains on track for December 2030.</li> </ul>	<ul style="list-style-type: none"> <li>• June/July/August 2025 - Short list option analysis and investigations progressing, with investigations on the Frankton Flats to commence.</li> <li>• October 2025 - Targeted date for Preferred Option selection workshop. This timeline has been impacted by recent Emergency Works/Consent focus and additional Site Investigations required for the Short List Options.</li> <li>• December 2025/January 2026 - Planned formal QLDC approval of Preferred Option. This is dependent on the Preferred Option selection workshop.</li> </ul>	Green	





## Key Priorities - Capital Projects

May 2025

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<b>Robins Road Conveyance Scheme</b>	 <ul style="list-style-type: none"> <li>• <b>Background:</b> The project will provide additional wastewater capacity to the currently constrained Gorge Road and Arthurs Point catchments. The existing sewer main is undersized and runs through private properties. A new gravity sewer main is to be installed along Robins Road from the Horn Creek Bridge to a new connection point within the Recreation Ground.</li> <li>• <b>Progress:</b> Internal approval has been sought for the recommended project delivery approach, including the proposed construction methodology. Funding requirements for the project are being worked through Councils reforecasting process. QLDC is engaging with Resource Consent submitters to work through and seek resolution of their concerns.</li> <li>• The status is <b>Red</b> primarily due to the programme delays associated with the requirement for a limited notification extending the forecast consenting timeframe which provides a forecast start on site date of October 2025.</li> </ul>	<p><b>Procurement</b></p> <ul style="list-style-type: none"> <li>• June 2025 - Finalise the funding strategy and seek internal approval regarding the recommended project delivery approach.</li> <li>• June 2025 - Prepare the tender recommendation report and Contract documentation, to enable immediate execution following resolution of the Consent and Contractor pricing confirmation.</li> </ul> <p><b>Planning</b></p> <ul style="list-style-type: none"> <li>• June 2025– August 2025 - Maintain momentum in stakeholder engagement through meetings with submitters as part of the Resource Consent application review process. These discussions are intended to support resolution of concerns; however, the potential for a hearing remains subject to the outcome of this engagement</li> <li>• September/October 2025 - New project baseline, reflecting anticipated delivery milestones, to be established following internal approvals and the resolution of budget and consenting matters.</li> </ul>	<div>Red</div> 



## Key Priorities - Capital Projects

May 2025

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS	
<b>CBD to Frankton Conveyance Scheme</b>  Further details here: <a href="#">Major Projects</a>	 <ul style="list-style-type: none"> <li>• <b>Background:</b> The existing gravity sewer main along Frankton track is nearing capacity and carries a risk of untreated wastewater overflowing to the receiving natural environment (including Lake Whakatipu) in heavy rainfall events or natural disaster. Additional wastewater conveyance capacity between Queenstown CBD and Frankton Beach Pump Station is required to maintain levels of service and support projected demand growth in the area. A new pressure sewer main to run adjacent to the existing pipeline has been identified as the preferred solution. Improvements to the track will be made as part of the wastewater pipeline installation (e.g., strategic widening, stormwater management, pause-points etc.) The project is expected to take 12 to 18 months to construction, and physical works to start in 2025.</li> <li>• <b>Progress:</b> Tendering for the Engineer to Contract role has begun. An external probity auditor, a third party who observes the procurement process to ensure compliance with the appropriate procurement rules and regulations, has been appointed for the construction tender process.</li> <li>• The project is <b>Amber</b> due to several project delays relating to hydraulic modelling reporting, increase to the design scope and more recently further consultation with Chorus. The project programme will be baselined after the project Control Group (PCG) meeting in July.</li> </ul>	<ul style="list-style-type: none"> <li>• 7 July 2025: PCG meeting to review the project information and provide approval for the project to proceed to the construction phase.</li> <li>• Mid 2025 - Procurement for construction starts.</li> <li>• Late 2025 - Construction starts.</li> <li>• Mid 2027 – Construction due for completion.</li> </ul>	<b>Amber</b>	
<b>Upper Clutha Conveyance Scheme</b>  Further details here: <a href="#">Major Projects</a>	 <ul style="list-style-type: none"> <li>• <b>Background:</b> This project is intended to provide a long term solution to Hāwea wastewater management needs and increase capacity and resilience in the Wānaka network. The Hāwea upgrade scope includes decommissioning the Hāwea Waste Water Treatment Plant (WWTP), construction of a new wastewater pump station on Domain Road, and a new pipeline from Hāwea to Albert Town. The Wānaka scope includes upgrade of the Riverbank Road wastewater pump station and construction of a new pipeline to the Project Pure WWTP.</li> <li>• <b>Progress:</b> The project is on schedule with tenders for the construction being evaluated. The final site designation was approved in May. Outline Plan remains to be completed. This is the proposed plan of works to be built on the approved site designation, and it needs to be submitted to process the consent application.</li> <li>• Status remains <b>Amber</b> to account for a minor delay to consent processing. The delay is not expected to impact the overall construction schedule. It is anticipated that the Hāwea to Albert Town pipeline and the Riverbank Road to Project Pure pipeline will be constructed in parallel to reduce the overall construction time.</li> </ul>	<ul style="list-style-type: none"> <li>• June/July 2025 - Targeted engagement to occur with community associations and other parties that may experience temporary disruption during the works.</li> <li>• Mid 2025 - Final consent processing to be completed.</li> <li>• June 2025 - Award construction contract.</li> <li>• July 2025 – Contractor mobilises to site.</li> <li>• September 2025 - Construction to start.</li> </ul>	<b>Amber</b>	







## Key Priorities - Capital Projects

May 2025

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<b>Compliance Response - UV Treatment</b>  Further details here: <a href="#">Major Projects</a>	 <ul style="list-style-type: none"> <li>• <b>Background:</b> The UV Compliance project was initiated in response to the October 2023 Cryptosporidium outbreak in Queenstown. The project will improve the quality of key water supplies through a range of treatment measures including installation of UV Water Treatment Plants (WTP) at 6 locations, bore head upgrades, installation of compliance monitoring equipment and other related pipeworks.</li> <li>• <b>Progress:</b> <ul style="list-style-type: none"> <li>• Fernhill UV Plant (temporary container) – Completed December 2023</li> <li>• Western Intake UV Plant (container) – Completed December 2023</li> <li>• Beacon Point UV Plant (within existing building) – Completed February 2024</li> <li>• Wānaka Airport (UV container, bore upgrades and compliance monitoring) – Completed November 2024</li> <li>• Glenorchy (UV Container, bore upgrades and compliance monitoring) – completed December 2024</li> <li>• Two Mile (UV Equipment within new building) - Completed April 2025</li> </ul> </li> <li>• <b>Luggate:</b> The existing network will be upgraded by installing a containerised water treatment plant. The scope also includes construction of new bores and pipework, connecting to a new tank farm adjacent to the State Highway, and improved firefighting capability to the Wānaka Airport along the State Highway frontage.</li> <li>• <b>Corbridge:</b> Project is reliant on commissioning of the watermain along State Highway 6 (which is within the Luggate project scope) and completion of new mains in Stevensons Road (under the Upper Clutha Conveyance Scheme).</li> <li>• The project is <b>Amber</b> because Corbridge and Luggate may not meet the Taumata Arowai compliance timeframes – this is dependent on outcomes of tendering and scheduling of works with the successful tenderer. Delays have been caused by increases to scope during the design stage including network improvements for Luggate and increased firefighting capacity for Wānaka Airport.</li> </ul>	<ul style="list-style-type: none"> <li>• 9 June 2025 - Luggate construction tender closes.</li> <li>• Late July 2025 – Award Luggate contract.</li> <li>• August 2025 – Commence Luggate civil works.</li> <li>• December 2025 - Luggate and Corbridge due for completion.</li> </ul>	<div>Amber</div> 





## Key Priorities - Capital Projects

May 2025

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
COMMUNITY SERVICES – PARKS AND RESERVES, SPORT, RECREATION, COMMUNITY FACILITIES AND VENUES, LIBRARIES			
<b>Project Tohu - Coronet Revegetation programme</b> Further details here: <a href="#">Major Projects</a>	 <ul style="list-style-type: none"> <li><b>Background:</b> Project Tohu is one of the largest revegetation programmes currently being undertaken in Aotearoa, transitioning 200ha on the south facing slope of Coronet Peak from an ex-Douglas fir plantation (exotic species) into indigenous vegetation. The successful harvest of the Coronet Forest was completed in May 2023.</li> <li><b>Progress:</b> <ul style="list-style-type: none"> <li>General maintenance along the main track completed.</li> <li>Mountain bike trail construction continued.</li> <li>Minimal activity at the site during the winter months.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>June 2025 – Completion of first stage of mountain bike trail construction.</li> <li>September/October 2025 – The second stage of the trail network plan set to commence, weather permitting.</li> <li>March/April 2026 – Autumn planting. This was planned for Spring but has been delayed due to plant availability.</li> </ul>	<div>Green</div> 
<b>Ballantyne Road Site remediation works</b>	 <ul style="list-style-type: none"> <li><b>Background:</b> The Ballantyne Road project is to convert a 20ha site into a flat grassed area for future recreational and community facilities/needs.</li> <li><b>Progress:</b> All consents have been granted for the project from QLDC and Otago Regional Council. Establishment works have begun on site and an indicative programme developed.</li> <li>A plan for re-engagement with the community in relation to the Ballantyne Road Sports Hub Development Plan is being developed. This engagement is expected to begin in November 2025 and aims to gather feedback on which types of activities and facilities are required to be implemented on site.</li> </ul>	<ul style="list-style-type: none"> <li>June/July 2025 - Removal of above ground waste material and re-testing for contamination is programmed to begin.</li> <li>November 2025 - Ballantyne Road Sports Hub Development plan re-engagement with the community expected to begin.</li> </ul>	<div>Green</div> 
<b>QEC Upgrades</b>	 <ul style="list-style-type: none"> <li><b>Background:</b> The Queenstown Events Centre (QEC) is the premier recreation &amp; sport hub for the District. A continual plan of upgrades and renewals is required to meet the ongoing needs of the community. This is delivered through a strategic programme of work outlined in the 2024-34 Long Term Plan.</li> <li><b>Progress:</b> Request For Proposals for Project Management services and Design team services are currently on the market with a lot of interest shown.</li> <li>This project is <b>Amber</b> as it is delayed due to the review of the programme. The timeline will be reviewed once a project manager and design team is approved and an overall programme is developed.</li> </ul>	<ul style="list-style-type: none"> <li>16 June 2025 - Request for Proposal for Project Management services for the indoor courts closes.</li> <li>8 July 2025- Request for Proposal for the concept design team for the indoor courts closes.</li> <li>August 2025 - Development of overall programme and approval of new timeline.</li> </ul>	<div>Amber</div> 





## Key Priorities - Strategies, Policies and Plans

May 2025

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<b>CORPORATE SERVICES</b>			
<b>Annual Plan 2025-26</b>  	<ul style="list-style-type: none"> <li><b>Background:</b> Under section 95 of the Local Government Act, QLDC is required to adopt an Annual Plan for the 2025-2026 public sector financial year by 1 July 2025. This plan outlines proposed budgets and other priority activities for the coming year.</li> <li><b>Progress:</b> 27 May 2025 - Hearings of submissions on proposed changes to user fees and charges. (<a href="#">link to Agenda</a>) The Hearing Panel recommended all proposed fees for adoption to Council, with amendments to fees for dangerous and menacing dogs in response to a late submission.</li> <li>Members of the community were able to continue to provide general feedback on the draft Annual Plan 2025-2026 published on the QLDC website until 30 May.</li> </ul>	<ul style="list-style-type: none"> <li>26 June 2025 - Annual Plan 2025-2026 is to be adopted by Council at a <a href="#">Full Council meeting</a>.</li> </ul>	<div>Green</div> 
<b>Wānaka Airport Future Review</b>  <a href="#">Wānaka Airport Certification   Queenstown Lakes District Council</a> <a href="#">Wānaka Airport Future Review   Queenstown Lakes District Council</a>	 <ul style="list-style-type: none"> <li><b>Background:</b> QLDC signalled in the Long Term Plan its intent to enable the development of a long-term plan for Wānaka airport, and an assurance that the Upper Clutha community will be part of shaping it, noting this is a district asset and engagement will be open to the wider community and stakeholders. This Wānaka Airport Future Review is related to the mandatory operational review (see Property section <a href="#">page 19</a>) but is being undertaken as a separate workstream.</li> <li><b>Progress:</b> May 2025 – Meeting with Private User Group to provide an update on the works programme and consultation on the Future Airport review.</li> </ul>	<ul style="list-style-type: none"> <li>19 June 2025 - <a href="#">Wānaka Upper Clutha Community Board Workshop</a>.</li> <li>June 2025 – Community Wānanga/ Drop-in session 1.</li> <li>July 2025 – Hui with Wānaka Airport/Key Stakeholder Advisory Group.</li> </ul>	<div>Green</div> 





## Key Priorities - Strategies, Policies and Plans

May 2025





ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS	
STRATEGIC GROWTH – SPATIAL PLAN				
<b>Te Tapuae Southern Corridor</b>  Further updates on our website: <a href="#">Te Tapuae Southern Corridor - QLDC</a>	 <ul style="list-style-type: none"> <li>The project team continued to meet regularly with consultants, with a specific focus on progressing documents to support the public engagement, including a story map. Part of this is showing the community the preferred option for housing densities, urban centres, community facilities and open space, 3Waters and transport.</li> <li>The geotechnical investigations for the natural hazards assessment for liquefaction is complete, with the investigation for debris flow scheduled to be completed in June.</li> <li>20 May 2025 - The project team provided an update to the Grow Well Whaiora Partnership Steering Group where feedback was provided on the process to date.</li> <li>The project status has reverted to <b>Green</b> following the revised programme being approved at the PCG (Project Control Group) and the project remaining within the budget.</li> </ul>	<ul style="list-style-type: none"> <li>10 June - 2025 – <a href="#">Planning &amp; Strategy Committee</a> meeting seeking approval to commence public engagement on the Structure Plan.</li> <li>16 June 2025 – Public Consultation scheduled to commence on <a href="#">Let's Talk</a> for 20 working days with community drop-in sessions planned for 24 and 25 June.</li> <li>End of June – Physical investigations to for natural hazard assessment to be completed.</li> <li>11 August 2025 – Grow Well Whaiora Partnership Steering Group meeting</li> </ul>	Green	
<b>Spatial Plan Gen 2.0</b>	 <ul style="list-style-type: none"> <li>A review of the districts Challenges and Opportunities to inform Spatial Plan Gen 2.0 was shared with the Partnership Steering Group, resulting in general agreement on several key recommendations, including the addition of a new Environment Outcome to the Spatial Plan Framework.</li> <li>Development of the Spatial Plan Gen 2.0 spatial scenarios are further delayed due to confirmation that the Housing and Business Capacity Assessment (HBA) Report will not be taken to Full Council for adoption until after the Urban Intensification Variation concludes at the end of August.</li> <li>It has been agreed to pause the Spatial Plan work programme until a decision is made on the regional deal proposal submitted by QLDC, CODC, and ORC anticipated by the end of June. If successful, this proposal may significantly influence how the Spatial Plan is developed going forward.</li> <li>This project is flagged <b>Amber</b> due to the delay to the overall programme timeframe caused by the HBA. Specifically, the spatial scenarios cannot proceed to public engagement until the HBA has been adopted by Full Council.</li> </ul>	<ul style="list-style-type: none"> <li>Next scheduled milestones are subject to HBA results being completed and adopted at a Full Council Meeting. The date of completion is yet unknown, but the September 2025 Full Council date is being targeted.</li> <li>July 2025 – Once the Regional Deals Proposal is confirmed as successful or unsuccessful, the consultant will confirm Public Engagement timeframes to finalise the work programme.</li> <li>19 August 2025 - Update of work programme at the Planning &amp; Strategy Committee meeting.</li> </ul>	Amber	

## Key Priorities - Strategies, Policies and Plans

May 2025

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<b>ECONOMIC FUTURES</b>			
<b>Events Policy</b> 	<ul style="list-style-type: none"> <li>• <b>Background:</b> The policy is being developed to clarify what the community wants from events, including economic benefits and wider considerations such as health and safety, community and environmental impact.</li> <li>• <b>Progress:</b> 8 May 2025 - Presentation of draft Events policy and discussion of community feedback at <a href="#">Wānaka Upper Clutha Community Board workshop</a>.</li> </ul>	<ul style="list-style-type: none"> <li>• 3 June 2025 - Presentation and discussion at <a href="#">Council Workshop</a>.</li> <li>• 26 June 2025 – Consideration of Policy for approval at <a href="#">Full Council meeting</a>.</li> </ul>	<div>Green</div> 
<b>CLIMATE ACTION</b>			
<b>Climate and Biodiversity Plan 2025-28</b> <a href="#">Climate Action (qldc.govt.nz)</a> 	<ul style="list-style-type: none"> <li>• <b>Background:</b> The draft of the Climate &amp; Biodiversity Plan 2025-28 was developed with advice and guidance from the Climate Reference Group (CRG) and input from key partners and stakeholders.</li> <li>• The plan follows a similar structure to the Climate &amp; Biodiversity Plan 2022-25, but builds on the progress already achieved, with the theme of “accelerating transformation through partnerships”. The health of the natural environment has been placed at the heart of the action plan, with an additional area of focus on ‘Energy’ (previously considered under the ‘Built Environment’), to support community resilience and rapid decarbonisation within the district.</li> <li>• <b>Progress:</b> Work continued to finalise the draft Climate and Biodiversity plan for consultation.</li> <li>• 29 May 2025 – Presentation to <a href="#">Full Council meeting</a> for approval to seek public feedback.</li> </ul>	<ul style="list-style-type: none"> <li>• 30 May to 27 June 2025 - Public feedback sought via <a href="#">Let's Talk</a>.</li> <li>• July 2025 – Adoption of final plan at <a href="#">Full Council meeting</a>.</li> </ul>	<div>Green</div> 



ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
COMMUNITY PARTNERSHIPS - WELCOMING COMMUNITIES			
<b>Responsible Camping Programme</b>	 <ul style="list-style-type: none"> <li>• <b>Background:</b> Without the 2021 Bylaw, Council's ability to move campers on is limited. The process to develop a new freedom camping bylaw continues, with the aim to have a new bylaw in place before next Summer.</li> <li>• <b>Progress:</b> Between November and April, Summer Ambassadors worked 6,376 hours over 22 weeks, collecting umpteen bags of loose litter and engaging hundreds of campers. They completed 3,845 site surveys documenting what they were witnessing in popular freedom camping hot spots.</li> <li>• May 2025 - 6 infringements were issued under the Reserves Act and 10 under the Freedom Camping Act. This is a significant reduction on previous months but in line with seasonal trends.</li> <li>• 22 May 2025 – Presentation at <a href="#">Full Council Workshop</a> on development of a new freedom camping bylaw.</li> </ul>	<ul style="list-style-type: none"> <li>• June 2025: Reduced patrol hours will begin for winter but community members can still report issues like camping in non-self-contained vehicles by emailing <a href="mailto:services@qldc.govt.nz">services@qldc.govt.nz</a> or phoning 03 441 0499 (even after hours) to request an Enforcement Officer visit.</li> <li>• 26 June 2025 – Presentation of draft bylaw to <a href="#">Full Council Meeting</a> prior to consultation period.</li> <li>• July / August 2025 – Community consultation planned via <a href="#">Let's Talk</a>.</li> </ul>	<div>Green</div> 
<b>Welcoming Plan 2024-27</b>  Further information here: <a href="https://www.qldc.govt.nz/welcoming-communities">Welcoming Communities (qldc.govt.nz)</a>	 <ul style="list-style-type: none"> <li>• <b>Background:</b> The Welcoming Plan provides a pathway to support equality and grow inclusive local communities so we can continue to evolve as a place that celebrates diversity and fosters economic growth. It is developed based on the Welcoming Communities Standard.</li> <li>• <b>Progress:</b> 21 May 2025: The <a href="#">QLDC - Newcomers Guide</a>, a new print and online resource was officially launched with support services organisations.</li> <li>• Initial project brief developed with community partners and internal stakeholders to deliver 2025-2026 Welcoming Communities initiatives/projects using Central Lakes Trust funds and QLDC/Community Partnerships operational budget. Community partners are: Treaty People, QLDC Libraries, QEC Alpine Aqualand, Community Link Upper Clutha, Lakes Multicultural Collective.</li> </ul>	<ul style="list-style-type: none"> <li>• June to August 2025: Series of small launch events for the Newcomers Guide with support services organisations, business sector, schools and migrant community groups in Wānaka and Queenstown.</li> <li>• June 2025: Delivery of first Te Tiriti o Waitangi educational workshop by <a href="#">tangata tiriti   treaty people</a> to ethnic leaders, migrants, newcomers and wider community.</li> <li>• June 2025: Awareness session on emergency preparedness <a href="#">Prepare for a disaster – get Good and Ready   New Zealand Red Cross</a> delivered by Red Cross and Lakes Multicultural Collective aimed at migrants and newcomers.</li> </ul>	<div>Green</div> 





## Key Priorities - Strategies, Policies and Plans

May 2025

ITEM	COMMENTARY		NEXT KEY MILESTONES	RAG STATUS	
PARKS & RESERVES					
<div>Blue-Green Network Plan</div> <div><a href="#">Major Projects</a></div>	<div></div>	<ul style="list-style-type: none"><li>• <b>Background:</b> The Blue Green Network (BGN) Plan will provide a strategic, long-term framework that identifies opportunities for protecting and integrating natural systems and open spaces into the planning and development of Queenstown Lakes District’s urban areas and settlements. It is being prepared in partnership with Kai Tahu.</li><li>• <b>Progress:</b> Limited progress on development of the communications plan due to staff resourcing. This has pushed out timelines to achieve future milestones.</li></ul>	<ul style="list-style-type: none"><li>• June 2025 – Completion of the development of a communications plan for the draft BGN Plan.</li><li>• July/August 2025 – Engagement with the community on the draft BGN Plan.</li></ul>	<div>Green</div>	<div></div>
<div>Ben Lomond and Queenstown Hill Reserve Management Plan</div>	<div></div>	<ul style="list-style-type: none"><li>• <b>Background:</b> BLQH Reserve Management Plan (RMP) will refresh the existing RMP for how this large-scale central Queenstown reserve with huge visitor numbers and a variety of users will be managed, protected and enhanced by QLDC for the community.</li><li>• <b>Progress:</b> 5 May 2025 – Public hearing and deliberations on the draft Reserve Management Plan completed. (<a href="#">Agenda</a>, <a href="#">Recording</a>)</li></ul>	<ul style="list-style-type: none"><li>• June 2025 – Changes to the RMP finalised, reflecting deliberations by the hearing panel.</li><li>• July 2025 - Final RMP presented to <a href="#">Community &amp; Services Committee</a> and Council for adoption.</li></ul>	<div>Green</div>	<div></div>
<div>Te Tapunui Queenstown Hill Forestry Management Plan</div> <div><a href="#">Major Projects</a></div>	<div></div>	<ul style="list-style-type: none"><li>• <b>Background:</b> The draft Forestry Management Plan proposes removing all wilding tree species on the reserve and replanting the site with a mix of native/exotic forest and scrub/tussock grassland.</li><li>• <b>Progress:</b> 29 May 2025 – Approval of the draft Forestry Management Plan at <a href="#">Full Council Meeting</a> to go out for public consultation as part of a Special Consultative Procedure via <a href="#">Let’s Talk</a> (starting 5 June).</li></ul>	<ul style="list-style-type: none"><li>• 12 &amp; 18 June - Community drop-in sessions in Frankton and Queenstown.</li><li>• 6 July 2025 – Submissions on <a href="#">Let’s Talk</a> close on the draft Forestry Management Plan.</li><li>• 21 July 2025 – Public Hearing.</li><li>• September 2025 – Consideration of final Forestry Management Plan by Council.</li></ul>	<div>Green</div>	<div>New</div>
SPORT & RECREATION					
<div>516 Ladies Mile</div>	<div></div>	<ul style="list-style-type: none"><li>• <b>Background:</b> In 2019, Council purchased a 14ha site at 516 Ladies Mile for future development of open space and facilities for the community. Council approved a budget of \$6.8M in the 2024/34 Long Term Plan starting in July 2025. Pre-work is currently underway to deliver this project.</li><li>• <b>Progress:</b> Project Managers are continuing pre-planning work around scope, timings and consequential impacts of other projects, i.e. Howards Drive intersection. A tentative programme has been developed, and a consenting pathway is being presented at the Community Services Project Control Group (PCG) in June.</li></ul>	<ul style="list-style-type: none"><li>• June 2025 - Presentation and approval of consenting pathways at Community Services PCG.</li></ul>	<div>Green</div>	<div></div>

## Key Priorities - Strategies, Policies and Plans

May 2025

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<b>PROPERTY &amp; INFRASTRUCTURE</b>			
<b>Wānaka Airport Safety &amp; Renewals</b> <a href="#">Wānaka Airport Certification   Queenstown Lakes District Council</a> <a href="#">Wānaka Airport Future Review   Queenstown Lakes District Council</a>	 <ul style="list-style-type: none"> <li><b>Background:</b> Wānaka Airport has passed a threshold of activity which requires it to achieve Qualifying Status under Part 139 of the Civil Aviation Rules. To achieve this works will be undertaken to provide an improved safety environment, including airstrip widening, tree removal and new fencing. Additionally, enhancements will be undertaken to the Three Waters infrastructure servicing the airport. Wānaka Airport Future Review will be undertaken as a separate project on <a href="#">page 14</a>.</li> <li><b>Progress:</b> Meeting held with with Private User Group and Stakeholders to provide an update on the works program and consultation on the Future Airport review.</li> <li>The management structure for Wānaka Airport to deliver the Civil Aviation Rules requirements has been confirmed. The resources required to undertake these works will now be sourced.</li> </ul>	<ul style="list-style-type: none"> <li>June 2025 – Confirm a program of works for recommended safety improvements and infrastructure upgrades.</li> <li>July 2025 – Meeting with Private User Group and Stakeholders to provide an update on the works program and consultation on the Future Airport review.</li> </ul>	<div>Green</div> 
<b>BYLAW DEVELOPMENT</b>			
<b>Bylaw Development work programme</b> 	<ul style="list-style-type: none"> <li><b>Background:</b> The purpose of this work programme is to ensure that QLDC's bylaws are reviewed and developed to meet statutory requirements and timeframes.</li> <li><b>Progress:</b> 13 May 2025 – <a href="#">Council and Wānaka Upper Clutha Community Board workshop</a> - Options for the Traffic and Parking Bylaw.</li> <li>22 May 2025 – <a href="#">Council workshop</a> -Presentation of preliminary assessment of areas where freedom camping could be considered for feedback.</li> </ul>	<p><b><u>Traffic &amp; Parking Bylaw</u></b></p> <ul style="list-style-type: none"> <li>31 July 2025 – Report to Council requesting that it adopt a draft Traffic and Parking Bylaw 2025 for consultation.</li> <li>August 2025 - Consultation on a draft Traffic and Parking Bylaw 2025 via a special consultative procedure on <a href="#">Let's Talk</a>.</li> </ul> <p><b><u>Freedom Camping Bylaw</u></b></p> <ul style="list-style-type: none"> <li>26 June 2025 – Report to <a href="#">Full Council meeting</a> requesting that it adopt a draft Freedom Camping Bylaw 2025 for consultation.</li> <li>July 2025 – Consultation on a draft Freedom Camping Bylaw 2025 via a special consultative procedure on <a href="#">Let's Talk</a>.</li> </ul>	<div>Green</div> 

## Operating Expenditure and Revenue

## Financial Management Report

% of the year completed: 92%

DESCRIPTION	May 2025 Actual	May 2025 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
REVENUE									
Operating Revenue									
Income - Rates	12,624,424	12,600,794	23,630	137,912,729	137,959,531	(46,802)	150,410,325	92%	
Income - Grants & Subsidies	707,049	862,632	(155,583)	7,909,755	7,675,881	233,874	9,410,739	84%	*1
Income - NZTA External Cost Recoveries	571,286	497,000	74,286	5,919,684	5,467,000	452,684	5,964,000	99%	*2
Income - Consents	1,555,108	1,468,733	86,376	15,746,590	16,156,059	(409,470)	17,624,792	89%	*3
Income - External Cost Recovery	58,331	101,192	(42,861)	1,142,540	1,113,107	29,432	1,214,299	94%	
Income - Regulatory	728,823	577,107	151,716	8,649,366	7,205,974	1,443,392	7,814,489	111%	*4
Income - Operational	3,217,591	2,953,928	263,663	30,451,489	28,886,922	1,564,567	32,581,102	93%	*5
Total Operating Revenue	19,462,611	19,061,385	401,226	207,732,152	204,464,474	3,267,678	225,019,746	92%	
EXPENDITURE									
Personnel Expenditure									
Expenditure - Salaries and Wages	4,755,692	4,544,303	(211,389)	49,583,806	49,432,474	(151,332)	53,843,411	92%	
Expenditure - Salaries and Wages Contract	408,363	442,308	33,946	4,644,357	5,165,393	521,036	5,607,701	83%	
Expenditure - Health Insurance	42,047	45,351	3,304	510,697	498,861	(11,836)	544,212	94%	
Total Personnel Expenditure	5,206,103	5,031,963	(174,140)	54,738,860	55,096,728	357,868	59,995,324	91%	*6
Operating Expenditure									
Expenditure - Professional Services	508,669	547,609	38,940	4,168,989	6,343,699	2,174,710	8,569,355	49%	*7
Expenditure - Legal	338,321	360,534	22,213	3,033,067	3,965,879	932,812	4,326,413	70%	*8
Expenditure - Stationery	29,942	32,594	2,652	507,520	358,536	(148,984)	391,130	130%	*9
Expenditure - IT & Phones	65,369	74,070	8,701	652,931	814,772	161,840	888,842	73%	*10
Expenditure - Commercial Rent	373,753	391,158	17,405	4,245,522	4,302,737	57,215	4,693,894	90%	
Expenditure - Vehicle	89,192	81,445	(7,747)	939,004	945,899	6,896	1,027,345	91%	
Expenditure - Power	427,752	407,702	(20,050)	5,272,048	4,464,842	(807,206)	4,893,774	108%	*11
Expenditure - Insurance	281,409	295,196	13,787	3,293,996	3,250,704	(43,292)	3,545,997	93%	

## Operating Expenditure and Revenue

## Financial Management Report

% of the year completed: 92%

DESCRIPTION	May 2025 Actual	May 2025 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
EXPENDITURE									
Operating Expenditure continued									
Expenditure - Infrastructure Maintenance	4,278,403	3,585,351	(693,051)	43,936,394	38,718,864	(5,217,530)	42,546,356	103%	*12
Expenditure - Parks & Reserves Maintenance	862,862	935,772	72,910	9,861,882	10,450,505	588,623	11,281,655	87%	*13
Expense - External Cost On Chargeable	105,016	101,163	(3,853)	1,262,788	1,112,796	(149,992)	1,213,960	104%	*14
Expenditure - Grants	611,559	662,475	50,916	8,272,862	8,543,041	270,179	9,205,516	90%	*15
Expenditure - Other	1,688,239	1,671,691	(16,548)	18,457,532	18,829,936	372,404	21,180,610	87%	*16
Total Operating Expenditure	9,660,487	9,146,763	(513,724)	103,904,533	102,102,209	(1,802,324)	113,764,847	91%	
Interest and Depreciation									
Expenditure - Interest	2,186,333	2,188,369	2,036	27,897,409	27,740,793	(156,616)	30,002,107	93%	*17
Expenditure - Depreciation	5,500,987	5,500,987	0	60,545,461	60,510,862	(34,599)	66,011,849	92%	
Total Interest and Depreciation	7,687,321	7,689,356	2,036	88,442,870	88,251,655	(191,215)	96,013,956	92%	
TOTAL EXPENDITURE	22,553,910	21,868,081	(685,829)	247,086,263	245,450,592	(1,635,671)	269,774,126	92%	
NET OPERATING SURPLUS (DEFECIT)	(3,091,299)	(2,806,696)	(284,603)	(39,354,111)	(40,986,118)	1,632,007	(44,754,380)		

### \*Commentary

\*1 Income - Grants & Subsidies - \$0.2M favourable

The main variance relates to an increase in the Landfill Levy received from MfE, due to an increase in both the rate and in landfill volumes. This favourable variance is partially offset with an unfavourable variance for NZTA operating income (\$0.1M).

\*2 Income - NZTA External Cost Recoveries - \$0.4M favourable

Favourable variance relates recharging of Community Services internal time to capital projects which is at a higher rate than was budgeted.

\*3 Income - Consents - \$0.4M unfavourable

Unfavourable variance mainly due to lower level of resource consents issued compared to budget. This is offset by a corresponding underspend in Salaries & Wages.

\*4 Income - Regulatory - \$1.4M favourable

Favourable variance in Traffic & Parking Infringements of \$1.0M YTD (net of doubtful debts). Whilst number of infringements issued are decreasing, revenue is higher due to increased unit pricing set by central government in Oct 2024; \$0.4M favourable variance relates to parking meters, due to increased volume over the summer period, and new parking available at Stanley St carpark.



## Operating Expenditure and Revenue

## Financial Management Report

% of the year completed: 92%

### \*Commentary

\*5 Income - Operational - \$1.6M favourable

Lease income \$0.7m favourable due to higher than anticipated revenue sharing with Parks & Reserves leases; \$0.4m favourable sports & recreation activities; \$0.1m unbudgeted Paper Road sale; \$0.2m in Other Income weather event reimbursement.

\*6 Expenditure - Personnel Expenditure - \$0.4M underspent

Favourable variance due to vacancies across the organisation, partially offset by accrued annual leave that is still to be taken.

\*7 Expenditure - Professional Services - \$2.2M underspent

\$1.2m favourable variance in Other Consultants due to work programmes that have been deferred to next financial year; \$0.7m favourable variance in Infrastructure Network Investigations, the budget for which will be carried forward to next financial year; \$0.3m relates to the timing of spend on hearings for the District Plan, which will now be early in the new financial year.

\*8 Expenditure - Legal Fees - \$0.9M underspent

The favourable variance mainly relates to the non-occurrence of an anticipated weather tightness expense.

\*9 Expenditure - Stationery \$0.2M overspent

The overspend relates to postage costs due to the LTP consultation documents being posted for all ratepayers.

\*10 Expenditure - IT & Phones \$0.2M underspent

IT support services lower than anticipated due to timing of spend on computer software in Libraries which is aimed at providing an improved customer experience.

\*11 Expenditure - Power - \$0.8M overspent

Overspend is mainly on electricity due to new assets this year not included in budget such as new wastewater treatment plants, and increased usage in power of existing water plants compared to prior years. Gas is also overspend and this relates to pool heating and is due to increased unit prices.

\*12 Expenditure - Infrastructure Maintenance - \$5.2M overspent

Roading is overspent by \$1.3m which relates to roading emergency work from heavy rainfall events, and in road maintenance internal time being ahead of schedule.

Three waters is overspent by \$1.0m, out of contract remedial work and Cardrona WWTP costs.

Waste management is \$1.3m overspent due to increases in contract management costs, emissions trading costs and volume which is offset by increased revenue.

Landfill Costs are \$1.4m overspent due to increased volumes of sludge cartage.

Infrastructure Maintenance overspend will remain overspent at year end.

\*13 Expenditure - Parks & Reserves Maintenance - \$0.6M underspent

Main underspend relates to lower number of events at Queenstown Event Centre over the summer period than originally anticipated.

\*14 Expenditure - External Cost On Chargeable - \$0.1M overspent

YTD overspent in Planning & Development with increased spend in Resource Consents and District Planning of \$0.1m. This is offset by additional Income - External Cost On Chargeable.

\*15 Expenditure - Grants - \$0.3M underspent

Underspend mainly in Community Grants due to timing of spend.

\*16 Expenditure - Other - \$0.4M underspent

\$0.6m relates to Commissioner cost underspend relating to District Plan. Budget will be carried forward to 2025/26 as hearings & appeals will now be next financial year. Overspend in Cleaning of \$0.3m due to increased provider costs. Underspend in advertising costs of \$0.4M.

\*17 Expenditure - Interest - \$0.2M overspent

Relates to higher than anticipated interest rates earlier in the financial year. The average interest rate is now within that budgeted in the Long Term Plan.

\*18 Income - Development Contributions - \$20.8M unfavourable

Due to its nature, the timing of this income is difficult to estimate.

## Capital Expenditure and Revenue

## Financial Management Report

DESCRIPTION	May 2025 Actual	May 2025 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
Capital Revenue									
Income - Development Contributions	(327,784)	3,276,204	(3,603,988)	15,268,229	36,038,239	(20,770,009)	39,314,442	40%	*18
Income - Vested Assets	0	0	0	28,108,854	28,108,854	0	30,235,437	93%	
Income - Grants & Subsidies Capex	1,214,797	1,119,813	94,984	14,090,038	12,317,939	1,772,100	16,386,331	86%	*19
Income - Dividends received	0	0	0	15,905,871	10,737,000	5,168,871	10,737,000	148%	
Income - Gain/(loss) on disposal of property, plant & equipment	(17,716)	0	(17,716)	1,205,216	0	1,205,216	0	0%	*20
Total Capital Revenue	175,822	4,396,016	(4,220,194)	73,884,733	87,202,031	(12,623,823)	96,673,210	76%	
Capital Expenditure									
Projects/Asset Purchases	11,001,449	13,191,684	2,190,235	118,194,396	135,848,320	17,653,925	152,544,508	77%	*21
Total Capital Expenditure	11,001,449	13,191,684	2,190,235	118,194,396	135,848,320	17,653,925	152,544,508		
NET Capital Funding Required	10,825,627	8,795,668	6,410,429	44,309,663	48,646,289	30,277,748	55,871,298		
External Borrowing									
Loans	0			713,917,000			712,449,000		
Total Borrowing	0			713,917,000			712,449,000		

### \*Commentary

\*19 Income - Grants & Subsidies Capex \$1.8M favourable

\$14.1m year to date funding received vs budget of \$12.3m. \$2.5m unfavourable for NZTA/Waka Kotahi Capex subsidy (late timing of approved NZTA/NLTP subsidised projects along with reduced funding and in some cases no funding approved for LTP projects anticipated) offset with \$1.9m favourable for CIP projects due to timing of subsidised roading construction works and \$2.4m received for other capital grants.

\*20 Gain/Loss on Sale of Property, Plant & Equipment - \$1.2M favourable

\$1.6m re sale of land to NZTA re SH6A Intersection project; \$0.8M favourable for NZTA contribution to land at SH6/GA Intersections; unfavourable asset disposal costs of \$0.2M for street sweepers and \$0.6M for storm water assets; \$0.3M loss related to disposal of Elderly Housing (passed on to the Queenstown Lakes Community Housing Trust).

\*21 Expenditure - Capital Projects \$17.7M underspent

\$118.2M spend vs YTD budget of \$135.8M (87%). Main project spend this month includes \$1.8M for Queenstown Town Centre Arterials - Stage 1, \$1.1M for Kingston new Water Supply, \$0.7M for Project Shotover Wastewater Treatment Plant Upgrade, \$0.7M for Hanleys Farm Waste Water Pump Station, \$0.6m for Project Pure Aeration Grid Renewal and \$0.5M for Compliance Response UV Treatment.