

Minutes of a Council Workshop

Tuesday 23 June 2026
in the Council Chambers, 10 Gorge Road, Queenstown
commencing at 1.00pm

A recording of this workshop can be found on the QLDC website.

Present:	Mayor John Glover	Councillor Gavin Bartlett (online)
	Councillor Melissa White	Councillor Matt Wong
	Councillor Nicola King (online)	Councillor Stephen Brent
	Councillor Cody Tucker (online)	Councillor Niki Gladding
	Councillor Samuel 'Q' Belk	Councillor Heath Copland
	Deputy Mayor Quentin Smith (online)	Councillor Jon Mitchell
Apologies:	None	
In attendance:	Michelle Morss	Pennie Pearce
	Tony Avery	Nathan Brown
	Naell Crosby-Roe	Carrie Williams
	Simon Mason	Jon Winterbottom
	Brent Pearce	Sophie Mander
	Saffron Brady	Myles Manihera
	Rebecca Pitts (online)	Katherine Harbrow (online)
Media	None	
Public	None	

No.	Agenda Item	Actions
1.	<p><u>Community Insights Survey Results</u></p> <p>The purpose of this workshop was to provide a summary of the results from the 2026 Community Insights survey covering resident satisfaction with Council facilities, services, and performance.</p> <p>Nathan Brown (Policy Data Analyst) and Carrie Williams (Policy Manager) presented the item and spoke to a PowerPoint presentation (Attachment B).</p> <p>Main points of discussion included:</p>	<ul style="list-style-type: none"> Council staff to provide further information on the transport system ahead of the next workshop.

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	<ul style="list-style-type: none"> • It was noted that response rates remained consistent year on year, with most engagement occurring via email and comparatively higher participation from the Wānaka/Hawea area. • Whether there were opportunities to further analyse significantly negative feedback, including identifying common themes and distinguishing between issues within Council control and those outside of it. • It was noted that some public feedback reflected misunderstandings, particularly in relation to congestion and wastewater disposal, and there was discussion about whether clearer and more proactive communication methods were needed to help build public understanding of Council services. • There was support for a future workshop involving both Elected Members and the Executive Leadership Team to collaboratively consider next steps arising from the survey results. <p><u>Attachments</u> <i>Attachment A: Community Insights survey – full report</i> <i>Attachment B: Community Insight survey – summary presentation</i></p>	<ul style="list-style-type: none"> • Future workshop to be held to enable collaborative discussion on next steps arising from the survey results.
2.	<p><u>Hearings in Local Government</u></p> <p>The purpose of this briefing was to provide Councillors with an overview of Local Government Hearings, with a focus on clarifying the goal and process around Hearings of Submissions and Deliberations that involve a Council or Committee appointed panel of elected members delegated to make a decision or recommendation.</p> <p>Naell Crosby-Roe (Director Democracy Services) and Jon Winterbottom (Democracy Services Manager) presented the item.</p> <p>Main points of discussion were:</p> <ul style="list-style-type: none"> • Guidance on the appropriate scope of submissions, noting that verbal submissions should avoid introducing new information or commenting on other submitters' views. • Clarification on how Public Forum relates to hearings, including who is eligible to submit or speak, and at what stage in the process this occurs. 	<ul style="list-style-type: none"> • Council staff to provide Councillors with the spreadsheet outlining hearing panel allocations.

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	<ul style="list-style-type: none"> • Clarification on the process for appointing hearings panels, including how panel membership is recommended and communicated. • Discussion of the process for preparing and approving hearing minutes, including expectations around the appropriate level of detail. <p><u>Attachments</u> <i>Attachment A: Presentation Slides - Hearings in Local Government</i> <i>Attachment B: Example Hearing Agenda (on draft Kawarau Riverside Reserve Management Plan)</i> <i>Attachment C: Example Hearing Run Sheet (on draft Kawarau Riverside Reserve Management Plan)</i> <i>Attachment D: Hearing Panel Selection Process</i></p>					
3.	<p><u>Regional Material Recovery Facility Solution Procurement</u></p> <p>PUBLIC EXCLUDED:</p> <p>It is recommended that this subject matter is discussed while the public is excluded. This recommendation is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:</p> <table border="1" data-bbox="300 1308 1251 1621"> <thead> <tr> <th data-bbox="300 1308 772 1346"><i>Section and Grounds</i></th> <th data-bbox="772 1308 1251 1346"><i>Reason for this recommendation</i></th> </tr> </thead> <tbody> <tr> <td data-bbox="300 1346 772 1621">7(2)(b)(ii) to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</td> <td data-bbox="772 1346 1251 1621">Public to be excluded due to commercially sensitive nature of the content</td> </tr> </tbody> </table>	<i>Section and Grounds</i>	<i>Reason for this recommendation</i>	7(2)(b)(ii) to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Public to be excluded due to commercially sensitive nature of the content	
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The workshop concluded at 4.12pm.