

Minutes of a Council Workshop

Tuesday 1 September 2026
in the Council Chambers, 10 Gorge Road, Queenstown
commencing at 9.30am

A recording of this workshop can be found on the QLDC website.

Present:	Mayor John Glover*	Councillor Jon Mitchell
	Councillor Samuel 'Q' Belk	Councillor Cody Tucker
	Councillor Gavin Bartlett	Councillor Melissa White
	Councillor Heath Copland	Councillor Matt Wong
	Councillor Niki Gladding	John Wellington (WUCCB)
	Councillor Nicola King*	
Apologies:	Councillor Stephen Brent (on leave)	Councillor Quentin Smith
In attendance:	Michelle Morss	Meaghan Miller*
	Katherine Harbrow*	Ken Bailey
	Simon Flood (Chair of Board of Directors, QAC)	Rebecca Pitts*
	Shane O'Hare (CEO, QAC)	Mike Tod (Director, QAC)
	Rachel Tregidga (QAC)	Mary-Liz Tuck (Director, QAC)
	Todd Grace (QAC)	Sara Irvine (QAC)
	Mike Simmons (QAC)	Ian Dunbar
	Arne Burgess	Christina Hitchcock
	Roger Davidson	Aaron Burt
	Matt Judd	Marie Day
	Carrie Williams	Phoebe Arthur
	Jane Robertson	
Media	None	
Public	One member of the public	

*Online

No.	Agenda Item	Actions
1.	<u>Queenstown Airport Corporation/QLDC Strategic Discussion</u> The purpose of this workshop was to provide an opportunity for the Queenstown Airport Corporation (QAC) Board and Queenstown Lakes	None

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	District Council (QLDC) to discuss and share perspectives on QAC's strategic direction. Simon Flood (Chair, QAC Board of Directors) and Shane O'Hare (Chief Executive, QAC) presented the item and spoke to a presentation. Main topics of discussion were: • In the past year, QAC had achieved record passenger numbers, strong revenue and profit, all driven by sustained demand for travel to Queenstown. This had resulted in a significant dividend return to QLDC. • QAC was progressing substantial capital works, including the heavy taxiway, runway upgrades and terminal improvements, all of which were to support the airport's safety, resilience and efficiency, and to meet future demand. • Elected members sought assurance that future growth could be accommodated within existing noise boundaries and that airport expansion plans would not create financial or community risks. QAC representatives stated that current plans remained viable within the existing limits. • There was discussion about improving collaboration between QAC and QLDC around long-term growth, transport solutions, infrastructure planning and future development opportunities on airport-owned land. <i>The workshop was in public excluded from 11.07am until the workshop adjourned at 11.16am.</i> <u>Attachments</u> Attachment A: QAC Annual Report for the year ended 30 June 2026 Attachment B: Briefing for Queenstown Lakes District Council Tabled at the workshop: 'ZQN – An Airport for the Future'	
	<i>The workshop reconvened in public at 11.31am.</i>	
2.	<u>Draft Community Investment Policy 2027</u> The purpose of this workshop was to obtain direction from elected members on the key settings in the draft Community Investment Policy 2027. Carrie Williams (Policy Manager), Roger Davidson (Property Director), Ken Bailey (General Manager, Community Services) and Marie Day	

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	(Community Partnerships Manager) presented the item and spoke to a PowerPoint Presentation (Attachment A). The following main points of the discussion were noted: • Elected members generally supported the draft policy and its aim of providing a more transparent and consistent approach to managing community spaces. • Members were concerned that an application fee could disadvantage smaller community groups and instead favoured a strong assessment process. • There was support for fixed-term occupancy agreements alongside regular reviews to ensure groups continued to deliver community benefit. • Members sought clearer guidance on commercial arrangements, decision-making criteria, delegations, and when matters should be referred to Council rather than decided under delegated authority. <u>Attachment</u> <u>Attachment A: Draft Community Investment Policy 2027 (pp 1-19)</u>	
3.	<u>Process for Community Spaces Requests</u> The purpose of this workshop was to discuss an appropriate process under which members of the community could request to use a community space. Phoebe Arthur (Business Process Advisor) and Marie Day (Community Partnerships Manager) presented the item and spoke to a PowerPoint Presentation that was contained within the presentation for the previous item (Attachment A). The following main points of the discussion were noted: • Members supported a single, transparent process for community space requests, centred on a clear enquiry pathway and consistent communication. • There was strong support for providing better information to community groups, including clearer expectations around eligibility, availability and timeframes.	

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	• Members emphasised the importance of fair and transparent assessment criteria to support consistent decision-making. • The next step was to implement the interim enquiry and triage process, monitor demand and trends, and use these insights to help shape the longer-term community space framework. <u>Attachment</u> <i>Attachment A: Draft Community Investment Policy 2027 (pp 20-23)</i>	

The workshop concluded at 1.00pm.