

Ref: LG24-0114	
23 May 2024	
Sent via email to:	
Dear ,	

REQUEST FOR OFFICIAL INFORMATION – PARTIAL RELEASE OF INFORMATION

Thank you for your request for information held by the Queenstown Lakes District Council (QLDC). On 24 April 2024 you requested the following information under the Local Government Official Information and Meetings Act 1987 (LGOIMA):

- 1. Please include all correspondence including domain names in resolving this request.
 - We only use qldc.govt.nz as our domain and don't have any outsourced service for this part of your
- 2. Please provide a list of the electronic office products utilised by Queenstown-Lakes District Council for daily operations.
 - Word
 - Excel
 - PowerPoint
 - Outlook
 - SharePoint
 - OneNote
 - OneDrive
 - Microsoft Stream
 - Microsoft Forms
 - Microsoft Planner
 - Project
 - Visio
 - Power BI Pro
 - Power Apps
 - Power Automate
- 3. Does Queenstown-Lakes District Council use Microsoft Office 365 and/or an in-house mail server for email communication?
 - Yes
- 4. Does Queenstown-Lakes District Council utilise Microsoft Teams for collaboration and communication?

- Yes
- 5. Approximately how many licenses of Microsoft Office 365 and Microsoft Teams does Queenstown-Lakes District Council possess?
 - 730
- 6. Does Queenstown-Lakes District Council have self-hosted database servers?
 - Yes
- 7. If yes, please provide details for all self-hosted database products utilised by Queenstown-Lakes District Council for daily operations.
 - QLDC uses Microsoft SQL Server. We have withheld the details of this server and have provided our explanation later in our response.
- 8. Does Queenstown-Lakes District Council utilise offsite storage and/or databases if so, who is the service provider?
 - Yes, the service providers are:
 Softsource vbridge, Azure and CCL Revera
- 9. Please provide details for all database products utilised by Queenstown-Lakes District Council.
 - We have withheld the details for this part of your request and our rationale for the withholding grounds are provided later in our response.
- 10. What is the current number of staff supporting the Queenstown-Lakes District Council IT infrastructure?
 - 8

Decision to withhold remaining information requested.

We have good grounds under the LGOIMA for withholding/redacting some of the information requested. We consider it is necessary to withhold the information on the basis of the following grounds:

• s7(2)(j) – prevent the disclosure or use of official information for improper gain or improper advantage.

In this case, the details and database of the software used by QLDC are considered to be sensitive and needs to be protected for security reasons. Therefore, we decided that this information should be withheld.

Council trusts this response satisfactorily answers your request.

Public interest considerations

We consider the interests of the public when making decisions to withhold requested information, including considerations in favour of release, whether the disclosure of the information would

promote those considerations, and whether those considerations outweighed the need to withhold the information.

Promoting the accountability and transparency of local authority members and officials is in the public interest, as is the general public interest in "good government". Where possible, we have favoured the release of information. However, Council does not believe there to be any public interest in releasing any personal details of the members of the public engaging with council.

We conclude that the important section 7 withholding interests identified [e.g. privacy], which relate to a subset of the information within the scope of your request, are not outweighed by a countervailing public interest requiring release.

Right to review the above decision

Note that you have the right to seek an investigation and review by the Ombudsman of this decision. Information about this process is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

If you wish to discuss this decision with us, please contact Naell.Crosby-Roe@qldc.govt.nz (Governance & Stakeholder Services Manager).

Kind Regards,

Official Information Advisor