

KEY PERFORMANCE
INDICATORS – TRAFFIC
LIGHT STATUS REPORT

HEALTH & SAFETY
SUMMARY

KEY PRIORITIES UPDATE

FINANCIAL
MANAGEMENT REPORT

MONTHLY HIGHLIGHT REPORT

JULY 2017

Monthly Highlight Report – July 2017

CORE INFRASTRUCTURE & SERVICES

Key Performance Indicators

WATER SUPPLY

WATER CONSUMPTION

Amount consumed per person per day

TARGET	RESULT
<590L	433.12L

WATER SUPPLY FAULTS

Median response time to attend site

TARGET	RESULT
<60 mins	30 mins

WATER SUPPLY FAULTS

Median response time to resolve problem

TARGET	RESULT
<240 mins	930 mins

WATER SUPPLY COMPLAINTS

No. of complaints per 1000 connections

TARGET	RESULT
<5 per annum	
July	0
YTD	0

WASTEWATER

WASTEWATER OVERFLOWS

Median response time to attend site

TARGET	RESULT
<60 mins	14 mins

WASTEWATER OVERFLOWS

Median response time to resolve problem

TARGET	RESULT
<240 mins	164 mins

WASTEWATER SUPPLY COMPLAINTS

No. of complaints per 1000 connections

TARGET	RESULT
<3 per annum	
July	0
YTD	0

STORMWATER

STORMWATER FLOODING

No. of floods per 1000 properties per month

TARGET	RESULT
<2	0

STORMWATER FLOODING

Median response time to attend site

TARGET	RESULT
<180 mins	0

ROADING

SEALED ROAD CLOSURES

No. of planned closures per month

TARGET	RESULT
<1.1*	0
YTD result	0

SEALED ROAD CLOSURES

No. of unplanned closures per month

TARGET	RESULT
<1.1*	0
YTD result	0

SERVICE & \$\$\$

REQUESTS FOR SERVICE (RFS)

% customer RFS resolved on time

TARGET	RESULT
>95%	
	3 Waters 95%
	Solid Waste 70%
	Roading 50%

CAPEX VARIANCE

% variance from capital budget

TARGET	RESULT
0 to -10%	0.43%

OPEX VARIANCE

% variance from operational budget


TARGET	RESULT
0 to -5%	NA

Results in **RED**
Target missed by >5%

Results in **AMBER**
Target missed by <5%

Results in **GREEN**
Target achieved

* average per month

 New mandatory DIA measures

EXCEPTIONS

The following KPIs were not achieved and are shown to the left in red.

Water Supply Faults - The DIA target refers to emergency leaks (property at risk) only, however the RFS system currently reports on both urgent and non-urgent RFS, therefore this can skew the result as it has done for this month. Resolution times are within the contract specification which is greater than this DIA measure.

This target is being reviewed as part of the Ten Year Plan 2018 KPI process and will be rectified from 1 July 2018 onwards.

Requests For Service (RFS) - Solid Waste - RFS performance by solid waste contractors is still below target levels, but has been generally improving over the past 24 months. However poor performance in July will be investigated by the Solid Waste Contract Manager.

Requests For Service (RFS) - Roothing - 98% of Contractor RFS are currently on time. Internal performance is 50% on time. 106 internal requests were received in July this year, compared to 29 for the same period last year. A significant volume of these are requests for new infrastructure i.e. new streetlights, traffic calming, no parking lines, kerb and channel etc. An existing Operations and Maintenance team vacancy has been filled which is also improving performance in this area.

Opex Variance - Updating for the new financial year resulted in late processing of contract claims for the financial month end. Claims were paid within the contractual time but will be reported next month.

POOL USERS QT
% Wakatipu residents using the pool per month

TARGET	RESULT
>15%	18.36%

POOL USERS WANAKA
% Wanaka residents using the pool per month

TARGET	RESULT
>8%	15.10%

GYM MEMBERS QT
% Wakatipu residents who are gym members

TARGET	RESULT
>12.5%	16.05%

LIBRARY USERS
% residents borrowing at least once per month

TARGET	RESULT
>20%	18.97%

TRAIL USAGE
Average number of daily trail users

TARGET	RESULT
No target	663

CAPEX VARIANCE*
% variance from capital Budgets for property

TARGET	RESULT
0 to -10%	Commercial TBC Community TBC

OPEX VARIANCE*
% variance from capital Budgets for property

TARGET	RESULT
0 to -5%	Commercial TBC Community TBC



REGULATORY FUNCTIONS & SERVICES

BUILDING CONSENT TIMES
% processed within the statutory timeframe

TARGET	RESULT
100%	95%

ANIMAL CONTROL
% urgent requests responded within 2 hrs

TARGET	RESULT
100%	100%

WATER SAFETY
% urgent requests responded within 2 hrs

TARGET	RESULT
100%	100%

RESOURCE CONSENTS
% made by the owner as applicant

TARGET	RESULT
>50%	17.89%

RESOURCE CONSENT \$\$\$
Median charge per notified consent**

TARGET	RESULT
<\$15,000	\$16,605.11

RESOURCE CONSENT \$\$\$
Median charge per non-notified consent**

TARGET	RESULT
<\$1,875	\$1,683.26

RESOURCE CONSENT TIME
% processed within the statutory timeframe

TARGET	RESULT
100%	92%

REQUESTS FOR SERVICE (RFS)
% pollution RFS resolved on time

TARGET	RESULT
100%	75%

CUSTOMER CALLS
% answered within 20 seconds

TARGET	RESULT
>80%	84.33%

LGOIMA REQUESTS
% responded to within 20 days

TARGET	RESULT
100%	77%

COUNCILLOR ENQUIRIES
% responded to within 5 days

TARGET	RESULT
>95%	100%

INTEREST RATES
Weighted average interest rate per month

TARGET	RESULT
<6.5%	4.27%

*Capex & Opex Variance - These reports are being re-developed to align with activities from the LTP/Annual Plan, ie. Economy.

** Resource Consent \$\$\$ - A one month delay is necessary to capture final invoiced costs.

The following KPIs were not achieved and are shown to the left in red.

Library Users - 18.97% of residents borrowed at least once per month in July. This is an increase from the previous month, but did not meet the target set. Continued efforts are being made to increase patron numbers, for example there was large engagement with the winter Children's Holiday Programme in recognition of the 150th anniversary of the Queenstown Gardens. The Hells Pizza Children's Reading Challenge has also had strong uptake. Online registration and promoting e-resources continues to be a focus.

Resource Consents - 17.89% of resource consents were made by the owner as applicant in July. Levels are similar to the previous month of June where 19.5% of applications were made by the owner.

This month did not meet the target of 50%. The reason for this is that RMA reform in 2015 increased the level of detail required in a resource consent application to be lawfully 'complete'. This additional level of detail has dissuaded many owners from applying themselves and instead are using professionals to prepare their applications.

Resource Consent \$\$\$ notified - The target has not been met. This is because the notified applications issued during the month of June were more complex than usual, requiring more processing time.

Resource Consent Time - 92% of resource consents were processed within the statutory timeframe during July. This did not achieve the target set of 100%. This figure represents an increase on the previous month of June which achieved 89%.

The improved statistics in recent months are due to the team being fully trained and productive. This is the first time that this statistic has been over 90% since January 2017.

Requests For Service (RFS) Pollution - There was one overdue RFS from Otago Regional Council. This was in relation to odour complaints from Cardrona Wastewater treatment plant. QLDC and Veolia are working together to establish an operational solution.

LGOIMA Requests - 77% of LGOIMA requests were responded to within 20 days for the month of July 2017. 13 requests were due to be responded to in July, of which three went overdue. This did not achieve the target set. One request is awaiting a report from IT, and two more required the discovery of a large amount of correspondence.



PREVENTION

Submissions per month

TYPE	RESULT
Risk Assessment	191
Near Miss	19
Hazard	27
Average % of lead indicators >15%	79%
Target achieved	Yes

BEHAVIOUR SELF ASSESSMENT

Dept. Self Safety Scores

TYPE	RESULT
A	3
B	11
C	0
Overall score	A
Target achieved	Yes

UNSAFE EVENTS

Incidents/Accidents Across All Groups

TYPE	RESULT
Employees	1
Contractors	N/A
Volunteers	0
Public	11

UNSAFE EVENTS

Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<12	12.6
LTIFR**	<5	1.8

*Total Recordable Injury Frequency Rate
**Lost Time Injury Frequency Rate

NOTIFICATIONS

Contact with Worksafe

EVENT TYPE	RESULT	DESCRIPTION
Death	0	N/A
Injury	0	N/A
Illness	0	N/A
Incident	0	N/A

WELLBEING ENGAGEMENT

July Wellbeing Initiative

Dry July - Following Junk Free June, QLDC employees were encouraged to give up alcohol for the month of July with an option to get involved in the official Dry July fundraising initiative to raise money for cancer patients and carers.

Winter road safety - A continued awareness programme around winter road safety continued to be delivered, which in July focussed on winter driving training.

MONTHLY COMMENTARY

Accidents - Lost Time Injury (LTI), Medical Treatment Injury (MTI), Restricted Work Injury (RWI):

No recordable injuries in July.

Total Recordable Injury Frequency Rate (TRIFR):

The TRIFR continues to decrease towards the target set. The LTIFR achieved its target last month and maintained at 1.8 this month.

Incident:

There were no significant employee or public incidents recorded in July.

Unfortunately there has been a delay with receiving contractor reporting this month, therefore two months' worth of results will be included in the next report.

Incident Causation Analysis Method (ICAM):

There were no ICAM investigations in July.

Preventative Measures:

All departments met their lead indicator submission targets.

Health & Safety Training:

QLDC's training plan ensures regular training is provided in the management of health and safety risks to which employees may be exposed in the workplace. Health and safety training which took place in July included: first aid, winter driving, chain fitting, health, safety and wellbeing for QLDC managers, emergency evacuation training at Queenstown Events Centre and online building emergency warden training.

QLDC Health and Safety Objectives Review

2017

COMPLIANCE:	AS/NZS 4801
UNSAFE EVENTS:	TRIFR 12 - LTIFR 5
PREVENTION:	Lead indicators per capita per dept. 15%
IMPROVEMENT/SCALE:	100% of HSC planned projects
BEHAVIOUR:	2 x A vs C per month
WELLBEING ENGAGEMENT:	1 x Wellbeing initiative per month

HEALTH & SAFETY COMMITTEE CHAIR

The trend of pro-active reporting and low incident rates has continued in July, resulting in the TRIFR continuing to reduce and the LTIFR to maintain within target. It has also been positive to see an A result in terms of behavioural self assessment. A focus on training also continues, with winter driving training concluding during this month. The annual winter driving training commenced in June, with positive feedback received from participants across the board.

KEY CAPITAL PROJECT UPDATES

ITEM	COMMENTARY	NEXT KEY MILESTONE	RAG STATUS
Hawthorne Drive Construction	<ul style="list-style-type: none"> - This has been operating since June and has had a significant effect on the traffic flows around Frankton - The temporary road seal is performing well. The limiting of vehicles to 30km over this section is a contributing factor. - Stage one of the Eastern Access Road is nearly complete with landscaping installed. - Works are progressing between Glenda Drive and the Pak n' Save roundabout, with the storm water pipe being laid. - Large excavations are ongoing to enable the pipe to be laid at depth, alongside secondary services of wastewater and water supply. 	<ul style="list-style-type: none"> - The project is on target for completion by Christmas 2017. 	Green
Wanaka Aquatic Centre Construction	<ul style="list-style-type: none"> - The sub-floor drainage and block wall support foundation beams have been completed. - The changing rooms nib foundations and floor slab are being completed. - Due to a construction error the project delivery date has been reviewed and a two month delay is anticipated. A workshop with the project team to look at ways to bring the programme back is underway. Budget pressure has also been identified and will need to be closely monitored. - The Wanaka operational team is working on small scope variations such as the inclusion of a specialised hoist for spa pool, new Swim School office and provision of IT equipment. 	<ul style="list-style-type: none"> - The pool hall roof structure to be erected - October 2017 	Amber
QLDC Queenstown Office Accommodation (Project Connect)	<ul style="list-style-type: none"> - A shortlist of location options have been prepared in consultation with the Town Centre Master Plan programme. A preliminary risk management approach has been developed and consultation with the community is underway. Preparation for the development of a Workplace Strategy is underway. This will determine how QLDC will work in the future in terms of people, technology and physical environment, to best meet the needs of the community. 	<ul style="list-style-type: none"> - Undertake workplace strategy – September 2018. 	Green

KEY COMMUNITY ISSUES

ITEM	COMMENTARY	NEXT KEY MILESTONE	RAG STATUS
Housing/Accommodation - Taskforce	- Further develop and programme possible options.	- Update report to Full Council 17 August - complete. - Draft Pilot of costed permanent retention by the Queenstown Lakes Community Housing Trust - reviewed. - Analyse the range of proposals from the taskforce workshops and develop preferred options by 10 May 2017 – complete. - Input into scope development of the Master of Business Administration (MBA) research paper – complete. - Recruit and/or contract resources – underway.	Green
- Special Housing Areas (SHAs)	- Year 3 of the Queenstown Lakes District Housing Accord. - Proposed Business Mixed Use SHA sent to the Minister on the 18 July 2017. Deed signed with Mico Developments Ltd to ensure contribution to the Queenstown Lakes District Housing Trust secured.	- Updated Housing Accord signed - complete. - Proposed Business Mixed Use SHA issued - complete. - The Council to consider whether or not to include the Ladies Mile in Category 2 of the Council's lead policy at the 17 August 2017 meeting and a further report is expected for the 28 September Council meeting. - Pre-application discussions have commenced with two developers, within the Business Mixed Use (Gorge Road) SHA. - Exploration of the inclusion of SHAs in Wanaka. To be investigated with Councillors on the 10 August 2017. - Pre-application discussions have been held with a number of land owners with regards to the establishment of SHAs in both Wanaka and Queenstown.	Green
- Visitor Accommodation	Resourcing and Research - A Councillor workshop was held on 11 July 2017 to identify issues and scope for review of visitor accommodation. - The revised QLDC Guide to Visitor Accommodation has been completed. - Further data gathering on visitor accommodation in Queenstown continues, but has been subject to a slight delay due to resource pressures.	- Internal staff workshop on detailed preferred options - 16 August 2017. - A further Council workshop on preferred options for visitor accommodation is scheduled for 15 September 2017. - Notification of Proposed District Plan provisions by October/November 2017.	Amber

KEY COMMUNITY ISSUES CONTINUED

ITEM	COMMENTARY	NEXT KEY MILESTONE	RAG STATUS
<p>Growth</p> <ul style="list-style-type: none"> - Housing Infrastructure Fund 	<ul style="list-style-type: none"> - Commencement of 3 x detailed business cases for the projects (Kingston Village, Quail Rise east, and Ladies Mile). 	<ul style="list-style-type: none"> - Progress Heads of Agreement. - Confirm project structure with Ministry of Business, Innovation and Employment (MBIE). - Prepare detailed business cases and submit to MBIE as follows: <ul style="list-style-type: none"> - Kingston – December 2017 - Quail Rise – January 2018 - Ladies Mile – February 2018 	<p>Green</p>
<p>Water</p> <ul style="list-style-type: none"> - Lagarosiphon 	<ul style="list-style-type: none"> - A public meeting was held in Queenstown on 26 July to inform the community about the proposed Diquat operation in the Frankton Arm in August 2017. The meeting was a Land Information New Zealand (LINZ) initiative with speakers from Boffa Miskall and the National Institute of Water and Atmospheric Research (NIWA). Deputy Mayor Calum McLeod chaired the meeting. - Additional buoys are to be installed by the Otago Regional Council (ORC) to cordon off the worst infestations of lagarosiphon in the Kawarau River, so that boat users are not getting weed caught in their engines and spreading it. These will be in place until the infestation in the Kawarau River is controlled. - ORC are establishing the price of the removal of the dead Willows in the upper Kawarau River, as they can restrict control work (this is estimated to cost around \$500k). - A sign has been installed by ORC which asks all boat users to stop below the Kawarau Falls Bridge and turn their engines off. This will allow any weed fragments stuck to jet intakes or outboard motors to drop off. 	<p>Lagarosiphon in Wakatipu:</p> <ul style="list-style-type: none"> - Land Information New Zealand (LINZ) is planning a control operation to spray herbicide on weed in the Frankton Arm in August 2017. <p>Lagarosiphon in the Upper Clutha:</p> <ul style="list-style-type: none"> - Meeting of the Wanaka Lagarosiphon Group to be held on 18 August. - Further control of Lagarosiphon in Lake Wanaka to be conducted in September. - Riverside Wetland stormwater ponds (Albert Town) – lagarosiphon in this area to be treated in September. - Public information session to be held prior to treatment. 	<p>Amber</p>
<p>Public Transport</p>	<p>The mode shift project from private cars to buses is well underway. Business cases have been created in relation to parking charges, parking restrictions and installation of minor infrastructure. The review of these will be discussed at a workshop with Council in August 2017.</p>	<ul style="list-style-type: none"> - A workshop with Council on parking charges, parking restrictions and installation of minor infrastructure – August 2017. - A review of infrastructure requirements in relation to new bus stops and shelters to align with Otago Regional Council's revised bus routes. First tranche of new stops are to be in place by 20 November 2017, with subsequent additions of shelters to follow. - A re-design of Camp Street as an interim bus hub, along with consultation on bus stops (shelters), traffic engineering (safety) and a programme of implementation – completion by November 2017. 	<p>Green</p>

KEY PROCESSES

ITEM	COMMENTARY	NEXT KEY MILESTONE	RAG STATUS
<p>Proposed District Plan (PDP)</p> <ul style="list-style-type: none"> - Stage one hearing progress - Stage two-four development 	<p>Hearings and Evidence:</p> <ul style="list-style-type: none"> - Queenstown Mapping evidence completed – 7 July 2017. - Upper Clutha Mapping Hearings completed - 15 June 2017. - Ski Area Sub-Zones evidence completed – 14 March 2017. - Upper Clutha Mapping evidence completed – 21 March 2017. - Ski Area Sub Zones Hearings completed – 12 May 2017. - Planning and Strategy Committee confirmed timing for Stage one decisions and Stages two - four topics – 8 June 2017. 	<ul style="list-style-type: none"> - Queenstown mapping hearings 24 July - 29 August. - Recommendations from hearings panel on Stage one –1st quarter 2018 (calendar year). - Decisions on Stage one maps and text – February/ March 2018. - Stage two chapters include Wakatipu Basin Variation Transport, earthworks, open space and signs. Notification target amended from July/August 2017 to September/October 2017. - Three new FTE's need to be recruited to implement stages two - four of the PDP programme. There are currently four vacancies in the team. 	<p>Green</p> <p>Amber</p>
<p>Town Centre Masterplan</p>	<ul style="list-style-type: none"> - Community engagement events completed with extensive feedback received to date. Presentations to Advisory Group, Elected Members and Executive Leadership Team to include an update on project options, costs, sequencing and community feedback. 	<ul style="list-style-type: none"> - Community engagement to be completed 4 August. - High level costs for Ten Year Plan developed - 14 August. - Advisory Group Presentation - 15 August. - Elected Members and Executive Leadership Team - 21 August. 	<p>Green</p>
<p>Ten Year Plan 2018-28</p>	<ul style="list-style-type: none"> - The Ten Year Plan affects all aspects of QLDC's operations and forms a significant piece of work across the organisation. - The capital programme continues to be developed. - Operational expenses will be developed in August and September. - The Communications and Engagement Plan is being developed. - The Steering Committee has met three times to discuss key process issues and confirm main assumptions. 	<ul style="list-style-type: none"> - Fourth Steering Committee session – August 2017. - Pre-consultation meetings with Community Associations – August - October 2017. - Capital Programme Executive Review – late September 2017. - Operational Programme Executive Review – late October 2017. - Draft document ready for the Council to review – 4th December 2017. - Deloitte undertake audit – February 2018 - Community consultation and submissions – April 2018. - Hearings – May 2018. - Presentation to the Council for adoption – June 2018. 	<p>Green</p>

ITEM	COMMENTARY	NEXT KEY MILESTONE	RAG STATUS
<p>Annual Report</p>	<p>Annual resident and ratepayer survey underway. Financials and KPI data finalisation from 2016/17 in progress.</p>	<ul style="list-style-type: none"> - Resident and Ratepayer survey closes 7 August 2017 - Deloitte undertake audit – 28 August 2017. - Audit and Risk Committee Meeting – 5 October 2017. - Presented to the Council for adoption – 26 October 2017. 	<p>Green</p>
<p>Building Consents Performance Improvement</p>	<p>After a period of concern earlier this year, the July operational results for Building Services indicate that the performance of the department has stabilised. The significant volume increases are being managed effectively, however the level of market demand continues to place significant pressures on the team, with inspection lead-times and Code Compliance Certificates (CCC) processing days still being under particular pressure.</p> <p>Summary of key indicators:</p> <ul style="list-style-type: none"> - 1113 building consent applications received January to July 2017, a 29% increase over the same period in 2015. - Estimated building consent value for applications received January - June 2017 totalled \$462 million. This is a 74% increase over the same period in 2015. - 95% of building consents were completed on time in July 2017. - Average processing days are approximately 13 days. - CCC applications received January - June 2017 totalled 647. This is a 37% increase over the same period in 2015. - Inspections completed between January - June 2017 totalled 7,847. This is a 40% increase over the same period 2015. <p>Various initiatives are being actively deployed to help drive further operational and regulatory compliance improvements. These include:</p> <ul style="list-style-type: none"> - Recruitment of new Building Control Officers. - Redesign of inefficient processes, forms and check lists. - Rationalisation and performance monitoring of our external contractors. - Improved public information and management of customer enquiries and complaints. - More targeted support for the training and development of our staff. 	<ul style="list-style-type: none"> - Weekly management reviews of operational performance. - Monitoring of performance recovery through monthly team reviews. - A strategic management review of Building Consent Authority performance. - The IANZ Accreditation Audit is programmed for the second week of October 2017. 	<p>Amber</p>

ITEM	COMMENTARY	NEXT KEY MILESTONE	RAG STATUS
<p>Resource Consents Performance Improvement</p>	<ul style="list-style-type: none"> - 144 applications were received with 95 consents issued. - There were 4 notified consents issued in July. - The percentage of resource consents issued within 20 working days increased by 2.6% from 89.4% in June to 92% in July. - The average processing days per non-notified resource consent issued has increased slightly, from 17 working days in June to 18 working days in July. 	<ul style="list-style-type: none"> - Continue to improve percentage of resource consents issued within 20 working days. - Achieve the average processing days at or below 20 working days. 	<p>Amber</p>

Description	Year to date Actual	Year to date Adjusted Budget	Year to date Variance	% Of Year Completed	
				Full Year Adjusted Budget	YTD Actuals to Full Year Budget
8%					
REVENUE					
Operating Revenue					
Income - Rates	5,587,707	5,589,160	(1,453)	67,069,914	8%
Income - Grants & Subsidies	471,505	355,612	115,893	5,883,681	8% *1
Income - NZTA External Cost Recoveries	115,788	164,708	(48,920)	1,976,496	6%
Income - Consents	715,207	764,692	(49,485)	9,188,400	8%
Income - External Cost Recovery	136,178	62,243	73,935	738,155	18% *2
Income - Regulatory	474,329	274,931	199,398	3,868,855	12% *3
Income - Operational	1,648,178	1,699,228	(51,050)	27,610,701	6%
TOTAL OPERATING REVENUE	9,148,891	8,910,574	238,317	116,336,202	8%
EXPENDITURE					
Personnel Expenditure					
Expenditure - Salaries and Wages	1,792,177	1,968,545	176,368	24,380,971	7% *4
Expenditure - Salaries and Wages Contract	129,424	32,545	(96,878)	406,720	32% *4
Expenditure - Health Insurance	10,197	15,400	5,203	184,800	6%
TOTAL PERSONNEL EXPENDITURE	1,931,797	2,016,490	84,693	24,972,491	8%
Operating Expenditure					
Expenditure - Professional Services	188,780	289,241	100,461	3,591,817	5% *5
Expenditure - Legal	182,233	138,212	(44,021)	1,766,542	10%
Expenditure - Stationery	13,889	32,768	18,878	393,211	4%
Expenditure - IT & Phones	57,243	58,835	1,592	706,024	8%
Expenditure - Commercial Rent	146,874	170,324	23,450	2,043,891	7%
Expenditure - Vehicle	39,671	47,335	7,664	568,014	7%
Expenditure - Power	290,563	263,186	(27,376)	3,024,716	10%
Expenditure - Insurance	66,870	58,458	(8,412)	701,498	10%
Expenditure - Infrastructure Maintenance	1,971,586	1,972,420	834	21,929,039	9%
Expenditure - Parks & Reserves Maintenance	320,808	453,206	132,398	8,551,723	4% *6
Expense - External Cost On Chargeable	10,570	59,764	49,194	708,630	1%
Expenditure - Grants	404,712	452,958	48,246	5,534,995	7%
Expenditure - Other	797,276	897,422	100,146	12,238,915	6% *7
TOTAL OPERATING EXPENDITURE	4,491,074	4,894,128	403,054	61,759,013	7%
Interest and Depreciation					
Expenditure - Interest	717,765	717,765	0	8,613,179	8%
Expenditure - Depreciation	2,272,903	2,272,903	0	24,369,187	9%
TOTAL INTEREST AND DEPRECIATION	2,990,667	2,990,667	0	32,982,367	9%
TOTAL EXPENDITURE	9,413,539	9,901,286	487,747	119,713,871	8%
NET OPERATING SURPLUS/(DEFICIT)	768,685	(990,712)	1,759,397	(3,377,670)	

*1 Income - Grants & Subsidies - The majority \$102,113 of the month's positive variance is from NZTA opex subsidy income, which is offset by road maintenance costs. Also a grant of \$13,000 was received from Maritime NZ for safety promotion.

*2 Income - External Cost Recovery - This is the income received from on-charging external consultant costs. The expense matching this income is below in the expense line - external cost on chargeable. The difference between income and expense is due to timing of raising the invoice for on-charging.

*3 Income - Regulatory - Growth and increased enforcement has driven the increases above budget for regulatory. Positive variances to budget for July total \$199,398, which includes parking fees at \$29,429 (33%), parking enforcement \$81,112 (76%), liquor licensing \$20,399 (49%), environmental health \$18,030 (151%) and freedom camping infringement \$30,432 (512%).

*4 Expenditure - Salaries and Wages and Contract Staff - The favourable July variance for salaries and wages is due to carrying vacancies. Contract staff have been utilised to cover these vacancies, as well as addressing volume increases, particularly within the consenting team. This has resulted in additional spend in July of \$67,292 on contract staff for consenting which is directly offset by additional revenue from building inspections. Infrastructure totals \$26,305 of which \$5,265 is NZTA recoverable for corridor access management and the balance is BBC support services to guide the LTP capital planning.

5 Expenditure - Professional Services - The favourable July variance of \$100,461 includes \$62,865 for Infrastructure which is in part due to timing of budget and roading NZTA Sub activities (offset with income mentioned in 1 above). \$13,418 favourable variance relates to timing of the District Plan review and \$19,110 is largely spread across CEO admin and HR services.

*6 Expenditure - Parks and Reserves Maintenance - Parks and Reserves Maintenance - The favourable variance of \$132,398 for the month is predominantly due to timing of Parks Contract expenditure.

*7 Expenditure - Other - The favourable variance of \$100,146 relates to timing of expenditure offset across a multitude of cost centres.

Description	July Actual	July Adjusted Budget	July Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	
CAPITAL REVENUE						
Income - Development Contributions	1,498,580	551,324	947,256	6,615,887	23%	*8
Income - Vested Assets	0	0	0	10,748,642	0%	
Income - Grants & Subsidies Capex	483,893	570,815	(86,922)	6,849,781	7%	*9
TOTAL CAPITAL REVENUE	1,982,473	1,122,139	860,334	24,214,310	8%	
CAPITAL EXPENDITURE						
Projects/Asset Purchases	1,806,991	5,150,732	3,343,741	61,808,786	3%	
Debt Repayment	0	0	0	16,890,000		
TOTAL CAPITAL EXPENDITURE	1,806,991	5,150,732	3,343,741	75,403,938		
NET CAPITAL FUNDING REQUIRED	(1,982,473)	(1,122,139)	(860,334)	51,189,628		
External Borrowing						
Loans	1,000,000			0		
Bonds	95,000,000			187,082,000		
TOTAL BORROWING	96,000,000			187,082,000		

 COMMENTARY

*8 Income - Development Contributions - 54 development contribution invoices were generated in July totalling \$1,498,580. The largest of these being \$458,272 for 40 residential lots in Meadowstone Drive, Wanaka.

*9 Income - Grants & Subsidies Capex - The timing of construction of the Eastern Access Road (Hawthorne Drive) continues to be the main driver for the budget variance (\$86,952 unfavourable for July).

*10 Project Expenditure - The full capital programme budget is in the process of being phased and will be completed for the August report. The largest spends in July were:

- > \$771,973 - Eastern Access Road (EAR) - Hawthorne Drive
- > \$ 666,499 - Frankton Flats Stormwater - Construction
- > \$163,060 - Hawthorne Drive (EAR) - Park & Ride