

Minutes of a ordinary meeting of the Wānaka-Upper Clutha Community Board held on 16 December 2025 beginning at 10.00am held in Whare Mahana, Luggate Memorial Centre, 51 Main Road, Luggate.

Membership

Mr Simon Telfer (Chair), Ms Kathy Dedo (Deputy Chair), Mr John Wellington, Mr Chris Hadfield, Councillor Cody Tucker, Councillor Nicola King, Councillor Niki Gladding

Attendees

Mike Theelen (Chief Executive), Mayor John Glover, Councillor Jon Mitchell, Katherine Harbrow (Audit, Finance & Risk General Manager), Kim Anderson (LTO & TRC Administrator), Matthew Judd (Parks Property Planner), Roger Davidson (Property Director), Kat Banyard (Senior Parks Advisor), Dave Winterburn (Parks Manager), Steven Peters (Parks Officer), Dom Harrison (Parks & Reserves Planner), Arne Burgess (Māori Strategy & Partnerships Manager), Jon Winterbottom (Democracy Services Manager), Ruby Mills (Democracy Services Advisor), Georgia Pringle (Democracy Services Advisor), two members of media and eight members of the public

Karakia Timatanga

An opening karakia was delivered by Ms Dedo.

Apologies and Leave of Absence Applications

The following requests for leave of absence were made:

- Mr Wellington: 20 December 2025 - 10 January 2026
- Councillor Cody Tucker: 19 December 2025 - 6 January 2026

It was moved (Mr Telfer, Mr Hadfield):

That the Wānaka-Upper Clutha Community Board resolve that the apologies be accepted.

Motion was carried unanimously.

Declarations of Conflicts of Interest

Mr Telfer declared that he has a family membership with Bike Wānaka and has a close family association with the Hāwea Pony Club.

Mr Wellington declared he has a supporters membership with Bike Wānaka and is a trustee of the Upper Clutha Tracks Trust.



6. David Howard (Upper Clutha Tracks Trust)

Mr Howard encouraged the Board to approve the Mt Iron Trails Plan, noting that doing nothing will generate risk of people creating their own bike tracks, degradation of the environment and create social tension. Mr Howard stated it was important to allow the plan to be organic and allow change over time, where needed.

Confirmation of Agenda

It was moved (Mr Telfer, Mr Wellington):

That the Wānaka-Upper Clutha Community Board resolve that the agenda be confirmed without alteration:

Motion was carried unanimously.

Confirmation of Minutes

It was moved (Mr Telfer, Councillor Gladding):

That the Wānaka-Upper Clutha Community Board resolve that the minutes of the first meeting following the election of the Wānaka-Upper Clutha Community Board, held on 4 November 2025 be confirmed as a true and correct record.

Motion was carried unanimously.

1. Temporary Road Closure Application - Challenge Wānaka 2026 (TC250006)

The purpose of the report was to consider the application received for various road closures for the annual Challenge Wānaka sporting event to be held from 19 February to 21 February 2026.

Kim Anderson (LTO & TRC Administrator) presented the item and took the report as read.

There was discussion from several Board members regarding the expansion of road closures for the event over the years, with Board members pointing to some of negative affects the road closures have on local businesses every year. There was specific discussion about Mt Aspiring Road being closed completely for periods of time during the event, rather than making it single lane, to which Ms Anderson advised this was for safety reasons.



- h) The applicant shall notify all affected parties including residents and businesses who operate within and beyond the closure areas of the extent of the temporary road closure and ensure their needs and potential impacts on their operations are suitably catered for, within ten working days of the approval of the application. Contact details for the event organiser must be provided in this notification.
- i) All reasonable concerns raised by the affected parties shall be addressed by the applicants to the satisfaction of the Wānaka-Upper Clutha Community Board. In addressing such concerns, the applicants shall nominate a responsible person to liaise with Council via kim.anderson@qldc.govt.nz.
- j) The applicant must liaise with the Department of Conservation (DOC) to ensure people accessing or returning from the walking tracks beyond the closure area are aware of the closures and suitable access through the closures is provided for, if required.
- k) Temporary notification signage of the road closure dates and times must be installed at entry points to the road closures as advanced warning to track/road users at least ten days prior to the event.
- l) A reminder notice advising of the duration and dates of the closure shall be distributed to DOC and all affected parties, including residents and businesses who operate within and beyond the closure areas, at least ten working days prior to the event. A copy of this notice is to be supplied to Queenstown Lakes District Council (kim.anderson@qldc.govt.nz).
- m) The applicant must advise of the road closures and the alternative transport options through their own social media and contact QLDC Communications (communications@qldc.govt.nz) to arrange the closures to be further shared through QLDC social media.

3. Authorise the following schedule of road closures:

<u>ROADS TO BE CLOSED</u>	<u>MAP REF</u>
Ardmore Street (from McDougall Street to Dungarvon Street)	TMD1
Period of Closure Wednesday 18 February 2026 - 1500hrs – Saturday 21 February 2026 – 2000hrs (24hr Closure for duration of event)	
McDougall Street (from Brownston Street to Ardmore Street)	TMD2, TMD3, TMD5A
Period of Closure Wednesday 18 February 2026 – 1500hrs – 1900hrs	



<p>Period of Closure Saturday 21 February 2026 - 0630hrs – 1130hrs (Full Closure of McDougall St. Left Lane towards Lake remains clear for resident and business access where no alternative route exists. Cyclist shoot will be installed within median strip with no right turn permitted.)</p>	
<p>Ardmore Street (from Dungarvon Street to Ardmore Street lakefront carpark)</p>	TMD7
<p>Period of Closure Saturday 21 February 2026 - 0800hrs – 1700hrs (One way closure to Traffic heading towards Lake Hawea)</p>	
<p>Dungarvon Street (from Dunmore Street to Ardmore Street)</p>	TMD7
<p>Period of Closure Saturday 21 February 2026 - 0800hrs – 1700hrs (One way closure to Traffic heading towards Lakefront)</p>	
<p>Lakeside Road (from Beacon Point Road to Eely Point Access Road)</p>	TMD8
<p>Period of Closure Saturday 21 February 2026 - 0800hrs – 1700hrs (One way closure to Traffic heading towards Eely Point.)</p>	
<p>Beacon Point Road (from Penrith Park Drive)</p>	TMD9
<p>Period of Closure Saturday 21 February 2026 - 0800hrs – 1700hrs (Full Closure with resident access only)</p>	

Motion was carried unanimously.

2. Temporary Road Closure Application - Motatapu 2026 (TC250010)

The purpose of this report was to consider an application for temporary road closures for the Motatapu sporting event to be held on Saturday 7 March 2026, with set up closures in place on multiple roads, as described in this report, from Friday 6 March 2026.

Kim Anderson (LTO & TRC Administrator) presented the item and took the report as read.

Mr Telfer noted that as the Motatapu Event donates money (\$90,000) to the Queenstown Trails Trust each year, he would encourage them to donate some of that money to the Wānaka Trails Trust, considering some of the event is held in the Upper Clutha area. Mr Theelan advised this request would need to come from the Board, rather than Council staff.

It was moved (Councillor Tucker, Ms Dedo):

That the Wānaka-Upper Clutha Community Board resolve to:

1. **Note** the contents of this report;



shall nominate a responsible person to liaise with Council via kim.anderson@qldc.govt.nz.

- k) The applicant is to ensure that all residents have full access at all times to their homes via Traffic Controllers stationed at each road closure point.

3. Authorise the following schedule of road closures:

<u>WANAKA BASED ROAD TO BE CLOSED</u>
Motatapu Road (from intersection of Mt Aspiring Road, Glendhu Bay)
Period of Closure Saturday 7 March 2026 – 0500hrs – 1130hrs

The following information is provided for noting by the Wānaka Upper Clutha Community Board.

<u>QUEENSTOWN BASED ROADS TO BE CLOSED</u>
Nairn Street (from the intersection of Bedford St, Arrowtown) *
Period of Closures Friday 6 March 2026 – 1400hrs – 1930hrs Saturday 7 March 2026 – 0630hrs – 1930hrs
Ford Street (from the intersection of Nairn & Criterion St, Arrowtown) *
Period of Closures Friday 6 March 2026 – 1400hrs – 1930hrs Saturday 7 March 2026 - 0630hrs – 1930hrs
Macetown Road, Arrowtown
Period of Closures Saturday 7 March 2026 – 0715hrs – 2000hrs
Tobin’s Track, Arrowtown
Period of Closure Saturday 7 March 2026 – 0730hrs – 1500hrs
Glencoe Road, Crown Terrace (starting 1.3km from Crown Terrace Turnoff)
Period of Closure Saturday 7 March 2026 – 0730hrs – 1200hrs

***RESIDENTS ACCESS PERMITTED. NO ON STREET PARKING**

Motion was carried unanimously.



copy of this notice is to be supplied to Queenstown Lakes District Council (kim.anderson@qldc.govt.nz).

- i) Signs notifying of the road closure dates and times must be installed at entry points to the road closures as advanced warning to road users at least ten days prior to the event.
- j) Event organisers must advise of the road closures and the alternative transport options through their own social media and contact QLDC Communications (communications@qldc.govt.nz) to arrange the closures to be further shared through QLDC social media.
- k) All reasonable concerns raised by affected parties shall be addressed by the applicants to the satisfaction of the Wānaka-Upper Clutha Community Board. In addressing such concerns, the applicants shall nominate a responsible person to liaise with Council via kim.anderson@qldc.govt.nz.
- l) Event organisers to ensure that all residents have full access at all times to their homes via Traffic Controllers stationed at each road closure point.

3. Authorise the following schedule of road closures:

<u>ROADS TO BE CLOSED</u>
McDougall Street (from Ardmore Street to Brownston Street)
Period of Closure 0600hrs - Wednesday 11 March to 1200hrs Sunday 15 March 2026
McDougall Street (from Brownston Street to Upton Street)
Period of Closure 0600hrs – Friday 13 March to 1800hrs Saturday 14 March 2026
Brownston Street (from Dungarvon Street to McDougall Street)
Period of Closure 0600hrs – Friday 13 March to 1800hrs Saturday 14 March 2026
Roche Street (from Brownston Street to Upton Street)
Period of Closure 0600hrs – Friday 13 March to 1800hrs Saturday 14 March 2026
Youghal Street (from Brownston Street to Upton Street)
Period of Closure 0600hrs – Friday 13 March to 1800hrs Saturday 14 March 2026



Forest Heights Recreation Reserve, legally described as lot 721 DP 399076, in favour of Connexa Ltd in general accordance with the indicated easement plan, Figure 2;

3. **Recommend to Council** to delegate authority to approve final alignment, terms and conditions of the easement and execution authority to the General Manager Community Services.

Motion was carried unanimously.

6. Project Prioritisation in 2026/27 Annual Plan or earlier in the 2027-2037 Long Term Plan

The purpose of this report is for the Board to recommend to the Queenstown Lakes District Council (QLDC) the prioritisation of projects in 2026/27 Annual Plan or earlier in the 2027-2037 Long-Term Plan.

Katherine Harbrow (Assurance, Finance & Risk General Manager) presented the report and noted that the next steps are to take the report to the 5 February Council Meeting to formalise the conversations held in the recent Council and Board workshops.

Mr Telfer noted that the report currently states *“The WUCCB would like staff allocated to prepare for the next NLTP funding round to enable the above named projects to be “project ready” when NZTA funding is available”* but he believes it should be changed to *“The WUCCB would like 1) to ensure that the funding in the current budget remains as stated and 2) staff allocated to prepare for the next NLTP funding round to enable the above named projects to be “project ready” if NZTA funding is available. Otherwise, these projects would proceed unsubsidised.”*

Mr Telfer also noted that a detailed design for the Stage 4 Pathway has already been completed.

Ms Harbrow advised she would make the above changes to the report, ahead of the 5 February Council meeting.

The Board thanked Ms Harbrow for her thorough engagement with them on the Annual and Long Term Plans.

It was moved (Ms Dedo, Councillor Tucker):

That the Wānaka-Upper Clutha Community Board resolve to:

1. **Note** the contents of this report;



- iii. Require that the easement shall only remain in place until such time as reticulated wastewater services become available to Lots 1 & 2 DP 9232. When a connection to reticulated services becomes feasible, that the owner of Lots 1 & 2 DP 9232 must connect to those services and the easement shall be surrendered and the pipe decommissioned to Council's requirements.
 - iv. Require that easement fees are charged under the Easement Policy 2008.
3. **Recommend to Council** that notification to grant the easement is not required, as a statutory test in Section 48(3) of the Reserves Act 1977 is met for the reasons set out in this report; and
 4. **Recommend to Council** that the exercise of the Minister's consent (under delegation from the Minister of Conservation) to the granting of the identified easements over Council Reserve Land, is approved.
 5. **Recommend to Council** that authority to approve final terms and conditions, and execution authority, is delegated to the General Manager Community Services.

Motion was carried unanimously.

8. Stage 1 Mountain Bike Trails in the Mount Iron Reserve

The purpose of this report is for the Wānaka-Upper Clutha Community Board to consider whether to approve in principle Stage 1 mountain bike trails on Mount Iron Recreation Reserve, ahead of the wider Mount Iron Trail Plan.

Kat Banyard (Senior Parks Advisor), Dave Winterburn (Parks Manager) and Steven Peters (Parks Officer) presented the report and answered questions. Ms Banyard noted that since the report was submitted, Council has received the draft concept trail plan from Upper Clutha Tracks Trust and Bike Wānaka.

There was discussion from Board members about the safety of the bike trails with other users, to which Ms Banyard and Mr Peters advised that as the trails plan progressed, they would ensure implementation of safety measures on the trails. Board members agreed that all interested parties should be brought along on the project journey.

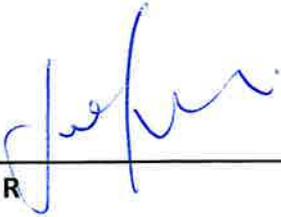
It was moved (Mr Telfer, Mr Wellington):

That the Wānaka-Upper Clutha Community Board resolve to:

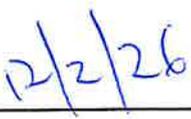


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Confirmed as a true and correct record:



CHAIR



DATE