QUEENSTOWN LAKES DISTRICT COUNCIL

Minutes of a Council Workshop

Tuesday 4 August 2026
in the Council Chambers, 10 Gorge Road, Queenstown
commencing at 10.00am

A recording of this workshop can be found on the QLDC website.

Present:	Mayor John Glover	Councillor Melissa White
	Councillor Matt Wong	Councillor Jon Mitchell
	Councillor Gavin Bartlett	Councillor Samuel 'Q' Belk
	Councillor Nicola King (online)	Councillor Heath Copland (online)
	Deputy Mayor Quentin Smith (online)	
Apologies:	Councillor Stephen Brent	Councillor Cody Tucker
	Councillor Niki Gladding	
In attendance:	John Wellington	Chris Hadfield
	Michelle Morss	Pennie Pearce
	Sinead Hart	Maseina Koneferenisi
	Julian Elder	Blair Howell
	Becky Lloyd	Sina Cotter Tait
	Mark Christensen	Kenneth Bailey
	Marie Day	Luke Place
	Marie Schmidt	Nicole Weyandt
	Katie Church	Abbey Mocke
	Katherine Harbrow (online)	Tony Avery (online)
	Brendan Peet (online)	Tanea Hawkins (online)
	Charlotte Robertson (online)	Saffron Brady (online)
Media	None	
Public	None	

No.	Agenda Item	Actions
1.	<u>**(WSCCO) Transfer Agreement Process**</u> The purpose of the session was to align the Board of QLDC 3 Waters Limited and Council Elected Members on the approach for developing the transfer agreement between the parties, including the proposed process, key milestones and respective roles. This will support informed decision-making by both governance forums as they consider the formal	None.

No.	Agenda Item	Actions
	approval and execution stages of the transfer process over the coming months. Sinead Hart (Governance Lead, QLDC 3Waters Limited) and Pennie Pearce (Acting General Manager Strategy and Policy) presented the item and spoke to a PowerPoint presentation (Attachment A). Main points of discussion included: • An overview of the transfer agreement, including clarification of its purpose, scope, and limitations. • The proposed process for developing the transfer agreement, including current priorities and indicative timeframes. • It was noted that water-related costs and debt would be ringfenced and transferred through an agreed process. • Consideration of which aspects of the transfer agreement are mandatory and which may be subject to negotiation, with the potential for this distinction to be reflected in future discussions between Council and the Board. • Principles for land transfer and ownership arrangements, potential implications for existing and future bylaws, impacts on staff worksite requirements and service levels, and considerations of risk were also discussed. **<u>Attachments:</u>** *Attachment A: Transfer Agreement Process*	
2.	**<u>Accessibility & Disability Inclusion Work Programme</u>** The purpose of this workshop was to provide information and seek feedback on the development of QLDC's Accessibility & Disability Inclusion work programme, including the refresh of QLDC's Disability Policy and the development of an Accessibility Action Plan. Marie Day (Community Partnerships Manager), Luke Place (Principal Policy Advisor) and Marie Schmidt (Community Partnerships Advisor) presented the item. Main points of discussion included: • The history of the existing policy, the rationale for its review, and different models for understanding disability.	None.

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No.	Agenda Item	Actions
	• Progress on the work programme, key workstreams, staff survey findings, and the policy development process, including areas of current staff focus. • Funding considerations associated with the policy, with it noted that a cultural shift in organisational practices would be a key focus. • The importance of incorporating the perspectives of people with disabilities and/or those experiencing accessibility barriers into the development process. • Next steps and indicative timeframes for the policy refresh and action plan development, with adoption of the updated policy targeted for May 2027. • Approaches for gathering meaningful community data and feedback, alongside accessibility challenges within the district, including accommodation, public transport, and obstacles affecting pedestrian access. **Attachments:** *Attachment A: Presentation Slides* *Attachment B: 2018 Disability Policy* *Attachment C: Staff Survey Results Summary*	

The workshop concluded at 11.46am.