

**Community & Services Committee
28 February 2019**

Minutes of a meeting of the Community & Services Committee held on Thursday 28 February 2019 in Council Chambers, 10 Gorge Road, Queenstown commencing at 10.00am

Present

Councillors Stevens (Chair), Clark and Ferguson

In Attendance

Dr Thunes Cloete (General Manager Community Services), Mr Simon Battrick (Parks and Recreation Manager), Ms Jan Maxwell (Relationship Manager, Arts and Events), Mr Aaron Burt (Senior Planner, Parks and Reserves), Mr Graeme Davies (Parks Manager) and Ms Jane Robertson (Senior Governance Advisor)

Apologies

Apologies were received from Councillor Miller (on approved leave of absence) and Councillor Smith.

On the motion of Councillors Stevens and Clark the Community and Services Committee resolved that the apologies be accepted.

Declaration of Conflicts of Interest

No conflicts were declared.

Matters Lying on the Table

There were no items on the table.

Public Forum

There were no speakers in public forum.

Confirmation of Agenda

The agenda was confirmed without addition or alteration.

Confirmation of Minutes

On the motion of Councillors Stevens and Ferguson the Community & Services Committee resolved that the minutes of the meeting held on the 22 November 2018 be confirmed as a true and correct record.

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A report from Aaron Burt (Senior Planner, Parks and Reserve) presented a proposed Recreation Reserve at Shotover Country for vesting. The report assessed the proposed reserve and recommended that the Committee recommend to Council that the vesting be approved.

Dr Cloete was at the table for presentation of all the reports.

Item 1 was presented by Mr Burt.

The Committee asked how the proposed pedestrian and cycle pathways would be delineated. Mr Burt advised that the reserve would connect with similar trails in the Shotover Country development. In addition, there would be a maintenance period for the applicant during which areas used for pedestrian and cycle travel would become evident. Councillor Stevens asked that location of pathways be determined in association with Council officers.

**On the motion of Councillors Ferguson and Clark the
Community & Services Committee resolved that:**

- 1. It recommend to Council that the vesting of the
Recreation Reserve be approved:**

Shotover Country Ltd – RM181520

- a. Lot 900 (1,645m²): Recreation Reserve, Shotover
Country.**

**Subject to the following works being undertaken at
the applicant's expense:**

- i. Consent being granted (and subject to any
variations) for subdivision required to
formally create the reserve and to level out
topography (if advised necessary by the
Parks & Reserves Planning Manager);**
- ii. Such a consent for the Recreation Reserve
shall ensure that in any staged
development, the creation of a Recreation
Reserve is bound to the first stage to seek
title, or subject to alternate timing
requirements deemed necessary by the
Parks & Reserves Planning Manager;**
- iii. Presentation of the reserve in accordance
with Council's standards for reserves;**

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- iv. The formation of any sealed pathways to a minimum 2 metre wide width and to a minimum Grade 2 standard, of the QLDC Cycle Trail and Track Design Standards & Specifications (2016);
- v. Areas of reserve shall exclude areas of road;
- vi. The submission of a Landscape Plan to Council by the developer for certification as appropriate, including subsequent implementation of landscape and planting for the reserve. The certification of such a plan shall be by the Parks & Reserves Planning Manager;
- vii. All areas of Lot 900 RM181520 shall be mowable, and not have a gradient steeper than 1:5;
- viii. A potable water supply point to be provided at the boundary of the reserve lot;
- ix. The registration of a fencing covenant under s6 of the Fencing Act 1978 on the reserve to vest in QLDC to protect the Council from liability to contribute towards any work on a fence between the reserve vested in or administered by the Council, and any adjoining land;
- x. The registration of a Consent Notice on any land (being Lots created by RM181520) adjoining the Lot 900 RM181520 reserve, to ensure any fences on land adjoining, or boundaries along the reserve, shall be 50% visually permeable and no higher than 1.2 metres;
- xi. A three year maintenance period by the current landowner commencing from vesting of the reserves;
- xii. A maintenance agreement being prepared and signed by the Parks and Reserves Planning Manager, specifying how the reserve will be maintained during the maintenance period; and
- xiii. Vesting of reserves to be undertaken in accordance with the QLDC Vesting of Roads and Reserves Policy.

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2. It recommend to Council that any reserve improvement contributions are offset against those payable in accordance with the Development Contributions Policy current at the time of contributions payment, subject to:
 - a. Detailed design plans for the reserve to be submitted and the approval of these to be delegated to the Parks and Reserves Planning Manager.
 - b. Final approval of any reserve improvement costs to be delegated to the Parks and Reserves Planning Manager and is subject to the applicant demonstrating the actual costs of the improvements.
 - c. If the cost of work to construct the approved plans exceeds the contributions available to be credited, the additional cost shall be at the applicant's expense.

2. Heritage Incentive Grant Application – Paradise Trust

A report from Jan Maxwell (Relationship Manager Arts and Events) assessed an application from the Paradise Charitable Trust for a Heritage Incentive Grant as reimbursement for professional services to upgrade the wastewater, storm water and electrical facilities of various structures and facilities on the site. The report recommended that the Committee approve a grant of \$4,000.

Mrs Maxwell presented this item and reports 3 and 4.

On the motion of Councillors Stevens and Clark it was resolved that the Community & Services Committee:

1. Note the contents of this report; and
2. Approve the Heritage Incentive Grant of \$4,000 for reimbursement of professional services for civil infrastructure related to upgrading in ground services for Paradise Trust site, Glenorchy.

3. Heritage Incentive Grant Application – Big Cottage situated at Paradise, Glenorchy

A report from Jan Maxwell (Relationship Manager Arts and Events) assessed an application from the Paradise Charitable Trust for a Heritage Incentive Grant as reimbursement for professional services to upgrade Big Cottage on the site. The report recommended that the Committee approve a grant of \$4,000.

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Mrs Maxwell was asked to explain the position on considering more than one application from an individual entity in a single year. She noted that a property may have various heritage items and grants could be made to different projects on the same site in the same year. However, the policy limited granting funds to a specific feature only once every three years.

On the motion of Councillors Stevens and Ferguson it was resolved that the Community & Services Committee:

- 1. Note the contents of this report; and**
 - 2. Approve the Heritage Incentive Grant of up to \$4,000 for reimbursement of professional services for Big Cottage situated at Paradise, Glenorchy.**
- 4. Heritage Incentive Grant Application – Gravity Cottage at 9 Gorge Road, Queenstown**

A report from Jan Maxwell (Relationship Manager Arts and Events) assessed an application for a grant of \$3,000 to assist with resource consent costs to relocate an historic cottage currently located at 9 Gorge Road to a new site in St Bathans. The report recommended that the Committee approve a grant of \$3,000.

Mrs Maxwell advised that the cottage was a listed building but not protected, meaning that it could be demolished. However, the owners had wanted to help facilitate its relocation when the remainder of the modern buildings on the site were being removed, pending a new development.

Committee members expressed some disappointment that the building was going out of the district, albeit staying in the general region, but were happy that it was not being demolished. The Committee asked Mrs Maxwell to follow up on the project once the building was in place in its new location.

On the motion of Councillors Clark and Ferguson it was resolved that the Community & Services Committee:

- 1. Note the contents of this report; and**
- 2. Approve the Heritage Incentive Grant of \$3,000 for reimbursement of resource consent costs for Gravity Cottage situated at 9 Gorge Road Queenstown.**

The meeting concluded at 10.15am.

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Confirmed as a True and Correct Record:

Chairperson

Date