

9 March 2026

[REDACTED]  
C/- [REDACTED]  
Sent via email to [REDACTED]

## Request for Official Information LG26-0035 - Team Projects

Dear [REDACTED],

Thank you for your request for information held by the Queenstown Lakes District Council (QLDC). On 9 February 2026 you requested the following information under the Local Government Official Information and Meetings Act 1987 (LGOIMA):

1. Can you please provide a list of the services and contracts that Team Projects Limited are responsible for which collectively make up the quarterly payments?
2. Can you please identify the approximate proportion of the quarterly payment allocated to each project or service, and for each, identify the contract name/number and whether it relates to the EtC [Engineer to the Contract] role, project management, ad hoc dispute resolution, retainer, or another area?
3. In addition to the quarterly Core Group reports prepared by Veolia, can you please advise which reports Mr Haggath reviews, and whether he attends meetings for projects or contracts other than the Veolia contract that are included in the quarterly payment or monthly retainer?
4. Can you please advise how many instances of dispute resolution Mr Haggath has provided between July 2023 and December 2025, and for each instance who raised the dispute (for example, Council, contractor, or other party) and a high-level category of the dispute (for example, scope, performance, payment, or compliance)?
5. Finally, you advised that EtC [Engineer to the Contract] responsibilities have been delegated "to the maximum extent allowable under NZS 3917". Could you please identify the specific clause(s) in NZS 3917 that are relied upon for this statement, and clarify which Contract Administrator or EtC functions are considered non-delegable under those provisions?

### QLDC RESPONSE

In response to your request, we consulted with the QLDC Property and Infrastructure Directorate.

### Decision to release information

1. Can you please provide a list of the services and contracts that Team Projects Limited are responsible for which collectively make up the quarterly payments?

Team Projects Ltd currently undertakes Engineer to the Contract (EtC) roles across multiple projects and contracts, including:

- Stanley Street Carpark Upgrade
- Solid Waste Services Contract
- Rooding Network Maintenance Contract
- Cardrona Water Treatment Plant Operations and Maintenance
- Project Pure Aeration Grid Replacement/Upgrade
- Hanley's Farm Wastewater Pump Station Upgrade
- Robins Road Wastewater Pipeline Upgrade
- Upper Clutha Wastewater Conveyance Scheme

In addition, Team Projects provides:

- Project Management services for the Luggate Water Scheme upgrades and the Pre-UV Filtration Project
  - Support for QLDC's Health and Safety Contractor Management System rollout and associated ongoing training
- 2. Can you please identify the approximate proportion of the quarterly payment allocated to each project or service, and for each, identify the contract name/number and whether it relates to the EtC [Engineer to the Contract] role, project management, ad hoc dispute resolution, retainer, or another area?**

QLDC pays Team Projects Advisory a monthly fee of \$750 (excluding GST) in relation to the Veolia contract (Contract No. CT15-002).

This fee covers:

- Attendance at quarterly governance meetings
- Ongoing monitoring and tracking of key contractual correspondence
- Annual review of Health and Safety documentation
- Limited ad hoc support as required

The balance of spend with Team Projects Advisory relates to separate engagements, unrelated to CT15-002, as summarised under item 1 of this response.

- 3. In addition to the quarterly Core Group reports prepared by Veolia, can you please advise which reports Mr Haggath reviews, and whether he attends meetings for projects or contracts other than the Veolia contract that are included in the quarterly payment or monthly retainer?**

As outlined in Councils responses to items 1 and 2 of your request, the Veolia contract forms only a small proportion of the services undertaken by Team Projects for QLDC.

In addition to reviewing the quarterly Core Group reports prepared by Veolia, Mr Haggath's involvement extends to other projects and contracts where Team Projects is engaged in an EtC or project management capacity. This includes attendance at relevant meetings and review of project documentation as required under those roles.

- 4. Can you please advise how many instances of dispute resolution Mr Haggath has provided between July 2023 and December 2025, and for each instance who raised the dispute (for example, Council, contractor, or other party) and a high-level category of the dispute (for example, scope, performance, payment, or compliance)?**

During the period July 2023 to December 2025, no formal disputes have required intervention by the Engineer under the relevant contracts.

However, the Engineer's opinion and professional views have been sought on a small number of matters during this period to assist QLDC in its contract management functions. These matters did not progress to formal dispute resolution processes.

- 5. Finally, you advised that EtC [Engineer to the Contract] responsibilities have been delegated "to the maximum extent allowable under NZS 3917". Could you please identify the specific clause(s) in NZS 3917 that are relied upon for this statement, and clarify which Contract Administrator or EtC functions are considered non-delegable under those provisions?**

Reference is made to Clause 6.3 of NZS 3917:2013, which sets out the role and authority of the Engineer's Representative. For CT15-002, the only function not delegated to the Engineer's Representative is dispute resolution.

#### **Right to review the above decision**

Note that you have the right to seek an investigation and review by the Ombudsman of this decision. Information about this process is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

If you wish to discuss this decision with us, please contact [Rebecca.Pitts@qldc.govt.nz](mailto:Rebecca.Pitts@qldc.govt.nz) (Engagement and Communications Manager).

We trust that the above information satisfactorily answers your request.

Kind regards,

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