

**Minutes of a meeting of the Infrastructure Committee held on Thursday 13 March 2025
beginning at 10.00am held in the Council Chambers, 10 Gorge Road, Queenstown**

Present

Councillor Bartlett (Chairperson), Councillor Gladding, Councillor Cocks, Councillor Smith, Councillor Tucker.

Attendees

Councillor Matt Wong (online), Mr Tony Avery (Property & Infrastructure General Manager), Mr Ben Greenwood (Roading Operations and Contracts Manager), Geoff Mayman (Commercial and Procurement Manager) (online), Matthew Hulscher (Democracy Services Advisor), Jon Winterbottom (Democracy Services Team Leader), Tony Pickard (Strategy Planning Manager), Adrienne Hooper (Senior Infrastructure Planner (Transport)), Richard Powell (Infrastructure Development Engineering Manager), Monique Barnes (Senior Civil Engineer – Transport), Nisha Dahal (Infrastructure Development Engineer), Sam Metcalfe (Infrastructure Development Engineer), Sarah Thompson (One Network Technician [Transportation]), Roger Davidson (Property Advisory Manager), Peter Edie (Senior Finance Business Partner), Reece Gibson (Design Manager, The Alliance); three members of the public and one member of the media

Apologies

Councillor Ferguson was an apology.

On the motion of Councillor Bartlett and Councillor Tucker it was agreed that the apologies be accepted.

Motion was carried unanimously.

Declarations of Conflicts of Interest

There were no declarations of conflicts of interest.

Matters Lying on the Table

There were no matters lying on the table.

Public Forum

1. Brian Fitzpatrick (Remarkables Park Limited)

Mr Fitzpatrick spoke on the efforts of Queenstown Lakes District Council (QLDC) officers Richard Powell and Sam Metcalfe in listening to and meeting with submitters

in the development of the Land Development and Subdivision Code of Practice update - Stage 3(Item 6).

Mr Fitzpatrick also spoke to Item 4 'Travel Demand Management (TDM) – Policy Review', noting that it was positive to see that the report discussed more efficient use of transport infrastructure, the opportunity to reduce transport emissions, the '10-minute neighbourhood', and the 'User Hierarchy'. Mr Fitzpatrick expressed concern that all 32 people consulted for the review were QLDC staff and not elected members or members of the community. Specifically, Mr Fitzpatrick expressed further concerns regarding comments from the QLDC-staff consultation that indicated a lack of ability to speak freely. Mr Fitzpatrick distributed and discussed a document with proposed additions to several of QLDC policies/plans.

2. Steve Winter (Patersons)

Mr Winter spoke on Item 6 'Land Development and Subdivision Code of Practice update - Stage 3 – update'. Mr Winter distributed a document to the Infrastructure Committee (the Committee) outlining proposed changes to the wording of Section 1.8.4.3 of Attachment B to Item 6. The proposed changes related to how small versus large scale civil design is distinguished, and Mr Winter expressed several concerns with the wording in its current form. Concerns included the lack of guidance, the risk of land development surveyors being cut out of work and limited to "small scale" work, de-facto disqualification, and the abandonment of the recognition of a nationally established certification.

Councillors asked about feedback on submissions, the nature of the certification, and how training at university differs now compared to the previous curricula.

3. John Glover

Mr Glover spoke on Item 1 'September / October 2024 Weather Event'. Mr Glover expressed confusion at a perceived contradiction within the report. This regards the report stating that there is \$1.922 million remaining to spend on the works and that this will return the roads to the required level of service, but the same report stating that there will not be any further work on Kinlock or Von Road under this work programme. Mr Glover noted the risks of not returning roads to the prior level of service.

Mr Glover also spoke to Item 4 'Travel Demand Management (TDM) – Policy Review'. Mr Glover noted the difficulties in changing individual transport and travel habits (e.g. getting people out of cars and into alternative methods) and expressed concern with the idea to not charge for parking after 6.00pm in QLDC public car parks. This is despite the report stating that pricing in car parking is key to changing behaviours.

Confirmation of Agenda

On the motion of Councillor Bartlett and Councillor Gladding it was agreed that the agenda be confirmed without alteration.

Motion was carried unanimously.

Confirmation of Minutes

On the motion of Councillor Tucker and Councillor Cocks it was agreed that the minutes of the meeting on 28 November 2024 be confirmed as a true and correct record with the following alterations:

1. The insertion of “motion was carried unanimously” for all motions; and
2. Removal of the words “seconded by” in all motions for consistency.

Motion was carried unanimously.

1. September / October 2024 Weather Event

The purpose of this report was to provide an update on the impacts, repairs and costs associated with the September / October 2024 wet weather event.

Ben Greenwood (Roading Operations and Contracts Manager) presented the item and took the report as read.

Mr Greenwood noted the unusually high costs (approximately \$1.9m) to repair the significant damage sustained to the road network.

Councillors asked about the lack of existing funds in the budget for emergency works, further details on specific roads listed in the report, a timeline for completion of all works, and if a framework exists that guides QLDC officers in how to respond to significant weather events. After confirmation was given that no framework currently exists, Cr Gladding noted it is something that QLDC officers should consider establishing.

Mr Greenwood then spoke to the prioritisation of strategic roads across the district, options for repair, the prohibitive cost of repairs to certain roads, and interim measures that have been taken for roads that have not yet been fully restored to normal service levels. Peter Edie also provided details on the existing debt structure to fund repairs.

It was also noted that the scope of this report was on emergency repairs associated with the September / October 2024 weather event, rather than resilience work to prevent future damage to the road network. Councillors also noted the discussions that have been held regarding a potential resilience fund and enquired about the current structure of the debt funding these works. Peter Edie then spoke to the existing debt structure, noting that most debt is structured over a five to six year horizon.

On the motion of Councillor Tucker and Councillor Cocks it was resolved that the Infrastructure Committee:

1. **Note** the contents of the report; and
2. **Endorse** the approach to continue with works to reinstate the roading network.

Motion was carried unanimously.

2. Queenstown Package (formerly NZUP) Proposed Traffic Control Devices

The purpose of this report was to recommend approval of the proposed changes to traffic control devices (TCD), and parking related to the SH6/SH6A Frankton Intersection & Bus Hub Improvements that form part of the wider Queenstown Package (formerly referred to as the NZ Upgrade Programme, or NZUP).

Monique Barns (Senior Civil Engineer – Transport) and Reece Gibson (Design Manager, The Alliance) presented the item and took the report as read.

Councillors discussed and asked questions about parking limits, traffic flow, shared lanes, and the options proposed in the report.

Mr Gibson confirmed all submitters will have their comments and questions responded to.

On the motion of Councillor Cocks and Councillor Gladding it was resolved that the Infrastructure Committee:

1. **Note** the contents of the report; and
2. **Approve** the proposed changes to control devices (TCD) and parking, as described in Option 3 in this report, for the SH6/SH6A Frankton Intersection & Bus Hub improvements that form part of the wider Queenstown Package, as it relates to the QLDC Traffic and Parking Bylaw 2018.

Motion was carried with Councillor Smith abstaining.

3. Queenstown Town Centre Parking Restrictions

The purpose of this report was to recommend approval of new parking restrictions, and reapproval of existing parking restrictions for process purposes, for the Queenstown Town Centre improvements.

Geoff Mayman (Commercial and Procurement Manager) presented the item and took the report as read.

Councillor Smith questioned the existing 240-minute parking limits on and around Brecon Street (Queenstown) and noted that a 120-minute limit may be more appropriate. Sarah Thompson noted that the existing parking limits come from a 2021 parking plan. Tony Avery added that an updated parking plan will be presented to the Committee in the near future.

Councillors also sought clarification on the mobility parking arrangements on Beach and Rees streets, existing signage, parking available for taxis, as well as loading zones and parking limits on other streets.

On the motion of Councillor Gladding and Councillor Smith it was resolved that the Infrastructure Committee:

- 1. Note** the contents of the report; and
- 2. Approve** the proposed parking restrictions as set out in Attachment A which includes existing parking restrictions, which are already signed and/or marked, and new parking restrictions, which will be formally legalised upon approval of this recommendation and subsequently implemented and enforced.

Motion was carried unanimously.

4. Travel Demand Management – Policy Review

The purpose of this report was to present the outcome of the Travel Demand Management (TDM) Policy Review project.

Adrienne Hooper (Senior Infrastructure Planner (Transport)) and Tony Pickard (Strategy Planning Manager) presented the item and took the report as read.

Ms Hooper emphasised that without embedding TDM measures into work streams and policies, travel and transport around the district will be constrained and not be able to support the level of growth.

Councillor Smith sought further clarification as to how the TDM Policy would be integrated into the district plan, and how it can be used to advocate for other measures or funding. Councillors asked about incentives to drive change, budget expenditure, and the oversight of the budgeted expenditure.

Mr Pickard noted this piece is one part of a four-stage process that will run to 2027, and that expenditure is expected to focus on consultancy services that will assist in the scoping and planning of future stages.

Councillors discussed the possibility of further leadership and oversight, and the potential to develop an action plan to be brought to Council. It was also noted that there is currently no funding in the Long Term Plan for this work, and it will need to be addressed by the next Council (following the October 2025 Election).

On the motion of Councillor Bartlett and Councillor Smith it was resolved that the Infrastructure Committee:

- 1. Note** the contents of the report; and
- 2. Note** that the results of the review will be used to advocate for the improvement of Travel Demand Management policies with internal teams and others; and
- 3. Note** that initial funding for the wider Travel Demand Management programme was reduced under the Better Off funding review; and

Motion was carried unanimously.

5. Ballarat and Stanley St Car Parks

The purpose of this report was to recommend retrospective approval of the changes to chargeable parking hours and the hourly charge for the Ballarat Street Carparks in current use, and to seek approval for matching hours and charging in the remaining areas of former car park areas once reinstated.

Tony Pickard (Strategy Planning Manager) presented the item and took the report as read.

Councillors discussed existing parking fees versus proposed future parking fees, the linkage of this report with the TDM Policy review, and other existing parking arrangements across Queenstown.

On the motion of Councillor Smith and Councillor Gladding it was resolved that the Infrastructure Committee:

1. **Note** the contents of the report; and
2. **Approve** the proposed changes to chargeable parking hours and the hourly charge for the Ballarat Street Carparks.

Motion was carried unanimously.

6. Land Development and Subdivision Code of Practice update – Stage 3

The purpose of this report was to seek endorsement from the Infrastructure Committee on the proposed changes to the Land Development and Subdivision Code of Practice (CoP), this will allow the proposed version to proceed to the final step of approval with its adoption of the new version at the next Full Council meeting.

Richard Powell (Infrastructure Development Engineering Manager) and Sam Metcalfe (Infrastructure Development Engineer) presented the item and took it as read.

Mr Powell walked through and provided answers to questions raised in the previous Committee meeting in November 2024. Councillors asked several follow-up questions. Topics included hydraulic modelling, runoff concerns, stormwater discharge, runoff coefficients and future roading updates.

It was determined by Councillors that, after detailed discussion with Mr Powell, references to “small scale” and “large scale civil design” will be removed from section 1.8.4.3 of Attachment B to the report.

On the motion of Councillor Bartlett and Councillor Tucker it was resolved that the Infrastructure Committee:

1. **Note** the contents of the report; and
2. **Endorse** the proposed changes to the CoP as recommend in Option 2 subject to the removal of references to “small scale” and “large scale civil design” from Section 1.8.4.3 of Attachment B.

Motion was carried unanimously.

The meeting concluded at 12.43pm

Confirmed as a true and correct record:

Chair

Date