

# Community Facility Funding Policy

January 2019

Prepared by the Queenstown Lakes District Council

Review Date: Next Review due January 2022

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**Note: This policy is under review as part of the 2027-37 Long Term Plan process. Pages 15-30 of the policy have been superceded by the Venue Pricing Guide that is reviewed as part of the Annual or Long Term plan Process. Page 31 has been superceded by the Cemeteries Handbook.**

# Our approach to funding community facilities

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The Council provides a wide range of community facilities including parks, halls, pools, venues and sports fields. It also provides leases and licences to enable clubs to develop their own facilities for their members. The community's use of these facilities is vital for the health and well-being of our community.

Council is able to fund the cost of providing and maintaining these facilities via user charges and rate payer funding. This funding policy seeks to strike the right balance of rates funding and direct user charges for the various facilities provided by the Council.

In striking this balance the Council wants to ensure that:

- Community, sporting and cultural groups prosper and deliver services and facilities to their members and the wider community
- Groups share facilities to maximise their efficient use and reduce the cost to the community
- Using community facilities is affordable (particularly for youth) and is not a barrier to participation.
- When public facilities are used for private commercial gain, the community should receive a fair return for the use of the communities' facilities.

This policy includes both long term leases and licences of land and short term facility hire.

# How fees and charges are set

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This policy has been adopted by the Council in accordance with Section 102 (4)a of the Local Government Act 2002 and provides specific detail concerning fees and charges for reserves and community facilities under Council's general Revenue and Financing Policy. In setting this policy the Council is required to act in a manner that promotes the current and future interests of the community including:

- the community outcomes to which the activity primarily contributes
- the distribution of benefits between the community as a whole, any identifiable part of the community, and individuals
- the period in or over which those benefits are expected to occur
- the extent to which the actions or inaction of particular individuals or a group contribute to the need to undertake the activity
- the costs and benefits, including consequences for transparency and accountability, of funding the activity distinctly from other activities; and the overall impact of any allocation of liability for revenue needs on the current and future social, economic, environmental, and cultural well-being of the community

Having adopted this Policy, the Council requires:

- APL (as Council's property management contractor) to administer leases and licences and:

Fees and charges will be reviewed by Council via the Annual Plan in accordance with this policy. Steps should also be taken to introduce greater consistency, including review dates in new leases.

This policy should be reviewed every three years.

The following sections regarding rates, leases and licences have not been updated:

- Rates
- Principles
- Costs
- Benefits
- How the policy works
- Rental policy for leases and licences.

# Rates

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The Council imposes rates in accordance with the Local Government (Rating) Act 2002. The Act describes the categories of land and activities which are rateable and those which are partially or non-rateable. The information below is summarised from the Act as it is interpreted to relate to likely scenarios under this policy.

## **Non Rateable Land**

In summary the following is non-rateable:

- A Reserve held under the Reserves Act 1977 or crown managed foreshore
- Land used by the Council for a public garden or reserve for sports, public halls and swimming pools
- An early childhood centre under section 308 (1) of the Education Act 1989, excluding any early childhood centres that operate for profit.

Where non-rateable land is used by a tenant primarily or exclusively for private or commercial purposes under a lease or licence, that area of the land is rateable land. Licensed food and beverage vending associated with a club is considered commercial activity in respect to rates and clubs will be rated for the licensed portion of the tenancy.

## **Land 50% non-rateable**

In summary the following land is 50% non-rateable:

- Land used by a society incorporated under the Agricultural and Pastoral Societies Act 1908 as a showground or place of meeting
- Land used by a society for games or sports
- Land used by a society for the purpose of any branch of the arts.

Where non-reserve land is used for the private pecuniary profit of members or where non-reserve land is used for which a club licence under the Sale of Liquor Act 1989 is held, that area of land is rateable land.

## **Effect for Tenants**

Generally, most clubs occupying land for a charitable purpose will be occupying nonrateable land and therefore will not be charged general rates. The exception to this is where clubs use part of the premises for commercial activities or hold a liquor licence for the premise. In these cases rates will be payable on that portion of the leased area. Tenants will also pay the relevant targeted rates for water, sewage and waste collection where these services are provided.

# Principles

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In considering the Council's approach to fees and rentals the Council has adopted the following principles:

- Council supports community groups who provide public good services, facilities and recreation opportunities by funding via the general rating base.
- Council encourages the sharing and optimisation of facilities by subsidising fees and charges.
- Council ensures that the community receives a fair return when the community's assets are used for private gain.
- Where coaching and tuition for profit occurs, Council will permit this where there is a contractual relationship with the host club that is beneficial to the not-for-profit objectives of the club.
- The level of subsidisation will be proportional to the degree of public good, cost of provision, level of commercial activity and private benefit.
- Capacity and peak demand may be managed via price mechanisms when required to ensure efficient use of facilities and to minimise the cost to ratepayers.
- Costs incurred through misuse or neglect should be borne by the persons or group who caused the damage.
- Individuals and groups should not profit from the on-sale or sub-letting of rights provided by the Council
- Fees and charges should be applied consistently. There will occasionally be circumstances however when administrators will need to have a degree of discretion to manage unusual situations.
- A current schedule of fees and charges will be made widely available including online.

Agreements should manage risk to Council, the parties, other users and the general public and ensure the proper and appropriate use of public facilities in accordance with relevant Bylaws and legislation including Health & Safety at Work Act (HSWA) 2015, Reserves Act and Resource Management Act. These should be simple plain language agreements.

# Costs

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Occupation of land and facilities imposes a cost on the community. These costs may be direct costs or indirect costs.

## **Rates**

Properties are rated to provide a contribution to services provided to the community including water, sewage, refuse and other community services. Many activities place additional demand on these services and the community incurs additional costs.

## **Repairs and maintenance**

Facilities such as sports grounds, halls, car parks etc all require repairs and maintenance to keep them in an acceptable condition that is safe and fit for purpose.

## **Insurance**

Buildings require insurance in case of loss or damage.

## **Operating Costs**

Some facilities incur direct operating costs proportional to use such as energy, cleaning and compliance costs like maintaining a building warrant of fitness.

## **Administration**

All facilities require administration including answering enquiries, preparing agreements, collecting revenue and taking reservations, opening facilities, inspections, complaints and general property management.

## **Damage**

Properties sometimes sustain damage due to misuse or accident. These incidents incur additional repair and or cleaning expenses.

## **Depreciation**

The Council has made significant capital improvements to the facilities and needs to budget for the eventual replacement of these facilities when they reach the end of their life.

## **Opportunity Cost**

Some properties occupied by one use could be occupied by other public uses or commercial paying tenants (where this is consistent with the purpose of the land). As such this represents an opportunity cost in that the occupation by the existing use prevents the opportunity for an alternative use.

# Benefits

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Occupation of land and buildings by sporting and cultural groups provides a number of community benefits.

## ***Healthy Community***

Clubs provide an important function in the provision of recreation and social opportunities within the community.

## ***Facility Development***

Clubs can through the voluntary efforts of their members raise significant capital for facility development and maintenance.

## ***Amenity Provision***

Where clubs occupy land they can often manage and maintain land for the benefit of the wider community via the provision of improved amenity.

# How the policy works

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There are two types of occupation of public space addressed in this policy. The first is long term occupations requiring a lease or licence and the second is short term hire of facilities and/or services.

Leases and Licences are provided to formalise the long term occupation of land managed by the Council. These provide the lessee or licensee with security and certainty over the use and development of the assets created on the Council's land. As many leases have long terms, this policy will only come into effect if the lease has reached expiry or the Council is able to review the rental in accordance with this policy. A club may also wish to voluntarily move to the terms and conditions offered under this policy if they are more favourable to the club when the lease rental comes up for review.

## **Licences for special situations**

In some instances, such as golf clubs in the small communities, a licence to occupy may be more appropriate than a lease. This reflects the fact that in small communities like Kingston and Glenorchy club facilities are developing, membership numbers are small and the land occupied is used by the wider community for a variety of purposes. Rentals will not be charged in these instances at the discretion of the Council.

## **Leases**

This policy seeks to provide a fair and equitable basis for establishing a rental. Rentals have in the past been set in a variety of ways including valuation of market rentals. This practice is both costly to administer, often is of little relevance and is open to interpretation. As such it is recommended that rentals be charged on land area combined with a discounting and levy approach. The following table provides the rationale for the rentals.

User Description	Definition	Rationale
<b>Service group in Council building</b>	A <b>voluntary charitable organisation</b> providing community services in support of Council's Community Outcomes.	No rental is charged as the use provides an open community service. (e.g Citizens Advice Bureau)
<b>Service group in own building on Council land</b>	A <b>voluntary charitable organisation</b> providing community services in support of Council's Community Outcomes.	No rental is charged as the use provides an open community service.
<b>Sporting, Arts or Culture groups occupying Council building</b>	A <b>voluntary charitable organisation</b> providing sporting, arts or culture opportunities in support of Council's Community Outcomes.	A nominal rental is charged to recover 50% of the average cost of building maintenance.  (e.g Queenstown Arts Society)
<b>Sporting, Arts or Culture groups occupying Council land</b>	A <b>voluntary charitable organisation</b> providing sporting, arts or culture opportunities in support of Council's Community Outcomes occupying land with or without buildings for members	A nominal rental is charged only where the area of land leased exceeds 1 ha. For areas beyond 1 ha. a nominal rental will be charged for the additional area on a square meter basis. This rental for large land users reflects the largely exclusive use of the land, the ability for such users to have recourse to revenue particularly from non-members and the opportunity cost of the occupation to the community.
<b>Sporting, Arts or Culture groups occupying Council land – non-exclusive use</b>	A <b>voluntary charitable organisation</b> providing sporting, arts or culture opportunities in support of Council's Community Outcomes occupying land for open free and unencumbered use by public	No rental is charged as the facility is open to the public at no cost  (e.g. Queenstown Mountain Bike Club)

User Description	Definition	Rationale
<b>Education</b>	An early childhood centre under section 308 (1) of the Education Act 1989, excluding any early childhood centres that operate for profit.	A nominal rental is charged to reflect the opportunity cost of the land
<b>Above with retail sales, catering, bar or gaming facilities</b>	Retail sales, food and beverage retailing exceeding gross turnover of \$300,000 excluding GST per annum	Food and beverage sales in support of not- for profit club fundraising efforts are an important part of club revenue and social activity. Where such activity reaches a commercial like scale the club should provide some return to the community just as a commercial operator would be required to. A threshold of \$300,000 trading turnover has been established as a point where activity would be considered to be commercial in nature.

Leases and licences are managed on behalf of Council by APL in accordance with Council's Revenue and Financing Policy and the applicable legislation.

## Coaching

Some non-for-profit clubs and societies have professional coaches and teachers operating within the facilities leased from the Council. In other cases professional coaches and teachers are operating independently of the club.

The Reserves Act 1977 Sec 94.1 (k) prohibits any trade, business, or occupation without the appropriate licence. Where coaches, personal trainers, teachers etc. are operating independently within a reserve or on land administered by the Council, the Council will require a licence and the payment of a fee as set by this policy as it would for any other trade or business. Such fees are applied to the maintenance and improvement of the reserves within the District.

Where coaches, personal trainers, artists in residence and teachers are operating a trade or business in close association with the club or society, the Council will authorise this via the lease or licence and will not charge any licence fee as long as the Council is satisfied that the relationship between the trade or business and the club is symbiotic and in the best interests of the club or society.

The Council will work with the club/society to document the terms of an agreement between the club/society and coach/tutor/artist.

### **Lease of Council Buildings by sports, art and cultural groups**

Clubs who lease Council buildings receive a greater level of support/subsidy from the Council than groups who have fund raised, built and maintained their own club rooms. As such the Council should seek some recovery of the direct costs of maintenance and insurance from tenants in Council buildings. Ideally this should be on a full cost recovery basis as the costs of maintenance and insurance are fully funded by clubs who own their own building.

However, in reviewing the level of rental that this would impose on existing tenants, the Council has elected to charge 50% of the budgeted maintenance rate per square meter of building. The maintenance cost is calculated by the following formula to arrive at an annual rental:

$$0.5 \times \text{Total Annual Maintenance Budget for Tenanted Buildings} = \text{Annual rental m}^2$$

The rental represents an average cost as is not calculated on a per building basis. It is assumed that all buildings will receive a similar level of maintenance over the life of the tenancy.

The Council will need to review the rental in accordance with the amount budgeted for maintenance at least every three years. Council should over time seek to move towards full recovery of maintenance costs.

# Rental Policy for Leases and Licences

## Community uses

Ref	User Description	Base Rental p.a.	Energy	Rates	Insurance	Maintenance
1.1	Service group in Council building	\$ 1	Tenant	Council	Council	Council
1.2	Service group in own building on Council land	\$1	Tenant	Tenant where applicable	Tenant	Tenant
1.3	Sporting, Arts or Culture groups in Council building	\$6.20 /m <sup>2</sup>	Tenant	Tenant where applicable	Council	Council
1.4	Sporting, Arts or Culture groups occupying Council land – exclusive use	\$1 up to 10,000m <sup>2</sup> and then \$0.018/m <sup>2</sup> thereafter	Tenant	Tenant where applicable	Tenant	Tenant
1.5	Sporting, Arts or Culture groups occupying Council land – nonexclusive use	\$1	Tenant	N/A	Council	Council or Tenant as appropriate
1.6	Education	\$0.60c/m <sup>2</sup>	Tenant	N/A	Tenant	Tenant
1.7	Markets (Operated by Not for Profit)	\$1.00/m <sup>2</sup> for total perimeter area per annum	Tenant – as assessed if unmetered	n/a	n/a	Cleaning and damage – tenant Council – other maintenance
a.	All above with retail sales, catering, bar or gaming facilities exceeding \$300,000 gross turnover p.a. excl GST	5% of Gross Turnover after \$300,000 excluding GST				

## Commercial uses

Ref	User Description	Base Rental p.a.	Energy	Rates	Insurance	Maintenance
2.1	Council building and land	Market rental	<b>Tenant</b>	<b>Tenant</b>	<b>Council</b>	<b>Council</b>
2.2	Ground lease of Council land	7.5% of gross revenue	<b>Tenant</b>	<b>Tenant</b>	<b>n/a</b>	<b>Tenant or Council as applicable</b>
2.3	Guiding	7.5% of gross revenue	<b>Tenant</b>	<b>n/a</b>	<b>n/a</b>	<b>Council</b>
2.4	Filming	\$500 per day	<b>Tenant</b>	<b>n/a</b>	<b>n/a</b>	<b>Council</b>
2.5	Still Photography (Commercial Shoots)	\$300 per day	<b>Tenant</b>	<b>n/a</b>	<b>n/a</b>	<b>Council</b>
2.6	Mobile Vending	\$ 2000 p.a (annual) or \$50 wk (1 – 6 mths) or \$10 day (casual)	<b>Tenant – fixed Council fee if council supplied</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
2.7	Aircraft Landing	\$50 per landing	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
2.8	Grazing/horticulture	By negotiation	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>Tenant</b>
2.9	Other licensed commercial uses (including private coaching when not under a Council approved agreement with a host lessee)	7.5% of gross revenue or per head fee as appropriate to activity	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>Council</b>
2.10	Multi-sport events	7.5% of gross revenue x % of council reserve land used for total event. (note other bookable venue and reserve hire fees apply)	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>Council</b>

Note: Fees exclude any regulatory, consent and licensing charges administered by QLDC or Otago Regional Council. All charges exclude GST where applicable.

# Charging policy for facilities

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## Facility charges

Charges are made for the hire of Council owned facilities and services. The charges are set in accordance with Council's revenue policy and are aimed at recovering a small portion of the cost directly from the users of facilities.

The charging policy recognises the need to subsidise the costs of facility hire for local community groups and to minimise the costs of participating in sport and recreation.

Fees and charges are set by Queenstown Lakes District Council in accordance with this policy. The level of user subsidy will directly influence the level of rates funding provided by Council to Queenstown Lakes District Council.

## Peak and Off Peak hours

A discounted rate is offered on hires during off peak hours. □ Off

Peak – 6.00am to 4.00pm weekdays

□ Peak – 4.00pm onwards weekday and weekends

## How fees have been calculated

Seasonal charges for sports grounds has been calculated on a user number cost and contributes to the 40% / 60% field recovery rate.

Casual hire charges for venues have been calculated based on operating and cleaning costs for venues. Charitable users will receive these facilities at or below actual operating cost.

## Supporting schools

The Council supports the use of community facilities by local schools and will provide each local school with up to six days per annum of free hire of any sport and recreation venue administered by Queenstown Lakes District Council subject to availability.

## Supporting small business providing community recreation

The Council recognises the needs of some small businesses who provide local community recreation opportunities consistent with Queenstown Lakes District Council's participation objectives. Examples of these are small businesses with a focus on recreation and sport activities.

## Annual inflation adjustment

Every year there will be a minimum inflation adjustment. Pricing will be at the discretion of the General Manager of Community Services.

# Sports grounds, indoor and outdoor courts - local club season rate

Ref	Code	Fee per field or court per season
1	Rugby / Football Field	\$1500
2	Rugby / Football – under lights	\$2100
3	Cricket – Grass Wicket	\$2100
4	Cricket – Artifi	
5	Frankton – Ar	
6	Wanaka Recr	
7	Wanaka Recr	
8	Netball Indoor outdoor courts at Queenstown Events Centre only)	
9	Basketball Indoor Courts x 2 per day per season	\$3450
10	Badminton Courts (4 courts)	\$3000
11	Volleyball Courts (3 courts)	\$3450
12	Athletics Track	\$750
13	Touch Field	\$600

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the Venues  
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## Charges including GST at 1 January 2019

### Seasonal rate discounts

Clubs comprising of junior only members will pay 50% of the season rate.

Clubs may receive a discount on the seasonal rate based on hours of usage.

- Less than 200 hours usage - 50% off the full seasonal rate □ 201 – 499 hours usage - 25% off the full seasonal rate
- 500 hours plus usage – full seasonal rate.

### Sporting Codes

Summer codes - Labour weekend to mid-March

Winter codes - 1 April to the end of September

### Field usage

Fields made available to clubs under the local club season rate are on a preferential but non-exclusive basis for dates between the agreed club season. This means that where a club is not using a field for a scheduled game or training session, the field will be available for general public use at casual rates subject to availability. Rates for general public use will be at

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# Sports Grounds – Casual Rates

	Community		Standard		Commercial	
Sports Field	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Game hourly	\$28	\$23	\$56	\$45	\$113	\$90
Game half day (6 hours)	\$125		\$247		\$496	
Game full day	\$204		\$404		\$812	
Game hourly – lights	\$34	\$28	\$69	\$55	\$138	\$110
Game lights – half day (6 hours)	\$152		\$303		\$606	
Game lights – full day	\$248		\$496		\$992	
John Davies Oval hourly	\$70	\$57	\$118	\$95	POA	POA
John Davi	<div style="text-align: center; border: 1px solid black; padding: 10px;"> <h2>Superceded by the Venues Pricing Guide</h2> </div>				POA	
day (6 ho					POA	
John Davi						
– full day						
<b>Cricket F</b>					<b>Peak</b>	<b>Off Peak</b>
Game hou					\$138	\$110
Turf – half					\$606	
Turf – full day	\$248		\$496		\$992	
Game hourly - artificial	\$28	\$23	\$56	\$45	\$113	\$90
Artificial – half day	\$125		\$247		\$496	
Artificial – full day	\$204		\$404		\$812	

# Parks & Reserves

	Community		Standard		Commercial	
PREMIUM	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Pembroke Park	\$26	\$21	\$88	\$70	\$131	\$105
Lake Hayes Showgrounds	\$26	\$21	\$88	\$70	\$131	\$105
Earnslaw Park	\$26	\$21	\$88	\$70	\$131	\$105
Queenstown Gardens	\$26	\$21	\$88	\$70	\$131	\$105
Marine Parade	\$26	\$21	\$88	\$70	\$131	\$105
Village Green	\$26	\$21	\$88	\$70	\$131	\$105
Queenstown Recreation Ground	\$26	\$21	\$88	\$70	\$131	\$105
Wanaka Lakefront	\$26	\$21	\$88	\$70	\$131	\$105
Wanaka Station Park	\$26	\$21	\$88	\$70	\$131	\$105
Jack's Point Oval	\$26	\$21	\$88	\$70	\$131	\$105
Half day (6 hours)	\$116		\$385		\$578	
Full day (12 hours)	\$189		\$630		\$945	
GOLD	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Buckingham Green					\$94	\$75
Jack Reid Park					\$94	\$75
Millbrook Corner					\$94	\$75
Dinosaur Park					\$94	\$75
Lake Hayes Reserve					\$94	\$75
Arrowtown Library Green					\$94	\$75
Wanaka Recreation Reserve					\$94	\$75
Kelly's Flat	\$19	\$15	\$63	\$50	\$94	\$75
Half day (6 hours)	\$83		\$275		\$413	
Full day (12 hours)	\$135		\$450		\$675	
SILVER	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Butlers Green	\$16	\$13	\$40	\$32	\$60	\$48
Wilcox Green	\$16	\$13	\$40	\$32	\$60	\$48
Allenby Park	\$16	\$13	\$40	\$32	\$60	\$48
St Omer Park	\$16	\$13	\$40	\$32	\$60	\$49
Peter Fraser Park	\$16	\$13	\$40	\$32	\$60	\$49
Half day (6 hours)	\$70		\$176		\$264	
Full day (12 hours)	\$115		\$288		\$432	

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the Venues  
Pricing Guide**

# Queenstown Events Centre

	Community		Standard		Commercial	
COURTS PER HOUR FOR SPORT	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Full indoor court	\$34	\$27	\$67.50	\$54	\$101.25	\$81
Outdoor court	\$10	\$8	\$20	\$16	\$30	\$24
Badminton court*	\$10	\$7.50	\$18.75	\$15	\$28.50	\$22.50
Volleyball	\$34	\$27	\$67.50	\$54	\$101.25	\$81
Basketball - casual	\$6	\$4	\$7.50	\$6	\$25	\$20
Table tennis*	\$10	\$7.50	\$18.75	\$15	\$28.50	\$22.50
Equipment hire - adult	\$5	\$5	\$5	\$5	\$5	\$5
Equipment hire - child					\$2	\$2
Freeplay - youth U16 *includes equipment						

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	Community		Standard		Commercial	
CHANGING	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Per use	\$38	\$30	\$94	\$75	\$141	\$113

	Community		Standard		Commercial	
GROUP FITNESS ROOM	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly	\$33	\$26	\$81	\$65	\$114	\$91
Half day (1/2 day)	\$143		\$358		\$501	
Full day (12 hours)	\$234		\$585		\$819	

	Community		Standard		Commercial	
<b>INDOOR STADIUM FOR EVENTS</b>	<b>Peak</b>	<b>Off Peak</b>	<b>Peak</b>	<b>Off Peak</b>	<b>Peak</b>	<b>Off Peak</b>
Hourly	\$125	\$100	\$313	\$250	\$563	\$450
Event day (1/2 day)	\$550		\$1,375		POA	
Event day (12 hours)	\$900		\$2,250		POA	
Carpet tiles	\$1,500		\$1,900		POA	
Drapes	\$700		\$1,500		POA	
	Community		Standard		Commercial	
<b>FUNCTION ROOM</b>	<b>Peak</b>	<b>Off Peak</b>	<b>Peak</b>	<b>Off Peak</b>	<b>Peak</b>	<b>Off Peak</b>
Hourly					\$114	\$91
Half day (1/2 day)					\$501	
Full day (12 hours)					\$819	
	Community		Standard		Commercial	
<b>MEETING ROOM</b>	<b>Peak</b>	<b>Off Peak</b>	<b>Peak</b>	<b>Off Peak</b>	<b>Peak</b>	<b>Off Peak</b>
Hourly	\$20	\$16	\$50	\$40	\$68	\$54
Half day (1/2 day)	\$88		\$220		\$297	
Full day (12 hours)	\$144		\$360		\$486	
	Community		Standard		Commercial	
<b>KITCHEN</b>	<b>Peak</b>	<b>Off Peak</b>	<b>Peak</b>	<b>Off Peak</b>	<b>Peak</b>	<b>Off Peak</b>
	\$34		\$85		\$128	

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the Venues  
Pricing Guide**

# Queenstown Memorial Centre

WHOLE VENUE	Community		Standard		Commercial	
	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly	\$74	\$59	\$185	\$148	\$463	\$370
Half day (6 hours)	\$326		\$814		\$2,035	
Full day (12 hours)	\$533		\$1,322		\$3,330	
MAIN AUDITORIUM	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly	\$59	\$47	\$148	\$118	\$369	\$295
Half day (6 hours)	\$260		\$649		\$1,623	
Full day (12 hours)	\$425		\$1,062		\$2,655	
LOUNGE ROOM	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly					\$169	\$135
Half day (6 hours)					\$743	
Full day (12 hours)					\$1,215	
KITCHEN					\$128	

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the Venues  
Pricing Guide**

\* Gallipoli Room is not included in the hire of Memorial Centre

# Arrowtown Athenaeum Hall (Buckingham St)

	Community		Standard		Commercial	
WHOLE VENUE	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly	\$40	\$32	\$100	\$80	\$150	\$120
Half day (6 hours)	\$176		\$440		\$660	
Full day (12 hours)	\$288		\$720		\$1,080	
MAIN AUDITORIUM	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly	\$28	\$22	\$69	\$55	\$103	\$83
Half day (6 hours)	\$121		\$303		\$454	
Full day (12 hours)	\$198		\$495		\$743	
SUPPER ROOM	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly						\$60
Half day (6 hours)						
Full day (12 hours)						
MEETING ROOM						Off Peak
Hourly						\$41
Half day (6 hours)	\$59		\$149		\$223	
Full day (12 hours)	\$97		\$243		\$365	
KITCHEN	\$34		\$85		\$128	

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# Arrowtown Community Centre

(Jack Reid Park)

	Community		Standard		Commercial	
WHOLE VENUE	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly	\$40	\$32	\$100	\$80	\$150	\$120
Half day (6 hours)	\$176		\$440		\$660	
Full day (12 hours)	\$288		\$720		\$1,080	
MAIN AUDITORIUM	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly	\$28	\$22	\$69	\$55	\$103	\$83
Half day (6 hours)	\$121		\$303		\$454	
Full day (12 hours)	\$198		\$495		\$743	
MEETING ROOM	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly					\$51	\$41
Half day (6 hours)					\$223	
Full day (12 hours)					\$365	
KITCHEN					\$128	
CHANGING ROOMS	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
PER USE	\$38	\$30	\$94	\$75	\$141	\$113

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# Arrowtown Tennis Club Rooms

(Centennial Avenue)

MEETING ROOM	Community		Standard		Commercial	
	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly	\$15	\$12	\$38	\$40	\$56	\$45
Half day (1/2 day)	\$66		\$165		\$248	
Full day (12 hours)	\$108		\$270		\$405	

# Lake Hayes Pavilion

WHOLE VENUE	Community		Standard		Commercial	
	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly					\$234	\$187
Half day (6 hours)					\$1,029	
Full day (12 hours)					\$1,683	
Wedding rate QLDC ratep						
MEETING ROOM	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly	\$14	\$11	\$34	\$27	\$51	\$41
Half day (6 hours)	\$59		\$149		\$223	
Full day (12 hours)	\$97		\$243		\$365	
<b>KITCHEN</b>	\$34		\$85		\$128	

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# Wanaka Recreation Centre – cont'd

INDOOR STADIUM FOR EVENTS	Community		Standard		Commercial	
	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly	\$125	\$100	\$313	\$250	\$563	\$450
Event day (1/2 day)	\$550		\$1,375		POA	
Event day (12 hours)	\$900		\$2,250		POA	
Carpet tiles	\$1,500		\$1,900		POA	

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# Lake Wanaka Centre

	Community		Standard		Commercial	
WHOLE VENUE	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly	\$71	\$57	\$178	\$142	\$284	\$227
Half day (6 hours)	\$312		\$781		\$1,172	
Full day (12 hours)	\$511		\$1,278		\$2,045	
MAIN AUDITORIUM	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly	\$59	\$47	\$146	\$117	\$234	\$187
Half day (6 hours)	\$257		\$644		\$965	
Full day (12 hours)	\$421		\$1,053		\$1,685	
ARMSTRONG ROOM	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly					\$106	\$85
Half day (6 hours)					\$437	
Full day (12 hours)					\$763	
FAULKES ROOM	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly	\$20	\$16	\$50	\$40	\$80	\$64
Half day (6 hours)	\$88		\$220		\$330	
Full day (12 hours)	\$144		\$360		\$576	
AMPHITHEATRE	Peak	Off Peak	Peak	Off Peak	Peak	Off Peak
Hourly	\$20	\$16	\$50	\$40	\$80	\$64
Half day (6 hours)	\$88		\$220		\$330	
Full day (12 hours)	\$144		\$360		\$576	
KITCHEN	\$34		\$85		\$128	

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# General notes for facility hire

## Definitions:

**Community** – a local incorporated society, schools, not-for-profit sports, small community business providers, art or cultural group hiring the facility for a charitable purpose. Proof of charitable status may be required.

**Standard** – a private hire for private use where tickets are not sold and no other trading is undertaken e.g. wedding, casual volley ball game.

**Commercial** - any other hire.

**Freeplay Youth** – Casual play on sports fields and at the Wanaka Recreation Centre and Queenstown Events Centre stadiums for sport is available for school aged children on a space available basis for free.

A full day rate is charged at 4 hours peak rate and 4 hours off peak rate.

A half day rate is charged at 2 hours peak rate and 3 hours off peak rate.

Half day rates apply for bookings between 8am to 2pm or for bookings from 2pm onwards.

Pack in and out times are charged at 50% discount off full rate.

Any damage to a facility or ground is on charged to the hirer at cost + 25% (to cover staff time)

A day "finishes" at 12am and "starts" at 8am.

All hire charges include GST.

# Aquatic Facility Prices

FUNCTION	CATEGORY	PRICE
<b>CASUAL</b>	Adult	\$8.50
	Senior / Beneficiary	\$5
	Child	\$4
	Toddler time	\$7
<b>HYDROSLIDE</b>	Adult	\$8
	Senior / Beneficiary	\$5
	Child	\$5
<b>10 CONCESSION PASS</b>	Adult	\$75
	Senior / Beneficiary	\$45
	Child	\$35
	Toddler time	\$65
<b>12 MONTH PRE PAY</b>	Adult	\$425
	Senior / Beneficiary	\$209
	Child	\$179
		\$709
<b>6 MONTH PRE PAY</b>		\$280
		\$129
		\$109
		\$429
<b>3 MONTH PRE PAY</b>		\$189
		\$79
	Child	\$59
<b>12 MONTH DIRECT DEBIT</b>	Adult	\$10
	Senior / Beneficiary	\$5
	Child	\$4
	Family	\$17
<b>6 MONTH DIRECT DEBIT</b>	Adult	\$12
	Senior / Beneficiary	\$6
	Child	\$5
	Family	\$20
<b>ARROWTOWN POOL</b>	Adult	\$3

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	Senior / Beneficiary	\$2
	Child	\$1.50
	3 Month Pass – Adult	\$45
	3 Month Pass - Senior / Beneficiary	\$35
	3 Month Pass - Child	\$30
	3 Month Pass – Family	\$80
<b>SWIM SCHOOL</b>	Swim Education – Child Group Lesson	\$11.50
<b>SWIM SCHOOL</b>	Swim Education – Adult Group Lesson (Casual)	\$90
<b>SWIM SCHOOL</b>	Swim Education – Adult Group Lesson (Member)	\$55
<b>SWIM SCHOOL</b>	Swim Education – Adult Private Lesson	\$50
<b>SWIM SCHOOL</b>	Swim Education – Holiday Swim Weeks	\$57.50/5 lessons \$115/10 lessons

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# Cemetery Prices

<b>BURIAL PLOTS</b> (Exclusive right of burial per Cemetery)	<b>ADULT</b>	<b>CHILD</b> (18 months – 12 years)	<b>INFANT</b> (< 18 months)
LOWER SHOTOVER	\$1340	\$150	\$90
QUEENSTOWN, FRANKTON AND ARROWTOWN	\$1500	\$150	\$90
WANAKA AND CARDRONA	\$1400	\$150	\$90
GLENORCHY, KINGSTON	\$1835	\$150	\$90
SKIPPERS, MAKARORA	\$2100	\$150	\$90
<b>ASH PLOTS</b> (Exclusive right of burial per Cemetery)	<b>ADULT</b>	<b>CHILD</b> (18 months – 12 years)	<b>INFANT</b> (< 18 months)
LOWER SHOTOVER	\$300	\$120	\$90
QUEENSTOWN, FRANKTON AND ARROWTOWN	\$330	\$120	\$90
WANAKA AND CARDRONA	\$320	\$120	\$90
GLENORCHY, KINGSTON	\$795	\$120	\$90
SKIPPERS, MAKARORA	\$900	\$120	\$90
SERVICEMANS SECTION (RSA)	No charge	N/A	N/A
<b>INTERMENT FEES</b> (Includes maintenance fee)	<b>ADULT</b>	<b>CHILD</b> (18 months – 12 years)	<b>INFANT</b> (< 18 months)
SINGLE DEPTH INTERMENT	\$1,380	\$150	\$90
DOUBLE DEPTH INTERMENT	\$1,500	\$180	\$90
ASHES INTERMENT			\$90
<b>OTHER SERVICES</b>			<b>INFANT</b> (< 18 months)
SATURDAY BURIAL			No charge
LATE START (ADDITIONAL FEES)			No charge
OUT OF DISTRICT			\$600
OUT OF DISTRICT			\$200
BREAK CONCRETE			\$105
LARGER CASKE			N/A
DISINTERMENT	\$1,800	\$220	\$150
RE-INTERMENT	\$1,100	\$130	\$90
DISINTERMENT OF ASHES	\$350	\$50	\$30
RE-INTERMENT OF ASHES	\$340	\$120	\$100

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the Cemeteries  
Handbook**

The purpose of the cemeteries pricing review was to benchmark prices of facilities and services against national standards and to clarify the current pricing structure, reduce the cost of child burials and steer cemetery demand. As part of the review, maintenance costs are now included in the interment fee.