



12 January 2026

Mr Mike Theelen  
Chief Executive  
Queenstown Lakes District Council  
Private Bag 50072  
**QUEENSTOWN**

Dear / Tēnā koe Mr Theelen

**REQUISITION OF EXTRAORDINARY MEETING**

In accordance with Standing Order 8.4, I hereby requisition an extraordinary meeting of Council to be held on Friday 23 January 2026, commencing at 3.00pm.

The purpose of the meeting is to consider the Chief Executive Relationship and Recruitment Subcommittee's recommendation regarding the preferred candidate for the Interim Chief Executive position.

Convening an extraordinary meeting enables the Council to formally consider and decide on this recommendation, allowing timely communication with all candidates, both successful and unsuccessful, as well as subsequent communication with other relevant parties.

Yours sincerely, Nāku noa nā



John Glover

MAYOR