



APPLICATION FOR ROAD NAME/S



PLEASE COMPLETE ALL MANDATORY FIELDS* OF THIS FORM.

This form provides contact information and details of your application. If your form does not provide the required information it will be returned to you to complete. Until we receive a completed form and payment of the initial fee, your application will not be accepted for processing.



APPLICANT //

- Must be a person or legal entity (limited liability company or trust).
- Full names of all trustees required.
- The applicant name(s) will be the consent holder(s) responsible for the consent and any associated costs.

*Applicant's Full Name / Company / Trust:

(Name Acceptance is to be issued in)

All trustee names (if applicable):

*Contact name for company or trust:

*Postal Address:

*Post code:

*Contact details supplied must be for the applicant and not for an agent acting on their behalf and must include a valid postal address

*Email Address:

*Phone Numbers: Day

Mobile:

*The Applicant is:

☐

Owner

☐

Prospective Purchaser (of the site to which the application relates)

☐

Occupier



CORRESPONDENCE DETAILS // If you are acting on behalf of the applicant e.g. agent, consultant or architect please fill in your details in this section.

*Name & Company:

*Phone Numbers: Day

Mobile:

*Email Address:

*Postal Address:

*Postcode:



INVOICING DETAILS //

Invoices will be made out to the applicant but can be sent to another party if paying on the applicant's behalf. For more information regarding payment please refer to the Fees Information section of this form.

*Please select a preference for who should receive any invoices and how they would like to receive them.

Applicant:

☐

Agent:

☐

Other - Please specify:

Email:

☐

Post:

☐

*Attention:

*Postal Address:

*Post code:

*Please provide an email AND full postal address.

*Email:



GENERAL INFORMATION

An applicant requesting to use Maori names for roads will be directed to consult with the IWI prior to seeking Council approval ([refer to Road Naming Policy](#)). Upon receipt of the application, staff will consult with the IWI to ensure consultation has occurred.

A list of approved road name is available from QLDC. This list has been compiled by local historic groups and the Council believes they are appropriate names.

HAVE YOU INCLUDED:

A copy of the subdivision plan highlighting the road/s

A location map

Cover Letter advising which section of the road naming policy your application meets and why

Evidence of how name selected meets policy

Affected Party Approval if required

ROAD NAME DETAILS // The Council has requested you must provide three choices for each name

First Choice

Second Choice

Third Choice

Vested OR Private



LEGAL DESCRIPTION OF LAND WHICH ROAD/S IS IN RELATION TO

RESOURCE CONSENT REFERENCE

HOW DOES THE NAMES SELECTED MEET THE ROAD NAMING POLICY - THIS CAN BE INCLUDED IN COVER LETTER

APPLICATION & DECLARATION

The Council relies on the information contained in this application being complete and accurate. The Applicant must take all reasonable steps to ensure that it is complete and accurate and accepts responsibility for information in this application being so.

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If lodging this application as the Applicant:

I/we hereby represent and warrant that I am/we are aware of all of my/our obligations arising under this application including, in particular but without limitation, my/our obligation to pay all fees and administrative charges (including debt recovery and legal expenses) payable under this application as referred to within the Fees Information section.

OR:

☐

If lodging this application as agent of the Applicant:

I/we hereby represent and warrant that I am/we are authorised to act as agent of the Applicant in respect of the completion and lodging of this application and that the Applicant / Agent whose details are in the invoicing section is aware of all of his/ her/its obligations arising under this application including, in particular but without limitation, his/her/ its obligation to pay all fees and administrative charges (including debt recovery and legal expenses) payable under this application as referred to within the Fees Information section.

Signed (by or as authorised agent of the Applicant) **

Full name of person lodging this form

Firm/Company

Dated

***If this form is being completed on-line you will not be able, or required, to sign this form and the on-line lodgement will be treated as confirmation of your acknowledgement and acceptance of the above responsibilities and liabilities and that your representations, warranties and certification.*



PRIVACY INFORMATION

The information you have provided on this form is required so that your application can be processed. The information and application documents will be stored on a public register and may be made available to the public on request or on the Council's websites.



ROAD NAMING INITIAL FEE \$248.00



PAYMENT // The initial fee must be paid

I confirm payment by:

Bank transfer to account **02 0948 0002000 00** reference **RN#** (If paying from overseas swiftcode – BKNZNZ22)

Invoice for initial fee requested and payment to follow

Reference Used:

Initial Fee Required (refer to above): **\$248.00**

Fees as per Resource Consent & Engineering Fees & Other Charges,

Date of Payment:



QUEENSTOWN
LAKES DISTRICT
COUNCIL

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