

## Delegations from Council to Officers under the Resource Management Act 1991

Resource Management Act 1991		
Section	Description	Delegated to
10	Extension of existing use rights	<del>Manager Planning Practice</del> <u>Principal Planner Resource Consents</u> Manager Resource Consents
10A	Authority to allow certain existing activities (now made unlawful/not permitted) to continue while application for resource consent is pending	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents
10B	Authority to allow certain building work to continue where it has been subsequently made unlawful by a district plan	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents
32	Duty to meet requirements for preparing s 32 reports and evaluations.	Planning Policy Manager
36(5) 36(6)	Authority to make decisions about additional administrative charges To provide a fee estimate	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents <u>Team Leader, Resource Consents</u>
36AAB	Remit the whole or part of a charge	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents <u>Team Leader, Resource Consents</u>
37	Power to extend time periods as provided in this section	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents <u>Team Leader, Resource Consents</u> Hearings Commissioner(s)

37A	Requirement to consider matters before extending a time limit.	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Hearings Commissioner(s)
39B	Selection of commissioners for specific hearings from pool of commissioners appointed by the Council	General Manager, Planning & Development
41B 41C	Power to direct applicant to provide evidence before hearings; power to make directions about conduct of hearings	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Planning Policy Manager Manager Resource Consents Hearings Commissioner(s)
41D	Power to make a direction striking out a submission before, at, or after a hearing	Hearing Commissioner(s) Manager Resource Consents <u>Principal Planner Resource Consents</u>
42	Power to make directions to protect sensitive information.	Hearing Commissioner(s) Manager Resource Consents
42A	Powers regarding the preparation, commissioning and provision of reports	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Planning Policy Manager Team Leader, Resource Consents Senior Planner
44A	Power to amend plans to address national environmental standards	Planning Policy Manager
55(2)	Duty to amend plan or proposed plan if directed by national policy statement	Planning Policy Manager
55I(2)	Duty to amend the plan or proposed plan if directed by national planning standard	Planning Policy Manager
58I(4)	Power to exercise the Council's powers under this section in relation to discretionary directions	Planning Policy Manager
80C	Power to decide to apply to the Minister to use the streamlined planning process	Full Council

86D	Ability to apply to Environment Court for a rule to have legal effect	General Manager, Planning & Development
87BA(2)(a)	To issue a written notice confirming that an activity is a permitted boundary activity	<del>Principal Planner Resource Consents</del> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner
87BA(2)(b)	To return an application for a boundary activity to the applicant if it is not a permitted activity, with written reasons	<del>Principal Planner Resource Consents</del> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner Planner <del>Planning Officer</del>
87BB(1)(d)	To determine that an activity is a permitted activity where a non-compliance is marginal or temporary	<del>Principal Planner Resource Consents</del> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner
87BB(2) and (3)	Provision of a permitted activity notice including reasons	<del>Principal Planner Resource Consents</del> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner Planner <del>Planning Officer</del>
87E 87F 87G	Power to determine Council position on a request for direct referral (87E), prepare reports (87F) and provide information to Environment Court (87G)	87E – Planning & Strategy Committee or if insufficient time, a group of Councilors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee  87F and 87G – General Manager Planning & Development

88	Making an application for resource consent	General Manager Property & Infrastructure General Manager Community Services General Manager Planning & Development General Manager Corporate Services
88(1)	Authority to receive consent applications and determine whether the information meets the minimum requirements of the Act	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner Planner
88(3) & 3A	Power to determine an application is incomplete	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner Planner
91	Power to determine not to proceed with a resource consent application on certain grounds	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents
91A 91B	Receipt of request for suspension of processing a notified application Duty to give written notice of when a suspension ceased	<u>Team Leader, Resource Consents</u> Senior Planner Planner Planning Support
91C	Decision on whether to return or continue to process the application	<u>Principal Planner Resource Consents</u> <u>Manager Resource Consents</u> <u>Team Leader, Resource Consents</u> Senior Planner

92 92A	Authority to request further information to be provided, or to commission a report	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner Planner
95 95A-95G	Requirement to comply with time limit on notification Authority to determine whether the adverse effects on the environment of an application will be minor Requirement for notification or limited notification of the application where applicable.	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner Planner Hearings Commissioner(s)
95E	Duty to determine which persons may be adversely affected by an application and to serve notice of the application on them if required.	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner Planner
99	Power to call pre-hearing meetings and invite or require parties to attend and the duty to prepare a report of the meeting.	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents
99A	Power to refer parties who have made a resource consent application or submissions on the application to mediation	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents
100	Authority to determine whether a hearing should be held in respect of any application for a resource consent	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents <u>Team Leader, Resource Consents</u>
101	Authority to decide when and where a hearing is to be held within the constraints of section 37	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents

102	Authority to determine issues concerning joint considerations by two or more consent applications in relation to the same proposal.	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents
103	Authority to determine issues concerning two or more consent authorities.	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents
104	Duty to take matters into consideration and to exclude other matters when considering an application	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner Planner Hearings Commissioner(s)
104A 104B 104C 104D 105 106	Power to determine resource consent applications and impose conditions Power to decline subdivision consent	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner Hearings Commissioner(s)
108 108A 108AA	Power to impose conditions on resource consent Power to impose a bond as one of the conditions Requirements for conditions of resource consents	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner Hearings Commissioner(s)
108 108A	Power to execute documents to register a bond (whether cash or by registered guarantee) or covenant together with all ancillary administrative tasks	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Subdivision & Property Team Leader, Resource Consents Senior Planner Hearings Commissioner(s)

109	Conditions relating to bonds; power to enter on to land to ensure work for which bond is given is being completed	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Subdivision & Property Team Leader, Resource Consents Senior Planner Planner Hearings Commissioner(s)
109	Power to execute documents to discharge, cancel or vary bonds (in part or whole), together with all ancillary administrative tasks including certification and online registration of certificates as authorised officer  Power to register a land charge (or remove a land charge) on the land for costs of performing works where costs exceed funds secured	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner
110	Power to refund financial contribution to consent holder where consent has lapsed	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents
113	Recording reasons for decisions on resource consent applications in writing	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner Hearings Commissioner(s)
114	Authority to serve consent applicant and submitters with notice of the decision on an application	Team Leader, Resource Consents Planning Support
116	Authority to consent to commencement of consent which is subject to Environment Court appeal	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del>
120	Authority to lodge appeal on Council's behalf in Environment Court	Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee.

124(2)	Power to allow a consent holder to continue to operate while applicant is seeking a new resource consent	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents
125	Power to grant extension of period after which a consent will lapse	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner Hearings Commissioner(s)
126	Power to cancel a resource consent by written notice	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents
127	Power to change or cancel conditions imposed on a resource consent	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner Hearings Commissioner(s)
128 129	Power to review a resource consent and to give notice of review	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents
132	Power to change the conditions of a resource consent on a review under s128, or to cancel resource consent	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Hearings Commissioner(s)
133A	Power to make minor changes or corrections to resource consent (within 20 working days of grant)	<u>Principal Planner Resource Consents</u> <del>Manager Resource Consents</del> Team Leader, Resource Consents Senior Planner

138	Authority to issue a notice of acceptance of surrender of consent	<u>Principal Planner Resource Consents</u> <u>Manager Planning Practice</u> Manager Resource Consents Team Leader, Resource Consents Senior Planner <u>Planning Support</u>
139 139A	Authority to issue certificate of compliance, other powers and existing use certificates	<u>Principal Planner Resource Consents</u> <u>Manager Planning Practice</u> Manager Resource Consents Team Leader, Resource Consents Senior Planner
149B	Duty of local authority to provide EPA with all related information to a matter (where the Minister has called in a matter and the local authority has been served with a direction under s149A)	General Manager, Planning & Development
149E	Power to make a submission on behalf of Council on a matter of national importance.	Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee
149G	Duty to prepare a report commissioned by the EPA	General Manager, Planning & Development
149Q	Authority to receive report from EPA and to make comments on it	General Manager, Planning & Development
149T	Power to give notice on Council's behalf under s274 of matter referred directly to the Environment Court.	General Manager, Planning & Development

149V	Power to lodge appeal to the High Court on question of law on Council's behalf	Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee
149ZD	Power to recover costs incurred by the Council from the applicant	General Manager, Planning & Development
149W(2) (a) and (4)	Power to implement decision of Board or Court about proposed plan or change or variation	General Manager, Planning & Development
168 168A	Duty to receive notice of requirement	<del>Principal Planner Resource Consents Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner
168A	Authority to lodge notice of requirement on behalf of Council	Chief Executive Officer General Manager Planning & Development General Manager Community Services General Manager Property & Infrastructure
168A	Power to determine whether to publicly notify Council's notice of requirement for a designation	Hearings Commissioner(s) <del>Principal Planner Resource Consents Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents
168A	Power to make decision on Council's notice of requirement for a designation	<del>Principal Planner Resource Consents Manager Planning Practice</del> Manager Resource Consents Manager Planning Policy Team Leader, Resource Consents Hearings Commissioner(s)

169	Power to request further information and determine whether to publicly notify notice of requirement for a designation	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Manager Planning Policy Team Leader, Resource Consents Senior Planner
171	Power to consider and make recommendations on requirements for a designation	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Manager Planning Policy Team Leader, Resource Consents Senior Planner Hearings Commissioner(s)
173	Power to give notice of requiring authority's decision on designation	<del>Team Leader</del> <u>Manager</u> , Planning Support <del>Planning Support</del>
174	Power to appeal to Environment Court against requiring authority's decision on designation	General Manager, Planning & Development
175	Authority to include a designation in district plan	Policy Planning Manager
176	Power to give written consent in relation to land subject to Council designation  NOTE: This is where Council has designated the land, and another party seeks to undertake an activity within Council's designation	General Manager Property & Infrastructure General Manager Planning & Development Parks and Reserves Planning Manager

176A	Power to lodge an outline plan Power to request changes & to waive requirement for an outline plan	General Manager Property & Infrastructure General Manager Community Services Parks and Reserves Planning Manager <u>Principal Planner Resource Consents</u> <u>Manager Planning Practice</u> Manager Resource Consents Team Leader, Resource Consents Senior Planner ( <i>to request changes or waive requirement only</i> ) Hearings Commissioner(s)
181	Power to receive application for alterations to designations  Power to determine applications for alteration of designations	<u>Principal Planner Resource Consents</u> <u>Manager Planning Practice</u> Manager Resource Consents Team Leader, Resource Consents Senior Planner  <u>Principal Planner Resource Consents</u> <u>Manager Planning Practice</u> Manager Resource Consents Team Leader, Resource Consents Senior Planner Hearings Commissioner(s)
182	Authority to receive withdrawals of designations, decide whether to accept them and to amend the District Plan accordingly	Planning Policy Manager
184	Power to extend designation which has not been given effect to	Planning Policy Manager
189	Duty to receive notice of requirement for heritage order	<u>Principal Planner Resource Consents</u> <u>Manager Planning Practice</u> Manager Resource Consents Team Leader, Resource Consents Senior Planner
189A	Authority to lodge notice of requirement for a heritage order on behalf of Council	General Manager, Planning & Development

189A	Power to determine whether to publicly notify Council's notice of requirement for a heritage order	Hearings Commissioner(s)
189A	Power to make decision on Council's notice of requirement for a heritage order	Hearings Commissioner(s)
190	Power to request further information and determine notification of notice of requirement for heritage order	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner
191	Power to make recommendations on notice of requirement for heritage order	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner Hearings Commissioner(s)
193	Authority to give written consent in relation to land protected by Council's heritage order	General Manager, Planning & Development
195	Power to appeal to Environment Court against heritage protection authority's decisions under sections 193 or 194	General Manager, Planning & Development
195A	Power to receive application for alterations to heritage order  Power to determine applications for alteration of heritage order	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner Hearings Commissioner(s)

195B(5)	To make a written objection to the Minister on the Minister's proposal to transfer responsibility for an existing heritage order to another heritage protection authority	Manager Planning Policy <u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manger Resource Consents
195C	To amend the District Plan by noting a transfer of responsibility for a heritage order	Manager Planning Policy <u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manger Resource Consents
196	Power to receive withdrawals of heritage orders and to amend the District Plan accordingly	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Planning Policy Manager Resource Consents Team Leader, Resource Consents
220	Power to impose conditions on subdivision consents	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner Team Leader, Subdivision & Property Hearings Commissioner(s)
220(1)(a) and(2)(b)	Authority to undertake registration of certificates as authorised officer	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Team Leader, Subdivision & Property
221(2)	Authority to issue and sign a consent notice	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Resource Management Engineering Team Leader, Subdivision & Property

221(3)	Authority to vary or cancel a condition specified in a consent notice	<a href="#">Principal Planner Resource Consents</a> <del>Manager Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents Senior Planner Team Leader, Subdivision & Property Hearings Commissioner(s)
221(5)	Authority to execute, as authorized person instrument(s) creating, varying, cancelling or recording expiry of consent notice	<a href="#">Principal Planner Resource Consents</a> <del>Manager Planning Practice</del> Team Leader, Subdivision & Property
222	Powers related to the issues of completion certificates enabling the deposit of survey plan	<a href="#">Principal Planner Resource Consents</a> <del>Manager Planning Practice</del> Team Leader, Subdivision & Property
223	Powers related to approval of survey plan as authorised officer	<a href="#">Principal Planner Resource Consents</a> <del>Manager Planning Practice</del> Team Leader, Subdivision & Property
224 (c), (f)	Authority to certify compliance of survey plan as authorised officer (includes circumstances where a bond is registered)  Authority to issue certificate of approval as authorised officer, and all ancillary tasks including the execution of documents for consent notices, bonds and completion certificates	<a href="#">Principal Planner Resource Consents</a> <del>Manager Planning Practice</del> Team Leader, Subdivision & Property
226(1)(e)	Authority to certify any plans of subdivision or copy thereof, which has not had a previous statutory approval.  Authority to issue a certificate for cancellation of an amalgamation condition  Authority to confirm compliance with relevant district plan rules.  Authority to execute all documents (as authorised officer) for registration	<a href="#">Principal Planner Resource Consents</a> <del>Manager Planning Practice</del> Team Leader, Subdivision & Property <a href="#">Team Leader, Resource Consents</a>

234	Power to vary or cancel esplanade strips on application	<p><u>Principal Planner Resource Consents Manager Planning Practice</u> Team Leader, Subdivision &amp; Property</p> <p><b>NOTE:</b> Decisions will be considered on a case-by-case basis and will be escalated to full Council where appropriate.</p>
235	Power to agree on Council's behalf to creation of esplanade strip	<p><u>Principal Planner Resource Consents Manager Planning Practice</u>-Team Leader, Subdivision &amp; Property</p> <p><b>NOTE:</b> Decisions will be considered on a case-by-case basis and will be escalated to full Council where appropriate.</p>
237	Power to approve a survey plan where esplanade reserves or strips are required	<p><u>Principal Planner Resource Consents Manager Planning Practice</u>-Team Leader, Subdivision &amp; Property</p>
237B	Power to acquire an easement for access strip	<p><u>Principal Planner Resource Consents Manager Planning Practice</u> Team Leader, Subdivision &amp; Property</p>
237C	Authority to close access strips and give notice of closure	<p><u>Principal Planner Resource Consents Manager Planning Practice</u>-Team Leader, Subdivision &amp; Property</p>
237D	Authority to agree to transfer of access strip to Crown or regional council	<p><u>Principal Planner Resource Consents Manager Planning Practice</u>-Team Leader, Subdivision &amp; Property</p>

237H	Authority to object to compensation valuation determination	<a href="#">Principal Planner Resource Consents</a> <a href="#">Manager Planning Practice</a> Team Leader, Subdivision & Property
239	Authority to certify survey plans subject to specified interests and undertake online registration of certificates as authorised officer.	<a href="#">Principal Planner Resource Consents</a> <a href="#">Manager Planning Practice</a> Team Leader, Subdivision & Property
240	Authority to cancel an existing amalgamation condition (in whole or part) and undertake online de-registration of certificates as authorised officer	<a href="#">Principal Planner Resource Consents</a> <a href="#">Manager Planning Practice</a> Team Leader, Subdivision & Property
240(3) and (4)	Authority to certify survey plans subject to an amalgamation covenant against transfer of allotments and execute as authorised officer all documents (includes online de-registration of certificates).	<a href="#">Principal Planner Resource Consents</a> <a href="#">Manager Planning Practice</a> Team Leader, Subdivision & Property <a href="#">Team Leader, Resource Consents</a> <a href="#">Senior Planner</a>
241(1) and (3)	<p>Authority to deal with amalgamation conditions and undertake online registration of certificates as authorised officer.</p> <p>Authority to issue a certificate for cancellation of an amalgamation condition and execute all necessary documents (including online deregistration of certificates) as authorised officer.</p>	<a href="#">Principal Planner Resource Consents</a> <a href="#">Manager Planning Practice</a> Team Leader, Subdivision & Property <a href="#">Team Leader, Resource Consents</a>  <a href="#">Principal Planner Resource Consents</a> <a href="#">Team Leader, Subdivision &amp; Property</a> <a href="#">Team Leader, Resource Consents</a> <a href="#">Hearings Commissioner(s)</a>

243	Authority to deal with survey plans subject to grant or reservation of easements and undertake online registration of certificates as authorised officer, (includes variation and cancellation of easement instruments).	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Team Leader, Subdivision & Property
245	Authority to approve survey plan of reclamation	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Team Leader, Subdivision & Property
267	To participate in a conference and make decisions on behalf of the Council	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Planning Policy Manager Resource Consents
268A	To participate in a mandatory alternative dispute resolution process and make decisions on behalf of Council	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> Manager Planning Policy Manager Resource Consents
269 – 291	Authority to determine and direct Council involvement in Environment Court proceedings	<u>Principal Planner Resource Consents</u> <del>Manager Planning Practice</del> -Manager Planning Policy
292	Authority to seek that Environment Court remedy defect in plan	Manager Planning Policy
294	Authority to seek that Environment Court review a decision or rehear proceedings	General Manager, Planning & Development
299 – 308	Authority to determine and direct Council involvement in High Court and Court of Appeal proceedings	General Manager, Planning & Development
311 – 312	Authority to initiate declaration proceedings and take other necessary steps	General Manager, Planning & Development
314 – 321	Authority to initiate enforcement order and interim enforcement order proceedings and take other necessary steps	Chief Financial Officer Regulatory Manager
325	Authority to consent to a stay of abatement notice	Regulatory Manager

325A	Power to cancel abatement notice	Regulatory Manager
330	Power to take preventative or remedial action in emergency circumstances	General Manager, Property & Infrastructure General Manager Community Services General Manager Regulatory & Finance
331	Power to seek reimbursement of Council's costs for emergency works	General Manager, Property & Infrastructure General Manager Regulatory & Finance
336	Duty to return property seized under warrant or otherwise dispose of property if not claimed	Principal Enforcement Officer
338	Authority to commence prosecution for breach of the Act	Chief Financial Officer Regulatory Manager

357D 357CA	Powers to consider and determine objections	Hearings Commissioner
Sch 1 CI 3, 3B	Duty to consult on proposed plan, including consultation with local iwi	Planning Policy Manager
Sch 1 CI 3C	Authority to determine whether consultation has already occurred under other enactments	Planning Policy Manager
Sch 1 CI 4	Duty to invite requiring authorities by written request on designations in proposed plans.	Planning Policy Manager
Sch 1 CI 5	Authority to prepare s32 report and publicly notify proposed plan	Planning Policy Manager – but subject to authority of the Planning & Strategy Committee

Sch 1 CI 6(2) & 6A(3)	Authority to make submissions on Council's behalf	Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee
Sch 1 CI 7	Duty to give public notice of submissions on proposed plan	Planning Policy Manager
Sch 1 CI 8, 8A	Authority to make further submissions on Council's behalf	General Manager, Planning & Development
Sch 1 CI 8AA	Authority to invite submitters to meetings or refer matters to mediation	Planning Policy Manager
Sch 1 CI 8B	Duty to give notice of hearings	District Plan Administrator
Sch 1 CI 8C	Authority to determine whether hearing is required	Planning Policy Manager
Sch 1 CI 8D	Authority to withdraw proposed plan	General Manager, Planning & Development
Sch 1 CI 9	Power to hear and make recommendations and decisions on requirements	Hearings Commissioner(s)
Sch 1 CI 10	Power to hear and make recommendations on provisions and matters raised in submissions	Hearings Commissioner(s)
Sch 1 CI 11	Duty to give notice of decisions	District Plan Administrator
Sch 1 CI 14	Authority to lodge appeal with Environment Court	General Manager, Planning & Development

Sch 1 CI 16(1)	Duty to amend proposed plan if directed by Court	Planning Policy Manager
Sch 1 CI 16(2)	Authority to amend proposed plan to correct minor errors	Planning Policy Manager
Sch 1 CI 16A(2)	Authority to initiate variation to proposed plan	General Manager, Planning & Development
Sch 1 CI 20	Duty to give notice of plan becoming operative	Planning Policy Manager
Sch 1 CI 20A	Authority to amend operative plan to correct minor errors	Planning Policy Manager
Sch 1 CI 21	Authority to request change to regional plan or regional policy statement	General Manager, Planning & Development
Sch 1 CI 23	Power to seek further information relating to private plan change requests	Planning Policy Manager Senior Policy Planner Policy Planner Hearings Commissioner(s)
Sch 1 CI 24	Power to modify plan change request	General Manager, Planning & Development
Sch 1 CI 25	Power to determine how to proceed with plan change request, including power to reject request	General Manager, Planning & Development, subject to authority of Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee

Sch 1 CI 26	Authority to prepare and notify plan change request	Planning Policy Manager
Sch 1 CI 28	Power to withdraw plan change request	Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee
Sch 1 CI 29(4)	Power to hear and make recommendations on plan change request	Hearings Commissioner(s)
Sch 1 CI 29(2) and (5)	Duty to send submissions to person who made plan change request and serve copy of its decision	District Plan Administrator
Sch 1 CI 29(9)	Power to vary plan change request	Planning Policy Manager

Sch 1 CI 32	Authority to certify material incorporated by reference	Planning Policy Manager
Sch 1 CI 34	Duty to consult on incorporation of material by reference	Planning Policy Manager
Sch 1 CI 35	Duty to make information available and give public notice regarding material incorporated by reference	District Plan Administrator
Sch 1 CI 42	To agree to a notice of requirement proceeding through the collaborative process and to nominate a representative for the collaborative groups	Planning Policy Manager
Sch 1 CI 43(5)	To approve the commissioning of a report	Planning Policy Manager

Sch 1 CI 50(1)	To make submissions on Council's behalf	General Manager, Planning & Development, subject to authority of the Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee
Sch 1 CI 51	To prepare a report under this clause	Senior Policy Planner
<b>MISCELLANEOUS</b>		
Alternative dispute resolution	Authority to enter into and participate in mediation for appeals under the Resource Management Act 1991 and to reach a mediated agreement within guidelines and parameters set by the Appeals Subcommittee	<del>Principal Planner Resource Consents Manager, Planning Practice</del> Manager Resource Consents Team Leader, Resource Consents
Proposed District Plan Appeals	Authority to represent and participate on behalf of Queenstown Lakes District Council in mediation and/or alternative dispute resolution for appeals to the Council's decisions on Stage 1 of the PDP and reach an agreement within the guidelines and parameters set by the Appeals Subcommittee.	General Manager Planning & Development Manager, Planning Policy Principal Planner, Planning Policy

**Please Note: for the purpose of the above RMA delegations, any delegation to the position "Planner" is inclusive of any "Planning Officer".**