

Minutes of an ordinary meeting of the Queenstown Lakes District Council held in the Council Chambers, 10 Gorge Road, Queenstown on Thursday 27 November 2025 commencing at 1.00pm

Membership:

Mayor John Glover; Councillor Gavin Bartlett, Councillor Samuel 'Q' Belk, Councillor Stephen Brent, Councillor Heath Copland, Councillor Niki Gladding, Councillor Nicola King, Councillor Jon Mitchell, Councillor Quentin Smith, Councillor Cody Tucker, Councillor Melissa White, Councillor Matthew Wong

Attendees:

Mike Theelen (Chief Executive), Tony Avery (General Manager, Property & Infrastructure), Ken Bailey (General Manager, Community Services), Katherine Harbrow (General Manager, Assurance, Finance & Risk), Meaghan Miller (General Manager, Corporate Services), Michelle Morss (General Manager, Strategy & Policy), Dave Wallace (General Manager, Planning & Development), Katie Church (People and Capability Director), Naell Crosby-Roe (Democracy Services Director), Pamela Parker (Procurement Manager), Carrie Williams (Policy Manager), Marie Day (Community Partnerships Manager), Jeannie Galavazi (Principal Parks and Reserves Planner), Kat Banyard (Senior Parks Advisor), Jesse Taylor (Investment and Support Services Manager), Jeremy Payze (Senior Finance Business Partner – Projects), Alyson Hutton (Planning Policy Manager), Campbell Guy (Policy Analyst), Hugo De Cosse Brissac (Civil Engineer – Roading), Carrie Edgerton (Regulatory Support, Animal Control and Parking Manager), Daniel Hadfield (Senior Policy Planner), Sean Widdowson (Policy Planner), Jon Winterbottom (Democracy Services Manager), Ben Scott (Web & Digital Communications Advisor), Jane Robertson (Senior Democracy Services Advisor); one member of the media and one member of the public

Apologies/Leave of Absence Applications

The following requests for leave of absence were made:

- Councillor White: 1-4 December 2025
- Councillor Brent: 18 December 2025 – 17 January 2026
- Councillor Tucker: 19 December 2025 – 6 January 2026
- Councillor King: 23 December 2025 – 10 January 2026
- Mayor Glover: 23 December 2025 – 12 January 2026

It was moved (Councillor White, Councillor Wong):

That the Queenstown Lakes District Council resolve that the requests for leave of absence be approved.

Motion carried unanimously.

Declarations of Conflict of Interest

Councillor Brent declared a conflict of interest in respect of items 4 and 8 on the agenda and advised of his intention to sit back from the table for the items and not exercise a vote on either item.

Matters Lying on the Table

There were no matters lying on the table.

Special Announcements

The Mayor acknowledged the recent death of long-serving Wānaka General Practitioner, Dr Dennis Pezaro.

The Mayor and Councillor Bartlett noted the contributions of previous members of the Council who had not returned after the recent election: Councillor Bruce, Councillor Cocks, Councillor Ferguson, Councillor Guy and Mayor Glyn Lewers. It was noted that Councillor Whitehead had chosen not to seek re-election and had presented a valedictory speech at the meeting held on 9 October 2025.

The Mayor spoke of the rapid change in local government in particular the news two days earlier of the government's plan to abolish regional councils. He acknowledged the pressure that this placed on staff.

Public Forum

1. Pierre Marasti (Extinction Rebellion)

Mr Marasti advised that he had begun Extinction Rebellion presentations in 2019 after the Council had declared a climate and ecological emergency. By 2025 the world had already reached 1.5° of warming and the consequences of failing to keep warming under control were now evident. Extreme weather events were common and were testing the resilience of communities and climate collapse was a leading cause of the cost of living crisis. If the world reached 2.5° of warming by 2050, global GDP would drop by 25% and two billion people would die. Councils had a difficult job but addressing climate collapse needed to be a priority.

Confirmation of Agenda

It was moved (The Mayor, Councillor White):

That the Queenstown Lakes District Council resolve that the agenda be confirmed without addition or alteration.

Motion carried unanimously.

Confirmation of Previous Minutes

First Meeting Following the Election held on 30 October 2025

It was moved (Councillor Copland, Councillor Brent):

That the Queenstown Lakes District Council resolve that the minutes of the first meeting following the election of the Queenstown Lakes District Council held on 30 October 2025 be confirmed as a true and correct record.

Motion carried unanimously.

1. Appointment of Committees and Chairs and Approval of Community Appointments

A report from Naell Crosby-Roe (Director, Democracy Services) proposed the establishment of Council Committees and allocated members to each, recommending in each case the appointment of a Chair and Deputy Chair. The report also proposed the appointment of elected members to various community groups, noting that further appointments would be made at a future meeting. Finally, the report recommended an approach for appointing independent members to Council Committees.

Mr Crosby-Roe and Ms Miller presented the report.

Mr Crosby-Roe reported that the next step in establishing committees was to develop terms of reference for each and these would be presented for approval in February 2026.

Mr Crosby-Roe also pointed to an inconsistency in versions of his report, noting that the correct version of part (7) of the recommendation delegated authority to Councillor Mitchell to act for the Mayor as a member of the Otago Civil Defence Emergency Management Group Committee. There was further discussion about whether this included the power to declare a civil defence emergency but officers clarified that the delegation only applied to membership of the committee. Ms Miller suggested that officers liaise with Otago Regional Council to clarify where the rights should sit with declaring a civil defence emergency and any updates could be made via the Chief Executive's report.

A question was raised about the ongoing need for the Waste Minimisation and Management Plan Working Group. Officers recommended that regardless, it be included in the resolution as there was no long-term harm if it was redundant.

There was further discussion about the appointment of independent members and whether an independent Chair was needed for the Risk & Assurance Committee. Officers noted that sector best practice advice and Office of the Auditor General guidance both recommended that the Audit, Finance & Risk Committee have an independent chair.

It was moved (The Mayor, Councillor Belk):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Note** the establishment by the Mayor of the committee structure of the following standing committees: Community & Environment Committee, Smart Growth Committee, Assets & Infrastructure Committee, Organisational Excellence Committee, Smart Finance Committee, Risk & Assurance Committee, and Chief Executive Relationship & Recruitment Committee (noting the Chief Executive Relationship & Recruitment Committee will be formally established with terms of reference as part of a subsequent report);
3. **Note** the appointment by the Mayor of Chairs and Deputy Chairs, and Members of the standing committees and other committees for the triennium 2025-2028 [detailed in Attachment A] and that they are subject to review within 18 months;
4. **Note** the appointment of Councillor Smith to the Otago Central Lakes Regional Deal Negotiation committee made at the 30 October 2025 first meeting of Council;
5. **Note** the recommendation by the Mayor of Councillor Smith to be appointed to the Otago Regional Transport Committee;
6. **Note** the appointment by the Mayor of Councillor Mitchell to the Otago Civil Defence Emergency Management Group Committee;
7. **Approve** that Councillor Mitchell be given delegated authority to act for the Mayor as a member of the Otago Civil Defence Emergency Management Group Committee;
8. **Note** that the Mayor is a member of all committees;
9. **Note** the Terms of Reference and full meeting schedule for the Community & Environment Committee, Smart Growth Committee, Assets & Infrastructure Committee, Organisational Excellence Committee, Smart Finance Committee and Risk & Assurance Committee will be presented to Council in February 2026 for consideration;

10. **Appoint** the Mayor and Chairs of the Risk & Assurance and Smart Finance committees to a panel to undertake the initial recruitment process and recommendation to Council for approval of committee independent appointments;

11. **Approve** the community appointments [detailed in Attachment B] and

Note that further community appointments will be presented to Council for consideration in February 2026 and all community appointments will be reviewed within 18 months.

Motion carried unanimously.

2. Chief Executive Recruitment

A report from Katie Church (People and Capability Director) set out the process for recruiting Queenstown Lakes District Council's next permanent Chief Executive including procuring and instructing a recruitment agency to assist Council with the recruitment process and:

- Delegating oversight of the recruitment process to a committee; and
- Appointing an interim Chief Executive.

Ms Church and Ms Miller presented the report.

It was noted that various proposed changes to the recommendation had been circulated prior to the meeting but officers presented a new recommendation which was intended to form the substantive motion. Additions to the original recommendation were presented in red type for discussion.

Ms Miller confirmed that the Mayor would sign off the procurement following the meeting and she detailed the timeframes for each part of the process including the requisite two weeks on GETS (Government Electronic Tender Service). The Council would meet as the Chief Executive Relationship and Recruitment Committee in January to appoint a recruiter. Members discussed the need to be available in the week before Christmas to ensure that the process kept moving.

It was moved (Councillor Smith, Councillor Gladding):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Note** the industry best practice guidance for Chief Executive recruitment in the attachment of this report [Attachment A];
3. **Remove** the words from the Terms of Reference: i) *The subcommittee scope and appointees shall be approved by*

a resolution of full Council and adopt the Terms of Reference for the Chief Executive Relationship and Recruitment Committee [Attachment B] ;

4. **Approve** the establishment of the Chief Executive Relationship and Recruitment Committee, comprising full Council membership to undertake the selection of a recruitment agent for the purposes of recruiting the upcoming Chief Executive in conjunction the Director of People and Capability, noting the Mayor is delegated to sign off on all Interim Chief Executive and Chief Executive procurement on behalf of Council;
5. **Delegate** to a Chief Executive Relationship and Recruitment Subcommittee as per the Terms of Reference (comprising the Mayor and Councillors Mitchell, Smith and White) to commence the selection and appointment of an Interim Chief Executive either through a direct internal appointment, or through the external recruitment of an Interim Chief Executive, this work to be undertaken in conjunction with the Director of People and Capability, reporting a recommended appointment to Council at its proposed 5 February 2026 meeting.
6. **Instruct** the Director of People and Capability to undertake a two-week full open market procurement on GETS, within QLDC Procurement Policy and Guidelines, of a recruitment agency for the purpose of recruiting the role of Chief Executive.
7. **Delegate** to the Chief Executive Relationship and Recruitment Subcommittee to work with the Director of People and Capability on a Chief Executive recruiter shortlist process, to be reported to the full Chief Executive Relationship and Recruitment Committee for its consideration and recommendation to Full Council (January 2026).

Motion carried unanimously.

3. Easement over part of the Wānaka Golf Course Recreation Reserve

A report from Kat Banyard (Senior Parks Advisor) detailed a hearing held in August and October 2025 at which an application was considered for a right of way and right to drain water easement in favour of the property owners of 91, 93 and 99 Youghal Street, Wānaka over part of the Wānaka Golf Course Recreation Reserve.

The report advised of the hearing panel's recommendation that the Council grant the application subject to conditions and agree to exercise the Minister of Conservation's consent to the granting of consent.

Mr Bailey, Ms Banyard and Mr Judd presented the report.

Ms Banyard noted a minor correction to the recommendation, namely, removal of text '*the Reserves Act 1977 and Council policies*' from part 2(a) of the officer recommendation. She noted that such text was usually added as part of standard terms and conditions but in this case was not needed because they were covered elsewhere.

The hearing panel had recommended that the easement be approved but it had not been a unanimous decision as Councillor Gladding had voted against the recommendation. An attachment to the report detailed her reasons for not supporting the hearing panel's recommendation.

Ms Banyard noted that it was a complex easement application and because it was new to this Council, she summarised the process to date. In response to a question, she clarified that an easement fee of \$1600 + GST would be payable.

It was moved (Councillor Wong, Councillor White):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Approve** the right of way and right to drain water easement for 91, 93 and 99 Youghal Street over part of the Wānaka Golf Course Recreation Reserve under section 48(1)(f) of the Reserves Act 1977, as recommended by the Council's hearing panel on 10 October 2025 and subject to the following conditions:
 - a. Subject to schedule 5 of the Land Transfer Regulations 2018;
 - a. The carriageway is to be restricted and should be formed to a width of 3m for the first 40m of the easement in general accordance with the cross section in Appendix A;
 - b. No parking shall be allowed on the right of way over the reserve land, within the easement;
 - c. The applicant shall install a sign that the carriageway is for private resident vehicles only and there shall be no restriction to the access of pedestrians and cyclists across the right of way; the

signage shall be approved by Council's Parks and Reserves Manager;

- d. The applicant shall be responsible for all consents, permits or permissions where additional works are undertaken in the recreation reserve;
 - e. The construction of the accessway and drainage shall be in accordance with the RMA, Building Act, Council's Subdivision Code of Practice and all engineering approvals. Any departure from Council's Code of Practice must be approved by Council;
3. **Delegate** authority to approve the final terms and conditions including commencement, fees and execution authority to the General Manager, Community Services, provided all relevant requirements of the Easement Policy 2008 are met; and
 4. **Agree** to the exercise of the Minister's consent (under delegation from the Minister of Conservation) to the granting of the identified easements over Council Reserve Land.

Motion carried with Councillor Gladding voting against the motion.

Councillor Brent sat back from the table at 2.09pm and did not take part in discussion of item 4.

4. Adoption of Glenorchy Airstrip Reserve Management Plan

A report from Jeannie Galavazi (Principal Parks and Reserves Planner) presented the final version of the Glenorchy Aerodrome Reserve Management Plan (RMP) 2025 following consultation and a hearing of submissions. The report recommended that the Council adopt it in accordance with the Reserves Act 1977.

Mr Bailey, Ms Galavazi and Mr Winterburn presented the report. Ms Galavazi advised of the small addition of '2025' to the name of the RMP contained in the recommendation.

Ms Galvazi commented that this RMP would replace the one adopted in 2016 and it was intended to review it again within five years.

There was considerable further discussion about the number of flights permissible from the aerodrome. Ms Galavazi noted that this was determined by a curfew condition with an exemption made for Department of Conservation operations. The new RMP was seeking a similar exemption for the film industry due to the benefits it brought to Glenorchy.

Flight numbers were not covered directly in the RMP and the Council was not the requiring authority. The aerodrome was currently operating at about 50% of the total flights specified in the limit.

Officers had not yet determined the exact methodology for seeking exemptions to the curfew but it was likely to include the Glenorchy Airstrip Consultative Governance Committee.

It was moved (Councillor Wong, Councillor Smith):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report; and
2. **Adopt** the final Glenorchy Aerodrome Reserve Management Plan 2025.

Motion carried unanimously*.

*Noting that Councillor Brent did not take part in voting.

Councillor Brent returned to the table at this point of the meeting.

5. Parking Restrictions to allow restricted freedom camping in designated areas

A report from Hugo De Cosse Brissac (Civil Engineer – Roading) sought Council approval to vary parking restrictions at carparks within Queenstown, Frankton and Lake Hayes, to enable freedom camping in spaces designated for restricted freedom camping under the QLDC Freedom Camping Bylaw 2025 (to take effect from 1 December 2025).

Mr De Cosse Brissac, Ms Day and Mr Avery presented the report.

There was further discussion about parking on Park Street. It was noted that the parking restrictions on Park Street had not been introduced to control freedom camping but to address traffic movement and would therefore be reviewed as part of parking management plans. For the residents of Park Street, it remained to be seen if they accepted the effects of the new freedom camping provisions.

It was moved (Councillor Bartlett, Councillor Gladding):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Approve** the following variations to parking restrictions to allow restricted freedom camping activity to occur in these marked parking spaces:

- a. Boundary Street carpark, Queenstown: Lift the 10-hour maximum stay resolution between the hours of 6:00pm and 8:00am on the **15 spaces** designated for restricted freedom camping;
 - b. Gorge Road carpark, Queenstown: Lift the 'no overnight parking' resolution on the **2 spaces** designated for restricted freedom camping;
 - c. Industrial Place carpark, Queenstown: Lift the 10-hour maximum stay resolution between the hours of 6:00pm and 8:00am on the **6 spaces** designated for restricted freedom camping;
 - d. Lakeview carpark, Queenstown: Lift the 10-hour maximum stay resolution between the hours of 6:00pm and 8:00am on the **10 spaces** designated for restricted freedom camping;
 - e. Gray Street carpark, Frankton: Lift the 10-hour maximum stay resolution between the hours of 6:00pm and 8:00am on the **4 spaces** designated for restricted freedom camping;
 - f. Queenstown Events Centre carpark, Frankton: Lift the 'No Parking 11.30PM – 6:00AM' resolution on the **9 spaces** designated for restricted freedom camping;
 - g. Howards Drive carpark, Lake Hayes: Remove the 10-hour maximum stay resolution between the hours of 6:00pm and 8:00am on the **3 spaces** designated for restricted freedom camping.
3. **Resolve** that the above parking restrictions will come into force as soon as signage notifying the restriction changes has been installed at these carparks.
 4. **Note** that 'no stopping 10.00pm to 6.00am Monday to Sunday' restrictions introduced on Park Street and Lake Esplanade in May 2025 will be retained and will be reconsidered as part of draft Queenstown CBD Parking Management Plan currently being developed.

Motion carried unanimously.

6. Adoption of Traffic and Parking Bylaw/Kā Waeture Huarahi kā Tūka Waka 2025

A report from Campbell Guy (Policy Advisor) presented the final version of the Traffic and Parking Bylaw 2025 for the Council to adopt, incorporating amendments made following consultation and a hearing of submissions.

Mr Guy, Ms Williams and Mr Avery presented the report.

Mr Guy summarised the process of reviewing the bylaw. He advised that some changes had occurred during deliberations about the positioning of obstructions on a roadway and the words 'where authorised by council' had been added for improved clarity, with the clause also amended to include road, road margin, footpath or roadway.

It was moved (Councillor Copland, Councillor Mitchell):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Note** that on 17 April 2025, Council determined, pursuant to section 155(1) of the Local Government Act 2002, that a bylaw is the most appropriate way of addressing perceived problems related to traffic and parking in the district; and on 31 July 2025, Council determined, pursuant to sections 155(2)(a) and (b) of the Local Government Act 2002, that the draft Traffic and Parking Bylaw 2025 | Kā Waeture Huarahi kā Tūka Waka 2025 is the most appropriate form of bylaw, and does not give rise to any implications under the New Zealand Bill of Rights Act 1990;
3. **Adopt** the draft Traffic and Parking Bylaw 2025 | Kā Waeture Huarahi kā Tūka Waka 2025 with the changes recommended as an outcome of the consultation process and review;
4. **Determine** that amendments made to the draft Traffic and Parking Bylaw 2025 | Kā Waeture Huarahi kā Tūka Waka 2025 in response to public consultation and officer recommendations are the most appropriate form of bylaw and still the most appropriate way to address perceived problems, pursuant to section 155(1)(2)(a)(b), and do not give rise to any implications under the NZ Bill of Rights Act 1990;

5. **Resolve** that the draft Traffic and Parking Bylaw 2025 | Kā Waeture Huarahi kā Tūka Waka 2025 will come into effect on 8 December 2025 and that the Traffic and Parking Bylaw 2018 is revoked on 8 December 2025; and
6. **Note** that in accordance with section 157 of the Local Government Act 2002, public notice will be given of the draft Traffic and Parking Bylaw 2025 | Kā Waeture Huarahi kā Tūka Waka 2025, advising:
 - a. that the Traffic and Parking Bylaw 2025 | Kā Waeture Huarahi kā Tūka Waka 2025 will come into force on 8 December 2025; and
 - b. that copies of the Traffic and Parking Bylaw 2025 | Kā Waeture Huarahi kā Tūka Waka 2025 may be inspected, without fee, at all Council offices.

Councillor Bartlett disagreed that 'where authorised by council' was clearer and suggested that 'Council-authorised bins' was a better option. He also wished to add text to clarify that bins should not create an unreasonable obstruction and proposed new wording to add to clause 24.3(a) [additions underlined]:

24.3(a) Leave or place on a road, footpath, road margin or roadway, anything other than a vehicle (for example, but without limitation, any machinery, equipment, containers or materials), except that this prohibition does not apply to containers which are used solely for Council-authorised kerbside collection of waste or diverted material, if such containers do not unreasonably obstruct the road or footpath nor remain for more than 24 hours;

It was moved as an amendment (Councillor Bartlett, Councillor Brent):

That the Queenstown Lakes District Council:

Agree to amend clause 24.3(a) to read:

Leave or place on a road, footpath, road margin or roadway, anything other than a vehicle (for example, but without limitation, any machinery, equipment, containers or materials), except that this prohibition does not apply to containers which are used solely for Council-authorised kerbside collection of waste or diverted material, if such containers do not unreasonably obstruct the road or footpath nor remain for more than 24 hours;

Officers expressed concern that the new provisions proposed would raise technical issues, had the potential to make the situation worse and would be difficult to enforce.

Members made various comments in support and opposition to the amendment.

The amendment was put and carried (7:3:2) (for: against: abstain) and became part of the substantive motion.

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Note** that on 17 April 2025, Council determined, pursuant to section 155(1) of the Local Government Act 2002, that a bylaw is the most appropriate way of addressing perceived problems related to traffic and parking in the district; and on 31 July 2025, Council determined, pursuant to sections 155(2)(a) and (b) of the Local Government Act 2002, that the draft Traffic and Parking Bylaw 2025 | Kā Waeture Huarahi kā Tūka Waka 2025 is the most appropriate form of bylaw, and does not give rise to any implications under the New Zealand Bill of Rights Act 1990;
3. **Adopt** the draft Traffic and Parking Bylaw 2025 | Kā Waeture Huarahi kā Tūka Waka 2025 with the changes recommended as an outcome of the consultation process and review;
4. **Agree** to amend clause 24.3(a) to read:

Leave or place on a road, footpath, road margin or roadway, anything other than a vehicle (for example, but without limitation, any machinery, equipment, containers or materials), except that this prohibition does not apply to containers which are used solely for Council-authorised kerbside collection of waste or diverted material, if such containers do not unreasonably obstruct the road or footpath nor remain for more than 24 hours;

5. **Determine** that amendments made to the draft Traffic and Parking Bylaw 2025 | Kā Waeture Huarahi kā Tūka Waka 2025 in response to public consultation and officer recommendations are the most appropriate form of bylaw and still the most appropriate way to address perceived problems, pursuant to section 155(1)(2)(a)(b), and do not give rise to any implications under the NZ Bill of Rights Act 1990;

6. **Resolve** that the draft Traffic and Parking Bylaw 2025 | Kā Waeture Huarahi kā Tūka Waka 2025 will come into effect on 8 December 2025 and that the Traffic and Parking Bylaw 2018 is revoked on 8 December 2025; and
7. **Note** that in accordance with section 157 of the Local Government Act 2002, public notice will be given of the draft Traffic and Parking Bylaw 2025 | Kā Waeture Huarahi kā Tūka Waka 2025, advising:
 - a. that the Traffic and Parking Bylaw 2025 | Kā Waeture Huarahi kā Tūka Waka 2025 will come into force on 8 December 2025; and
 - b. that copies of the Traffic and Parking Bylaw 2025 | Kā Waeture Huarahi kā Tūka Waka 2025 may be inspected, without fee, at all Council offices.

Motion carried unanimously.

The meeting adjourned at 2.58pm and reconvened at 3.05pm.

7. 2025/26 Capital Works First Reforecast

A report from Jeremy Payze (Senior Finance Business Partner – Projects) presented proposed amendments to Queenstown Lakes District Council's (QLDC) capital works programme budgets as set out in the 2024-34 Long Term Plan and recommended that the amendments be approved.

Ms Harbrow, Ms Taylor and Mr Payze presented the report. Ms Harbrow noted that officers regularly presented capital work reforecasts to Council because capital expenditure did not always align neatly with the financial year.

A request was made to workshop the reforecasts and track them via a web page.

It was moved (Councillor Copland, Councillor Belk):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Approve** all proposed budget changes in accordance with Attachment A of the '2025-26 Capital Works First Reforecast' report.

Motion carried with Councillor Smith abstaining from voting.

Councillor Brent sat back from the table at 3.17pm.

8. Briefing and authorisation to seek approval from the Minister for the Environment to progress the Upper Clutha Landscapes Schedules Variation

A report from Daniel Hadfield (Senior Policy Planner) presented a briefing for the Council on recently enacted “Plan Stop” legislation detailing its purpose and effect and sought Council approval to apply to the Minister for the Environment for an exemption so that officers could continue to progress the Upper Clutha Landscapes Schedules Variation to the Proposed District Plan.

Mr Hadfield, Ms Hutton and Mr Wallace presented the report.

It was moved (Councillor Bartlett, Councillor Mitchell):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report; and
2. **Agree** to proceed with applying for the “Plan Stop” exemption application that seeks approval from central government for Council to continue to progress the Upper Clutha Landscape Schedules Variation.

Motion carried unanimously.*

*Noting that Councillor Brent did not take part in voting.

Councillor Brent returned to the meeting at 3.30pm.

Councillor Tucker and Councillor King left the meeting at 3.30pm.

9. Chief Executive’s Report

A report from Chief Executive sought Council approval of the following:

- a. Agreeing minor amendments to the Navigation Safety Bylaw 2025;
- b. Agreeing minor amendments to the Freedom Camping Bylaw 2025;
- c. Agreeing an amendment to the Memorandum of Agreement for the Otago Central Lakes Regional Deal Negotiation Committee to remove the requirement for the Mayor/Chair to be a committee member;
- d. Appointing the Deputy Mayor (Councillor Quentin Smith) as proxy to exercise the Council’s vote at the Annual General Meeting of the Queenstown Airport Corporation Board of Directors to be held on 11 December 2025; and
- e. Setting the date of the next ordinary meeting of the Queenstown Lakes District Council as no meeting schedule had yet been adopted.

It was moved (Councillor Gladding, Councillor Mitchell):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;

Navigation Safety Bylaw 2025

2. **Amend** the Navigation Safety Bylaw 2025 | Te Ture ā-Rohe mō te Haumaru Whakatere 2025 to correct the minor errors [as shown in Attachment A] pursuant to s.156(2)(a) of the Local Government Act 2002;
3. **Note** that public notice will be given in accordance with section 156(2) of the Local Government Act 2002 advising of these corrections;

Freedom Camping Bylaw 2025

4. **Amend** the Freedom Camping Bylaw 2025 / Ture ā-Rohe mō te Noho Puni Korehere 2025, and associated QLDC GIS Maps to correct the mapping error at the Lakeview carpark pursuant to s.156(2)(a) of the Local Government Act 2002 [as shown in Attachment B];
5. **Note** that public notice will be given in accordance with section 156(2) of the Local Government Act 2002 advising of the corrections;

Amendment to Memorandum of Agreement – Otago Central Lakes Regional Deal Negotiation Committee

6. **Note** that the amended Memorandum of Agreement must be approved by the three Partner Councils in accordance with clause 11.
7. **Note** that the three Partner Councils have been invited to approve the amended Memorandum of Agreement at meetings occurring in November 2025;
8. **Approve** an amendment to clause 2.1 and consequential amendments to three other clauses of the Memorandum of Agreement to remove the requirement for mandatory Mayor/Chair membership;
9. **Authorise** the Mayor to sign the amended Memorandum of Agreement on behalf of Queenstown Lakes District Council;

10. **Reconfirm** the Mayor and Councillor Smith as Queenstown Lakes District Council's representatives to the Otago Central Lakes Regional Deal Negotiation Committee;

Proxy Vote, Queenstown Airport Corporation ('QAC') Board of Directors

11. **Direct** the Chief Executive to complete the instrument appointing the Deputy Mayor as a proxy to exercise the Council's voting rights, noting that the Deputy Mayor may only vote as directed by the Council, at the 2025 QAC Annual General Meeting to be held on Thursday, 11 December 2025; and

Setting the Date of the next ordinary meeting of the Queenstown Lakes District Council

12. **Resolve** that the next ordinary meeting of the Queenstown Lakes District Council will take place on Thursday, 5 February 2026 in the Council Chambers, 10 Gorge Road, Queenstown beginning at 1.00pm.

Motion carried unanimously.

Resolution to Exclude the Public

It was moved (Councillor Smith, Councillor Bartlett):

That the Queenstown Lakes District Council resolve that the public be excluded from the following parts of the meeting.

Motion carried unanimously.

The general subject of each matter to be considered whilst the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Agenda items:

Item 10: Appointment of Commissioners to the Independent Hearings Panel for the Private Plan Change to the Hills Resort Zone of the Proposed District Plan

General subject to be considered.	Reason for passing this resolution.	Grounds under Section 7 for the passing of this resolution.
10: Appointment of Commissioners to the Independent Hearings Panel for the Private Plan Change to the Hills Resort Zone of the Proposed District Plan	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to:</p> <p>Section and Grounds 7(2)(a) To enable Council to protect the privacy of natural persons, including that of deceased natural persons;</p> <p>Reason for this recommendation The withholding of the information is necessary to enable candid discussion of commissioners' skill sets so that appropriate individuals are selected for a particular Independent Hearing Panel. This necessitates discussion of personal qualities and skills, and this requirement outweighs any public interest consideration.</p>	Section 7(2)(a)

This recommendation is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above with respect to each item.

The meeting went into public excluded at 3.43pm.

The meeting came out of public excluded and concluded at 3.45pm.

Confirmed as a true and correct record:

M A Y O R

D A T E