

Minutes of an Asset & Infrastructure Committee Workshop

Thursday 30 July in
Council Chambers, 10 Gorge Road, Queenstown,
commencing at 10.00am

A recording of this workshop can be found on the QLDC website

Present:	Councillor Gavin Bartlett (Chair)	Councillor Quentin Smith
	Councillor Samuel 'Q' Belk	
Apologies:	Councillor Cody Tucker	Councillor Stephen Brent
In attendance:	Mayor John Glover	Councillor Melissa White
	Councillor Matt Wong	Councillor Jon Mitchell
	Councillor Niki Gladding (online)	Michelle Morss
	Tony Avery	Pennie Pearce
	Iain Walker	Campbell Guy
	Dr Alayna Ra	Helen Barclay
	Anthony Kirk	Alison Tomlinson
	Sarah Thomson	Morganna Zanutto Laner
	Mike Pridham	Marty Mifsud
	Mikayla Oliver	Sophie Mander
	Stefan Borowy	Emma Brockie
	Georgia Pringle	
Media	One member of the media	
Public	None	

No.	Agenda Item	Actions
1.	<u>Shotover Wastewater Deliberative Poll</u> This item discussed the Deliberative Poll (DP) as a method of deliberative democracy, its application in the context of consideration of potential future options for the Shotover Wastewater Treatment Plant discharge, as well as receive guidance from Councillors to inform a more finalised process design. Councillors were guided by an external presenter from the New Democracy Foundation (NDF), an expert in deliberative democracy.	None.

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	Iain Walker (New Democracy Foundation), Campbell Guy (Senior Policy Advisor) and Pennie Pearce (General Manager, Strategy & Policy) presented the item: Main discussion points included: • Mr Walker provided an overview of what a Deliberative Poll is and how it would work in the context of the Shotover Wastewater Disposal Options. • Mr Walker advised the Deliberative Poll will not identify new options but contest the options already available, even options that perhaps aren't favoured by Councillors • Mr Walker noted that a Deliberative Poll is not a technical review but allows for a representative group of the public to help with the choice of wastewater disposal options. <u>Attachments:</u> <i>Attachment A: New Democracy Foundation Concept Outline</i> <i>Attachment B: Draft Deliberative Poll Questions</i>	
2.	<u>Shotover Wastewater Treatment Plan Long Term Disposal Options</u> Following the resolution by Council in March 2026 to undertake further identification and assessment of wastewater disposal options, this workshop aimed to provide Councillors with the project background on the Shotover Wastewater Treatment Plant (WWTP) long term disposal options, and an overview of the process undertaken to date, including the long list of options, multi-criteria analysis (MCA), short list of options, and land-only disposal options. Dr Alayna Rā (Technical Director, WSP), Helen Barclay (Associate, GHD), Anthony Kirk (Principal, GHD), Pennie Pearce and Tony Avery (General Manager, Property & Infrastructure) presented the item. Main discussions points included: • Ms Barclay presented an extensive presentation (Attachment A), providing an overview of the work done to date, legislation changes, options development and short list development. • Dr Rā presented Councillors with the following questions to facilitate discussion:	None.

No.	Agenda Item	Actions
	1. What additional information do you feel we still need to enable an acceptable way to move forward to find the right solution? 2. What do we feel is still needed to enable us to make sure we've got the right decision? 3. What assumptions or conclusions do you believe should be further tested? 4. What perspectives, information or values do you feel have not yet been fully reflected? • It was noted that GHD will be coming back to a September workshop to further discuss the Shotover Wastewater disposal options. <u>Attachments:</u> <i>Attachment A: GHD Presentation - Shotover Wastewater Disposal Options</i>	
3.	<u>Road Safety Education</u> The purpose of this workshop was to educate and highlight the Road Safety Education Programme to the Assets & Infrastructure Committee. The approach for this workshop is an interactive session, starting with what is NZTA Road Safety Education, statistics that we use to inform programmes, then presentation of what is used to deliver these programmes under the Work Category 432, with an interactive session. Sarah Thomson (One Network Roading Technician) and Alison Tomlinson (Strategic Asset Manager) presented the item. Main discussions points included: • Ms Thomson facilitated an interactive session that allowed Councillors to use some of the education and promotion tools Council officers use with the community. • It was noted that a Chinese language road safety video created by QLDC received praise internationally. <u>Attachments:</u> <i>Attachment A: Road Safety Education PowerPoint</i>	None.

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4.	<u>Asset Management Plan Update</u> The purpose of this briefing was to provide an update on the Property & Infrastructure Asset Management Plans. Alison Tomlinson, Morgana Zanotto Laner (Asset Manager, 3 Waters & Solid Waste), Mike Pridham (Asset Manager, Transport), Marty Mifsud (Asset Manager, Property) and Mikalya Oliver (Asset Manager, Property) presented the item. Main discussion points included: • Ms Tomlinson provided an overview of the Asset Management Maturity Assessment (AMMA), noting the 2026 AMMA will cover Transport, Three Waters, Property and Solid Waste and will be presented back to the Assets & Infrastructure Committee at the end of 2026. • Council officers provided updates on the various Asset Management Plans, including Transport, Three Waters, Waste and Property. <u>Attachments:</u> <i>Attachment A: Asset Management Plan Presentation</i>	None.
5.	<u>Regional Organics Processing Facility</u> The purpose of this item was to provide the Assets & Infrastructure Committee with an update on discussions with Central Otago District Council (CODC) regarding the proposed Central Otago Regional Organics (CORO) facility and to seek feedback on a range of potential participation pathways available to QLDC. Sophie Mander (Strategy Planning Manager), Simon Mason (Infrastructure Operations Manager), and Stefan Borowy (Morisson Low Advisory) presented the item. Main discussions points included: • Ms Mander provided an update on the preferred pathways for the proposed Regional Organics Processing Facility, with Central Otago District Council (CODC), outlining four pathway options.	None.

No.	Agenda Item	Actions
	- Ms Mander advised the next step is to develop a draft supply agreement with CODC, then bring the agreement to Full Council for consideration. - Councillors noted they were generally in support of developing a supply agreement to participate in the CODC a regional organics processing facility. <u>Attachments:</u> <i>Attachment A: Food Scraps & Greenwaste Collection & Processing Services QLDC Business Case 2024</i> <i>Attachment B: CORO Pathway Options Report 2026</i> <i>Attachment C: Central Otago Regional Organics Pathway Options</i>	
6.	<u>Waste Minimisation Community Fund Update</u> The purpose of this briefing was to provide the Assets & Infrastructure Committee with a progress update on projects that received funding in the 2025/26 Waste Minimisation Community Fund (WMCF), and to advise the outcome of the 2026/27 fund allocation. It will also provide Councillors with an opportunity to ask questions related to the projects and the fund. Emma Brockie (Waste Minimisation & Sustainability Advisor) and Sophie Mander presented the item and spoke to Attachment A. Main discussions points included: - Ms Brockie provided an update on the range of projects delivered by the 2025/26 Waste Minimisation Community Fund recipients across the district, including education and behaviour change initiatives to reduce waste in pre-schools, aged care homes and the snow sports community. - Ms Brockie noted there were 16 applications received for the 2026/27 Waste Minimisation Community Fund, with 10 applicants awarded a total of \$59,314 in funding, with a notable focus on construction and food waste. <u>Attachments:</u> <i>Attachment A: Waste Minimisation Community Fund Update Presentation</i>	None.

The workshop concluded at 3.25pm.