

Minutes of the first meeting of the Queenstown Lakes District Council following the triennial general election held in the Lake Hayes Pavilion, 719 Gibbston Highway, Queenstown on Thursday 30 October 2025 commencing at 1.00pm

Present:

Mayor Glover; Councillors Bartlett, Belk, Brent, Copland, King, Mitchell, Smith, Tucker, White and Wong

In attendance:

Mike Theelen (Chief Executive), Dean Whaanga, Komene Cassidy, Paulette Tamati Elliffe (all on behalf of Kāi Tahu Papatipu Rūnaka e Whitu), Jana Davis (Te Tapu o Tane), Dani McDonald (Aukaha), Tony Avery (General Manager, Property & Infrastructure), Ken Bailey (General Manager, Community Services), Katherine Harbrow (General Manager, Assurance, Finance & Risk), Meaghan Miller (General Manager, Corporate Services), Michelle Morss (General Manager, Strategy & Policy), Dave Wallace (General Manager, Planning & Development), Brendan Peet (General Counsel), Naell Crosby-Roe (Director, Democracy Services), Jon Winterbottom (Democracy Services Manager), Sarah Hitchings (Communications Advisor), Topaz River (Executive Assistant to the Mayor), Ruby Mills and Georgia Pringle (Democracy Services Advisors) and Jane Robertson (Senior Democracy Services Advisor); two members of the media and approximately 20 members of the public

1. Address by Kāi Tahu Representatives

Dean Whaanga and Komene Cassidy addressed the Council on behalf of Kāi Tahu. Paulette Tamati Elliffe delivered a waiata.

2. Welcome by the Chief Executive

The Chief Executive, as initial chair of the meeting prior to the Mayor making and attesting the declaration, welcomed all to the first meeting of the Queenstown Lakes District Council following the triennial general election and extended congratulations to those present for their success in the recent election.

3. Apologies

An apology from Niki Gladding was noted.

4. The Making and Attesting of Declarations

The Chief Executive invited the Mayor-elect, John Glover, to give his declaration as Mayor of the Queenstown Lakes District Council in accordance with clause 14, Schedule 7 of the *Local Government Act 2002* [‘the Act’].

Following his declaration, the Mayor received the chains of office and assumed the chair.

Each of the Councillors then made and signed their individual declarations in alphabetical order in accordance with the Act, witnessed by the Mayor.

5. Legal Responsibilities

Mr Brendan Peet (General Counsel) briefed the Council on the general legal responsibilities of Councillors in accordance with Clause 21(5)(c), Schedule 7 of the *Local Government Act 2002*, referring to the provisions of the *Local Government Act 2002*, *Local Government Official Information and Meetings Act 1987*, *Local Authorities (Members' Interests) Act 1968*, *Crimes Act 1961*, *Secret Commissions Act 1910* and *Financial Markets Conduct Act 2013*.

It was moved (The Mayor, Councillor Tucker):

That the Queenstown Lakes District Council resolve that the briefing on legal responsibilities be noted.

Motion carried unanimously.

6. Appointment of Deputy Mayor

Mayor Glover advised that he was enabled by the *Local Government Act 2002* to appoint the Deputy Mayor and he wished to appoint Councillor Smith.

It was moved (The Mayor, Councillor Bartlett):

That the Queenstown Lakes District Council note the appointment of Councillor Smith as Deputy Mayor of the Queenstown Lakes District for the 2025-2028 triennium.

Motion carried unanimously.

Councillor Smith received the chains of office of Deputy Mayor from the Mayor.

7. Appointed Members of Wānaka-Upper Clutha Community Board

Mayor Glover advised that the membership of the Wānaka-Upper Clutha Community Board constituted four elected members and three members of Council elected in the Wānaka-Upper Clutha Ward. He noted that owing to the absence of Niki Gladding from the meeting, she would instead make her Councillor declaration at the inaugural meeting of the Wānaka-Upper Clutha Community Board meeting to be held on 4 November 2025, after which she would make the Board declaration.

It was moved (The Mayor, Councillor White):

That the Council agree that Councillors King and Tucker are appointed members of the Wānaka-Upper Clutha Community Board for the 2025–2028 triennium.

Motion carried unanimously.

8. Appointment of Elected Members to Community Associations

Mayor Glover advised that he had recommended the allocation of elected members to community associations.

He noted that Lake Hayes/Shotover Country Community Association had been omitted from the original list, and it was his intention to add this to the recommendation.

It was moved as an amendment (The Mayor, Councillor Belk):

That the Queenstown Lakes District Council resolve to add the Lake Hayes/Shotover Country Community Association to the list.

Motion carried unanimously.

The amendment was added to the motion which became the substantive motion.

The Mayor noted that the appointment of an elected member to the Cardrona Residents' and Ratepayers' Society would be made after the membership of Wānaka-Upper Clutha Community Board had been confirmed at its meeting planned for 4 November 2025.

It was moved (The Mayor, Councillor Mitchell):

That the Council approve the appointments of elected members to Community Associations as follows:

- **Albert Town – Kathy Dedo**
- **Arrowtown Village Association – Samuel 'Q' Belk**
- **Arthurs Point – Samuel 'Q' Belk**
- **Cardrona – to be confirmed in due course**
- **Fernhill – Matt Wong**
- **Frankton – Stephen Brent**
- **Gibbston – Melissa White**
- **Glenorchy – Stephen Brent**

- Hāwea – Cody Tucker
- Kelvin Peninsula – Gavin Bartlett
- Kingston – Jon Mitchell
- Lake Hayes/Shotover Country – Melissa White
- Luggate – Nicola King
- Makarora – Cody Tucker
- Mt Barker – John Wellington

Motion carried unanimously.

9. Appointment of a member to the Otago Central Lakes Regional Deal Negotiation Committee

The Council considered the appointment of a Councillor to this Committee pursuant to clause 1.3 of the Memorandum of Agreement (MOA), noting that the MOA stated that this Committee continued through elections (noting that the Mayor was already a member by virtue of the office).

It was moved (The Mayor, Councillor Belk):

That the Queenstown Lakes District Council agree to appoint Councillor Smith to the Otago Central Lakes Regional Deal Negotiation Committee, noting that it will be subject to confirmation as part of the appointment process for all Council committees and joint committees.

Motion carried unanimously.

10. First Ordinary Council Meeting

Mayor Glover advised that pursuant to Clause 21(5)(d), Schedule 7 of the *Local Government Act 2002* the Council was required at its first meeting either to fix the date and time of the first ordinary meeting of the local authority or to adopt a schedule of ordinary meetings.

It was moved (The Mayor, Councillor Brent):

That the Council resolve that the first ordinary meeting of the Queenstown Lakes District Council take place on Thursday, 27 November 2025 in the Council Chambers, 10 Gorge Road, Queenstown beginning at 1.00pm.

Motion carried unanimously.

The meeting concluded at 1.36pm.

CONFIRMED AS A TRUE AND CORRECT RECORD

MAYOR

DATE