Minutes of a meeting of the Wānaka Airport Liaison Committee held on Monday 16 February 2026 in the Wānaka Airport Alpine Helicopters Boardroom, beginning at 11.00am

Present

Rob Phillips (Independent Chair), Juliet Breen (Queenstown Airport Corporation), Simon Telfer (Wānaka-Upper Clutha Community Board Chair), Mr Tony Avery (General Manager, Property & Infrastructure, Queenstown Lakes District Council).

In Attendance

Rachel Sutherland (Wānaka Airport Manager) and Georgia Pringle (Democracy Services Advisor, QLDC).

Karaka Tīmatanga (opening karakia)

An opening karakia was presented by Mr Phillips.

Apologies

There were no apologies.

Confirmation of Agenda

Mr Phillips confirmed the agenda.

Confirmation of Minutes

> On the motion of Mr Avery and Mr Telfer it was **agreed** that the minutes of a meeting of the Wānaka Airport Liaison Committee held on 29 September 2025 be confirmed as a true and correct record:
>
> Motion was **carried** unanimously.

1. Wānaka Airport Manager's Report

The report was presented by Ms Breen.

Ms Breen welcomed the new Wānaka Airport Manager, Rachel Sutherland. Ms Breen advised Ms Sutherland would take over her position as Airport Manager representative for the Wānaka Airport Committee (WALC) in the coming months once she has settled into her role.

On the motion of Mr Telfer and Mr Avery it was resolved that the Wānaka Airport Liaison Committee **note** the report.

Motion was **carried** unanimously.

2. Wānaka Airport Future Review Community Engagement Summary

The report was presented by Tony Avery, in the absence of Paul Speedy (Strategic Projects Manager).

Mr Avery provided a brief overview of the Egis summary report presented to Full Council and the Wānaka-Upper Clutha Community Board on 10 February. Mr Avery advised the final summary report is being brought to Full Council on 19 March where it will then be guided by Corporate Services to determine how the preferred scenario will be formed in the Council Master Plan.

On the motion of Mr Telfer and Ms Breen, it was resolved that the Wānaka Airport Committee **note** the report.

Motion was **carried** unanimously

3. Discussion of Terms of Reference & Appointing New Members to WALC

The Committee agreed to remove Don Grant (Wānaka Airport Users Group) and Andrew Crawford (Commercial Airlines) from the WALC Terms of Reference (TOR).

The Committee discussed potential replacements for Mr Grant to represent the Wānaka Airport Users Group. Ms Sutherland advised she is going to send a final email out to try garner interest in this role.

On the motion Mr Telfer of Mr Avery and it was resolved that the Wānaka Airport Liaison Committee **note** the report.

Motion was **carried** unanimously.

4. Other Matters

There were no other matters discussed.

5. Confirming Date and Location of Next Meeting

The next meeting of the Wānaka Airport Liaison Committee was confirmed to be held at 11am on Monday 20 July. The Committee agreed to hold the meeting online via Teams, unless a face to face meeting is required (in which case, the meeting will be held at the Wānaka Airport Alpine Helicopters Boardroom).

Karakia Whakamutunga (closing karakia)

A closing karakia was delivered by Ms Breen.

The meeting concluded at 11.38am.

Confirmed as a true and correct record:

CHAIR

7/8/2026

DATE