

Minutes of an ordinary meeting of the Queenstown Lakes District Council held in the Council Chambers, 10 Gorge Road, Queenstown on Thursday 31 July 2025 commencing at 1.00pm

Membership:

Mayor Glyn Lewers; Councillor Gavin Bartlett, Councillor Barry Bruce, Councillor Lyal Cocks, Councillor Craig Ferguson, Councillor Lisa Guy, Councillor Niki Gladding, Councillor Quentin Smith, Councillor Cody Tucker, Councillor Melissa White, Councillor Esther Whitehead and Councillor Matthew Wong

Attendees:

Mike Theelen (Chief Executive), Meaghan Miller (General Manager, Corporate Services), Tony Avery (General Manager, Property & Infrastructure) Ken Bailey (General Manager, Community Services), Katherine Harbrow (General Manager, Assurance, Finance & Risk), Michelle Morss (General Manager, Strategy & Policy), Dave Wallace (General Manager, Planning & Development), Pennie Pearce (Strategy & Reform Manager), Carrie Williams (Policy Manager), Ben Scott (Web & Digital Communications Advisor), Naell Crosby-Roe (Democracy Services Director), Paul Speedy (Special Projects Manager), Adrienne Hooper (Senior Infrastructure Planner), Tony Pickard (Strategy Planning Manager), Killian Destremau (Economist, BERL), Leanne Crozier (Decipher Group), Bill Nicoll (Resilience & Climate Action Manager), Kirsty Pope (Resilience & Climate Action Advisor), Tilly McCool (Resilience & Climate Action Advisor), Campbell Guy (Policy Advisor), Katie Church (People & Capability Director), Aaron Burt (Senior Property & Planning Advisor), Christina Hitchcock (Property Advisory), Roger Davidson (Property Director), Gavin Flynn (Senior Infrastructure Compliance Advisor), Sophie Mander (Strategy Planning Manager - Waste Minimisation), Brent Pearce (Strategy & Infrastructure Planning Manager), Simon Mason (Infrastructure Operations Manager), Matthew Bridle (Principal Building Advisor), and Jon Winterbottom (Democracy Services Manager); one member of the media and approximately 8 members of the public

Apologies/Leave of Absence Applications

There was an apology from Councillor Cocks, who had indicated that he would be arriving a few minutes late.

The following requests for leave of absence were made:

- Councillor Whitehead: 18-19 August and 25 September – 2 October
- Councillor White: 26 August
- Councillor Wong: 5 August
- Councillor Bruce: 14-20 August

It was moved (The Mayor, Councillor Whitehead):

That the Queenstown Lakes District Council resolve that the apology and the requests for leave of absence be approved.

Motion carried unanimously.

Declarations of Conflict of Interest

The were no declarations of conflict of interest.

Matters lying on the table

There were no matters lying on the table.

Special Announcements

The Mayor acknowledged the passing of Sir Michael Hill.

Public Forum

1. Pierre Marasti, Extinction Rebellion: Global warming

Mr Marasti noted that there had been large scale floods recently in New Zealand. He indicated that the cost of damages caused by climate in New Zealand had risen exponentially this decade. Mr Marasti introduced a new Instagram account “Climate Apocalypse” by a young kiwi scientist. He suggested that climate change was likely to cause billions of deaths and a collapse of society in coming decades (not centuries). Mr Marasti also said that it was a fallacy that people would shut down if scared; in his view organisations should provide measures that people could take, for example, Council could use its regulatory powers to accelerate the removal of fossil fuels.

2. John Glover, Water Services Delivery Plan

Mr Glover noted that Council had a difficult decision to make at the meeting with a tight regulatory deadline. He considered that the legislation was evolving, which had created uncertainty. Mr Glover recommended that Council not support a CCO approach, which would go against community sentiment and involve making a significant decision during the election period.

He suggested that the CCO approach was intended as a shared service between councils but noted that this shared option was not on the table and so the benefits from a shared approach did not apply. Either approach would require close control, especially in the light of recent problems. Mr Glover suggested that Councillors would be liable under health and safety legislation if things went wrong and regardless, the legislation allowed Council to change its approach. He suggested that none of the work on an in-house approach would be wasted if Council chose to move to a CCO in the future and reiterated his support for the in-house option.

3. Mr Allan Kane and Simon Gibb (Upper Clutha Angling Club), Proposal to lower the operating level of Lake Hāwea

Mr Kane and Mr Gibb spoke in opposition to Contact Energy’s proposal to lower Lake Hāwea level by 2-6 metres, suggesting that there would be lasting detrimental effect on the community and especially on fishing license holders. They suggested that the negative impacts were potentially irreversible and should be assessed under the standard consenting system and not via Fast-track. Negative impacts would include diminishing of lake water clarity, the loss of

habitat and food source for fish and invertebrates. This would affect the whole ecosystem of the lake including plant and birdlife as well as undermining the aesthetics of the lake due to exposed mud banks and silt. They suggested that there should be an independent assessment and urged Council to oppose the use of Fast-track in this matter.

4. Julian Haworth, Upper Clutha Environmental Society (Inc.): Proposed government legislation ("Plan Stop") and its impact on the Proposed District Plan (PDP) Upper Clutha Landscape Schedule Variation

Mr Haworth noted that experts had produced landscape schedules for the PDP and suggested that Council had done an excellent job producing them. The parties to the landscape variation hearing were notified of the hearing in June. Under the RMA, the hearing is deemed to have started once parties have been notified of its date and location. Mr Haworth noted that recent government legislation advised councils to withdraw variations that had not started hearings and suggested that this legislation did not apply to the variation since the hearing had officially begun. Mr Haworth argued that even if the legislation did apply there were good reasons for Council to seek an exception.

5. Matthew Day (Remarkables Park Ltd), New Civic Administration Building (CAB) location

Mr Day suggested that, while the recommendation in item 2 limited potential options for the CAB location, it was important for Council to keep its options open to ensure the best outcome for the community. Mr Day suggested that there were disadvantages in terms of competition and cost to consulting only on the options recommended in the report. Mr Day asked that Council consult on options to either own or lease at any location in Frankton, including at Remarkables Park. He suggested that he was not advocating that Remarkables Park be the favoured location at the end of the process; the key was that options be kept open to ensure that market competition could produce a good outcome for all ratepayers.

Councillor Cocks joined the meeting at 1.20pm.

6. Josh Ellison (Rewiring Aotearoa), Ratepayers Assistance Scheme & Climate and Biodiversity Plan

Mr Ellison expressed support for the Ratepayers Assistance Scheme, suggesting that it was the largest single action that Council could take to lower the bills and increase energy resilience for people in the region. Mr Ellison also expressed support for the Queenstown Lakes Climate and Biodiversity Plan 2025-2028, noting that the plan emphasised the importance of and opportunities for the energy system of the region, for example, in terms of the high potential for solar energy to assist in lowering bills while helping keep the region safe in case of a disaster.

Confirmation of Agenda

It was moved (The Mayor, Councillor Whitehead)

That the Queenstown Lakes District Council resolve that the agenda be confirmed without addition or alteration.

Motion carried unanimously.

Confirmation of the Minutes from the Public Part of the Ordinary Meeting held on 26 June 2025

The following changes were requested:

- Correcting the numbering of the resolution from item 1 that was taken in parts: parts 1, 3, 5 and 6 were taken first, and parts 2 and 4 were taken second.
- Correcting the date of the prior meeting (which had taken place on 29 May, not 26 May).

It was moved (The Mayor, Councillor Bruce):

That the Queenstown Lakes District Council resolve that the minutes of the public part of the ordinary meeting of the Queenstown Lakes District Council held on 26 June 2025 as amended be confirmed as a true and correct record.

Motion carried unanimously.

1. Future Water Services Delivery Model

A report by Pennie Pearce (Strategy & Reform Manager) provided an overview of the Local Water Done Well consultation process, feedback received and provided a recommendation on Council's future water service delivery model, as required by the Local Government (Water Services Preliminary Arrangements) Act 2024.

Ms Pearce and Tony Avery presented the item and responded to questions.

Invoking Standing Order (SO) 3.5 (Temporary suspension of standing orders), Councillor White moved a motion to put aside Standing Order 18.3 (Chairperson has a casting vote). The reason given for this was to ensure that the status quo could not be overturned by a casting vote. Councillor Whitehead seconded the motion. There were seven votes in favour and five against, which meant that the motion was defeated since, as per SO 3.5, at least 75% of the members present and voting (i.e. nine out of twelve members) would have to support the motion for it to be carried.

Officers clarified the context since consultation had begun and provided an overview of the submissions, highlighting key concerns and themes and explained how the recommendation in the report had been reached. It was also noted that six submissions had been found in the spam folder but that these submissions did not impact the overall analysis behind the recommendation.

Officers responded to numerous questions from councillors on a wide variety of issues. There was extensive discussion of the issues and councillors spoke at length to explain their views on the best way forward.

It was moved (Councillor Bruce, Councillor Guy):

That the Queenstown Lakes District Council resolve to:

- 1. Note** the contents of this report;
- 2. Approve** that the future water services delivery model for the Queenstown Lakes District will be an asset owning Water Services Council Controlled Organisation that is wholly owned by Queenstown Lakes District Council; and
- 3. Agree** that the Chief Executive will develop a transition approach and plan, as well as governance processes for transition planning, to be agreed by Council by the end of December 2025.

The vote was tied with six votes in favour and six against (with Councillors Ferguson, Gladding, Smith, White, Whitehead and Wong voting against the motion). Motion carried with the Mayor's casting vote in favour.

The Mayor adjourned the meeting at 3.18pm. The meeting recommenced at 3.30pm.

2. New Civic Administration Building Location Assessment

A report by Paul Speedy (Strategic Projects Manager) reviewed the findings of the new civic administration building (CAB) location assessment report and considered further consultation with the community on this topic.

Mr Speedy and Meaghan Miller presented the report together with Killian Destremau (Economist, BERL), who joined the meeting remotely. Mr Speedy introduced the item and clarified that leasing a CAB was also a viable option.

Officers responded to a wide variety of questions, including queries related to workplace travel, timeframes, how the matter would be addressed by the new Council and the complexity of the matter that was proposed to go before the community for consultation. It was clarified that the decision was not on the location of the CAB but related to consultation on potential options.

Councillor Cocks left the meeting at 4.01pm.

Councillors informally agreed to remove "an existing building" from part 2(a) of the recommendation in the report and to amend part 4 to read "4. **Agree** that the new (October 2025) Council workshop the consultation document and consider the feedback from the community on the proposed location(s) at a later date."

It was moved (Councillor White, Councillor Wong):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report including the independent new Civic Administration Building (CAB) location assessment report;
2. **Agree** the proposed consultation option of location(s) for the CAB-either:
 - a. Frankton Village (if building and owning) / Five Mile Corridor (if leasing);
 - b. Queenstown Town Centre / historic core as the alternative;
3. **Direct** staff to initiate public consultation to gather community feedback on the proposed location(s) and delivery models (build vs lease); and
4. **Agree** that the new (October 2025) Council workshop the consultation document and consider the feedback from the community on the proposed location(s) at a later date.

Motion carried unanimously.

3. Proposed Amendments to Council's Standing Orders

A report from Naell Crosby-Roe (Director, Democracy Services) sought for the Council to consider adopting updated standing orders following the release of a new Local Government New Zealand (LGNZ) template.

Mr Crosby-Roe and Meaghan Miller presented the report and responded to questions.

Councillor Bartlett asked about a discrepancy over the time interval for repeat notices of motion to be accepted between a reference on page 80 (which cited 12 months) and one on page 99 (which cited six months) of the draft Standing Orders (Attachment A). Mr Crosby-Roe clarified that this should be consistent and that 12 months was the correct interval.

Councillor Guy inquired as to whether there is an expected level of in-person attendance given that remote attendance was now permissible with Chair's approval. Officers clarified that the default is in-person attendance but that there is no expectation with respect to this matter especially now that legislation allows online members to count towards a quorum.

Councillor Gladding noted that the timeframes for deputation would not allow for someone to apply for a deputation for an item that was on the agenda given that the deadline for submitting materials for a deputation was prior to the deadline for publicly notifying the agenda. Officers noted that the draft would be updated to address this issue.

It was moved (Councillor Smith, Councillor Guy):

That the Queenstown Lakes District Council resolve to:

- 1. Note** the contents of this report;
- 2. Amend** the standing orders [as per Attachment C]; and

An amendment was moved by Councillor Whitehead and seconded by Councillor White to add a part 3 to the motion so as to update the draft Standing Orders as follows:

- 3. Approve** the following amendments to Attachment C:
 - a. Remove reference to a “casting vote” and update as appropriate with the following statement on equality of votes: “In the case of an equality of votes (i.e. tied vote), the motion is defeated and the status quo will be maintained.”

Councillor Whitehead suggested that this was an appropriate course of action to avoid one person (the chair) making a decision on important decisions especially those that might lead to a change of the status quo.

Members expressed a range of views on the advantages versus disadvantages of casting votes, after which the amendment was defeated by a vote of 5 to 6, and the substantive motion reverted to the original motion.

Councillor Gladding moved and Councillor Whitehead seconded an amendment to add a new part 3 that would read: “3. **Direct** officers to review Standing Orders with the new Council within four months of the election.” After discussion, Councillor Gladding and Whitehead agreed to update the proposal to specify “six” rather than “four months.” The amendment was carried unanimously and became the substantive motion.

That the Queenstown Lakes District Council resolve to:

- 1. Note** the contents of this report;
- 2. Amend** the standing orders [as per Attachment C]; and
- 3. Direct** officers to review Standing Orders with the new Council within six months of the election.

Motion carried unanimously.

The Mayor adjourned the meeting at 4.55pm. The meeting recommenced at 5.04pm.

4. **Rate Payer Assistance Scheme**

A report from Katherine Harbrow (General Manager, Assurance, Finance and Risk) and Michelle Morss (General Manager, Strategy and Policy) sought Council's support for establishment of the Ratepayer Assistance Scheme (RAS), subject to commitment from other key stakeholders, final development and due diligence as well as Council's approval to contribute up to \$250,000 to the final development of the scheme.

Ms Harbrow and Ms Morss presented the report and responded to questions related to why the recommended contribution was \$250,000, whether there were any potentially relevant risk assessments and whether there was a downside to lowering the contribution.

It was moved (The Mayor, Councillor Tucker):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of the report;
2. **Approve** up to \$250,000 funding to support final development of the Ratepayer Assistance Scheme (RAS) subject to total development funding \$2.5 million being committed from other local authorities and/or central government; and direct Council officers to participate in the next phase of the RAS development; and
3. **Note** that if a decision to proceed with the establishment of the RAS, made in December 2025, RAS establishment costs will be sought from participating Councils and a request for further equity contribution may be made at that time. This would be considered subject to the treatment of strategic assets under the Local Government Act 2002 and consultation requirements according to the QLDC Significance and Engagement Policy.

Motion carried with Councillor Gladding voting against the motion.

5. **Traffic and Parking Bylaw 2018 Review**

A report from Campbell Guy (Policy Advisor) presented Council with proposed changes to the Traffic and Parking Bylaw 2018 and sought that Council endorse the draft Traffic and Parking Bylaw 2025 / Kā Waeture Huarahi kā Tūka Waka 2025 for formal consultation, via the special consultative procedure.

Mr Guy, Carrie Williams and Tony Avery presented the report. Officers responded to questions on whether the bylaw applied to cycle trails, enforcement, wheelie bins on roads, the status of footpaths and whether boat trailers constituted trailers under the bylaw.

It was moved (Councillor Wong, Councillor Bartlett):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Note** that at its 17 April 2025 meeting, Council determined that pursuant to section 155(1) of the Local Government Act 2002, that a bylaw is the most appropriate way of addressing issues related to traffic and parking in the district;
3. **Determine** pursuant to 155(2)(a) of the Local Government Act 2002 that the draft Traffic and Parking Bylaw 2025 / Kā Waeture Huarahi kā Tūka Waka 2025 is the most appropriate form of bylaw;
4. **Determine** pursuant to 155(2)(b) of the Local Government Act 2002 that the draft Traffic and Parking Bylaw 2025 / Kā Waeture Huarahi kā Tūka Waka 2025 does not give rise to any implications under the New Zealand Bill of Rights Act 1990;
5. **Adopt** the draft Traffic and Parking Bylaw 2025 / Kā Waeture Huarahi kā Tūka Waka (**Attachment A**) for consultation;
6. **Adopt** the Statement of Proposal in **Attachment D** for consultation in accordance with the Special Consultative Procedure outlined in Sections 83 and 86 of the Local Government Act 2002, from 8.00am 7 August 2025 to 5.00pm 7 September 2025; and
7. **Appoint** four councillors (Councillors Bartlett, Bruce, Guy and Wong) of whom three are required to form a hearings panel to hear and consider the submissions on the proposal and make recommendations to the Council on adoption of a draft Traffic and Parking Bylaw 2025 / Kā Waeture Huarahi kā Tūka Waka 2025.

Motion carried unanimously.

6. **Queenstown Lakes Climate and Biodiversity plan 2025-2028 for adoption**

A report from Bill Nicoll (Resilience & Climate Action Manager) and Kirsty Pope (Resilience & Climate Action Advisor) presented the revised Queenstown Lakes Climate and Biodiversity Plan 2025-2028 (CBP) for adoption.

Mr Nicoll, Ms Pope and Tilly McCool presented the report. Ms McCool provided further context on development of the plan.

It was moved (Councillor Smith, Councillor Wong):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report; and
2. **Approve** the Queenstown Lakes Climate and Biodiversity Plan 2025-2028.

Councillor Gladding moved and Councillor Whitehead seconded an amendment that would add a third clause to “Direct staff to report to the Full Council with updates on the Climate and Biodiversity Plan every 6 months.” Councillor Gladding suggested that it would be good for Full Council, and not only the Audit, Finance & Risk Committee, to receive these updates. The amended motion was carried unanimously and became the substantive motion.

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report; and
2. **Approve** the Queenstown Lakes Climate and Biodiversity Plan 2025-2028; and
3. **Direct** staff to report to the Full Council with updates on the Climate and Biodiversity Plan every 6 months.

Motion carried unanimously.

7. **Beam e-Scooter Trial Conclusion**

A report from Adrienne Hooper (Senior Infrastructure Planner) updated councillors on the completed trial of Beam e-scooters in Queenstown and sought to close out the current micromobility workstream.

Ms Hooper and Tony Pickard took the report as read and responded to questions including those related to ongoing oversight of fines, whether the trial would likely continue under option 1, and whether the trial presented evidence that beam e-scooters could facilitate a mode shift.

It was moved (Councillor Tucker, Councillor Whitehead):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Agree** that the Beam trial shall be concluded;
3. **Direct** officers to monitor the need for further work, including trials, if the demand for micromobility increases; and
4. **Direct** officers to report back to Infrastructure Committee in 12 months' time to update on any uptake or developments in micromobility.

Motion carried with Councillor Guy voting against the motion.

8. Procurement Plan Approval, New Materials Recovery Facility

A report from Sophie Mander (Strategy Planning Manager - Waste Minimisation) sought approval of the draft procurement plan for a new Materials Recovery Facility solution.

Ms Mander, Brent Pearce, Simon Mason and Tony Avery presented the item. Ms Mander provided some background on the item and noted that this followed a recommendation from the Infrastructure Committee.

Officers responded to questions on why the recommendation specified no steps prior to executing the contract, whether there could be additional wording that afforded Council greater control over the outcome, and on the timeframes associated with the project.

It was moved (The Mayor, Councillor Tucker):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Approve** the Procurement Plan for a new Materials Recovery Facility; and
3. **Delegate** to the Chief Executive the authority to execute a contract up to a maximum capital expenditure of \$50M and/or a total Whole of Life Cost (over a maximum term of 20 years) of \$130M.

An amendment from Councillor Smith (mover) and Councillor Whitehead (seconder) proposed to amend part 3 of the motion to read: “3. Report back to Council at the conclusion of the Request for Proposal (RFP) process with preferred options and budgetary implications.” The amendment was carried unanimously and became the substantive motion.

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Approve** the attached Procurement Plan for a new Materials Recovery Facility; and
3. **Report** back to Council at the conclusion of the RFP process with preferred options and budgetary implications.

Motion carried unanimously.

9. Drinking Water Safety Leadership Commitment Statement

A report from Gavin Flynn (Senior Infrastructure Compliance Advisor) sought approval from Council on the proposed Drinking Water Safety Leadership Commitment Statement for inclusion in the latest updates of the Drinking Water Safety Plans.

Simon Mason and Tony Avery presented the item and responded to questions.

It was moved (Councillor Whitehead, Councillor Wong):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report; and
2. **Approve** the Drinking Water Safety Leadership Commitment Statement.

Motion carried unanimously.

10. Wastewater and stormwater easements over recreation reserve adjacent to 663 Frankton Road, Queenstown

A report from Christina Hitchcock (Property Advisory) and Roger Davidson (Property Director) assessed an application for two services easements in favour of Queenstown Lakes District Council (QLDC) over Recreation Reserve, legally described as Section 50 Block XXI Shotover SD, Queenstown. The report recommended that the easements be granted.

Ms Hitchcock and Mr Davidson took report as read and responded to questions.

It was moved (Councillor Smith, Councillor Guy):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Approve** a right to drain water easement, over Section 50 Block XXI Shotover SD, being Recreation Reserve in favour of Queenstown Lakes District Council;
3. **Approve** a right to drain sewage easement over Section 50 Block XXI Shotover SD, being Recreation Reserve in favour of Queenstown Lakes District Council;
4. **Agree** that public notification to grant the stormwater and wastewater easement is not required, as the statutory test in Section 48(3) of the Reserves Act 1977 is met for the reasons set out in this report;
5. **Delegate** authority to approve final terms and conditions and execution authority, to the General Manager Community Services, provided all relevant requirements of the Easement Policy 2008 are addressed; and
6. **Agree** to the exercise of the Minister's consent (under delegation from the Minister of Conservation) to the granting of the identified easements over Council Reserve Land.

Motion carried unanimously

11. Land Exchange Between 466 & 516 Frankton-Ladies Mile

A report from Aaron Burt (Senior Property & Planning Advisor) assessed an application for an exchange of 528m² of land between the Council property at 516 Frankton-Ladies Mile and the adjoining privately owned property at 466 Frankton-Ladies Mile. The report recommended that the exchange be approved, subject to conditions.

Mr Burt, Roger Davidson and Tony Avery presented the report and responded to questions. In response to a query, officers clarified the nature of the exchange.

It was moved (Councillor Smith, Councillor Gladding):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;

2. **Approve** the exchange of land between 516 Frankton-Ladies Mile and 466 Frankton-Ladies Mile as shown on the Aurum Survey Plan 'Land Exchange' Drawing Number 5921.4R.1B, included as Appendix E of **Attachment A**;
3. **Agree** that Council's approval to undertake this land exchange shall be limited to a period of one year from the date of this resolution;
4. **Require** that prior to whichever is the sooner of either six months of the date of this Council resolution, or as part of the land exchange, that both the easement and covenant identified below, are formally surrendered in full by the owner of 466 Ladies Mile, at their cost:
 - a. Easement 790750 that is located on the Council site at 516 Frankton–Ladies Mile Highway.
 - b. Land Covenant in Covenant Instrument 11462715.5; and
5. **Delegate** final terms and conditions, along with any associated agreements, minor alignment, area changes and signing authority, to the Chief Executive of Council.

Motion carried unanimously.

12. Dangerous and Insanitary Buildings Policy 2025

A report from Matthew Bridle (Principal Building Advisor) sought Council endorsement of the proposed updates to the current Dangerous and Insanitary Buildings Policy 2021 and to adopt the statement of proposal for public consultation.

Mr Bridle and Dave Wallace presented the report and responded to question on related whether/how the policy would apply under emergency situations and its potential implications for heritage buildings.

It was moved (Councillor Bartlett, Councillor Gladding):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;
2. **Adopt** the draft Dangerous and Insanitary Buildings Policy 2025 for consultation;

3. **Adopt** the Statement of Proposal in Attachment D for consultation in accordance with the Special Consultative Procedure outlined in Sections 83 of the Local Government Act 2002, from Monday 4 August 2025 to Sunday 7 September 2025; and
4. **Appoint** four Councillors (Councillors Ferguson, Smith, Tucker and Whitehead) of whom three are required to form a hearings panel to hear and consider the submissions on the proposal and make recommendations to Council on adoption of the draft Policy.

Motion carried unanimously.

13. Chief Executive's Report

A report from Chief Executive (Mike Theelen) sought Council's approval to revoke superseded policies, to adopt the final Te-Taumata-o-Hakitekura Ben Lomond & Te Tapunui Queenstown Hill Reserve Management Plan, and to agree that the signatories (Mayor and Chief Executive) sign the Engagement Letter and Audit Proposal Letter on behalf of the Council.

Mr Theelen presented the report. There were no questions.

It was moved (The Mayor, Councillor Bartlett):

That the Queenstown Lakes District Council resolve to:

1. **Note** the contents of this report;

Revocation of Superseded Policies

2. **Revoke** the Accounting Policy for the Treatment of Expired Footpath Deposits Policy and the Liquor Licensing Policy 2007, both effective from 31 July 2025;
3. **Note** that the revocation has been assessed in accordance with section 82 of the Local Government Act 2002 and does not require formal consultation;
4. **Authorise** the Chief Executive to update Council records and notify relevant stakeholders of the revocation;

**Adoption of the final Te-Taumata-o-Hakitekura Ben Lomond &
Te Tapunui Queenstown Hill Reserve Management Plan**

- 5. Adopt** the final Te-Taumata-o-Hakitekura Ben Lomond & Te Tapunui Queenstown Hill Reserve Management Plan; and

Deloitte Planning Report for 2024-2025 Audit

- 6. Agree** that the signatories (Mayor and Chief Executive) sign the Engagement Letter and Audit Proposal Letter on behalf of the Council.

Motion carried unanimously.

Resolution to Exclude the Public

It was moved (The Mayor, Councillor Tucker):

That the Queenstown Lakes District Council resolve that the public be excluded from the following parts of the meeting.

Motion carried unanimously.

The general subject of each matter to be considered whilst the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Confirmation of minutes

Item 10: Award of New Parks Maintenance Contracts

Item 11: Land agreement with Willowridge Developments Ltd – Disposal of part of 101 Ballantyne Road and registration of easements

General subject to be considered.	Reason for passing this resolution.	Grounds under Section 7 for the passing of this resolution.
10. Award of New Parks Maintenance Contracts	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to:</p> <p><i>Section and Grounds</i> 7(2)(i) to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations</p> <p><i>Reason for this recommendation</i> The details of the contract negotiations, pricing and evaluation of proposals contain commercially sensitive information that, if disclosed, could disadvantage the parties involved and affect the integrity of the procurement process. Therefore, excluding the public is necessary to maintain confidentiality and protect the interests of all parties.</p>	Section 7(2)(i)

General subject to be considered.	Reason for passing this resolution.	Grounds under Section 7 for the passing of this resolution.
<p>11. Land agreement with Willowridge Developments Ltd – Disposal of part of 101 Ballantyne Road and registration of easements</p>	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to:</p> <p><i>Section and Grounds</i> 7(2)(i) to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations</p> <p><i>Reason for this recommendation</i> The report includes commercial negotiation details that need to be withheld to avoid prejudicing the Council's position.</p>	<p>Section 7(2)(i)</p>

Agenda items:

Item 13A: Chief Executive's Report: Governance Subcommittee Recommendation

Item 14: Chief Executive's Remuneration

General subject to be considered.	Reason for passing this resolution.	Grounds under Section 7 for the passing of this resolution.
13A. Chief Executive's Report: Governance Subcommittee Recommendation	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to:</p> <p><i>Section and Grounds</i> 7(2)(a) to protect the privacy of natural persons, including deceased natural persons</p> <p><i>Reason for this recommendation</i> The withholding of the information is necessary to enable candid discussion to ensure directors are remunerated appropriately to attract the best possible directors and this requirement outweighs any public interest consideration.</p>	Section 7(2)(a)

General subject to be considered.	Reason for passing this resolution.	Grounds under Section 7 for the passing of this resolution.
14. Chief Executive's Renumeration	<p>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to:</p> <p>Section and Grounds 7(2)(a) to protect the privacy of natural persons, including deceased natural persons</p> <p>Reason for this recommendation The report involves consideration of confidential and private information related to the performance review. As an employment matter this should be considered with the public excluded. While there is public interest in this matter, the importance of not disclosing confidential and private information related to the performance review outweighs that interest.</p>	Section 7(2)(a)

This recommendation is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above with respect to each item.

The meeting went into public excluded 5.48pm.

The meeting came out of public excluded and concluded at 5.58pm.

Confirmed as a true and correct record:

MAYOR

DATE