

Minutes of a ordinary meeting of the Wānaka-Upper Clutha Community Board held on 2 July 2026 beginning at 10.00am held in Whare Mahana, Luggate Memorial Centre, 10 Hopkins Street, Luggate.

Membership

Ms Kathy Dedo (Acting Chair), Mr Chris Hadfield, Mr John Wellington, Councillor Cody Tucker, Councillor Nicola King and Councillor Niki Gladding.

Attendees

Katherine Harbrow (General Manager, Assurance, Finance & Risk), Hugo de Cosse Brissac (Civil Engineer - Roading), Ben Greenwood (Operations & Contracts Manager - Roading), Kacie English (Parking Team Leader), Tarsy Koentges (Parks Officer, Cemeteries & Heritage), Jon Winterbottom (Democracy Services Manager), Georgia Pringle (Democracy Services Advisor) and one member of the media.

Karakia Timatanga

An opening karakia was delivered by Ms Dedo.

Apologies and Leave of Absence Applications

Mr Telfer was an apology.

The following Leave of Absences were made:

- Mr Hadfield: 13 August - 6 September 2026
- Councillor King: 6 July - 17 July 2026
- Mr Wellington: 10 July - 18 July 2026

It was moved (Councillor Gladding, Mr Wellington):

**That the Wānaka-Upper Clutha Community Board resolve
that the apologies and leave of absences be approved.**

Motion was carried unanimously.

Declarations of Conflicts of Interest

There were no conflicts of interest declared.

Matters Lying on the Table

There were no matters lying on the table.

Confirmation of Agenda

It was moved (Councillor Gladding, Councillor Tucker):

That the Wānaka-Upper Clutha Community Board resolve
that the agenda be confirmed without alterations.

Motion was carried unanimously.

Confirmation of Minutes

Ordinary meeting of the Wānaka-Upper Clutha Community Board held on 12 May 2026

It was moved (Councillor Tucker, Mr Wellington):

That the Wānaka-Upper Clutha Community Board resolve
that the minutes of the meeting of the Wānaka-Upper Clutha
Community Board, held on 12 May 2026 be confirmed as a
true and correct record.

Motion was carried unanimously.

Deputy Mayor Quentin Smith joined the meeting at 10.07am.

1. Additional Parking Restrictions Under the Traffic & Parking Bylaw

The purpose of this report was to recommend various new (and updates to existing) parking restrictions in the Upper Clutha.

Hugo de Cosse Brissac (Civil Engineer), Ben Greenwood (Operations & Contracts Manager - Roading) and Kacie English (Parking Team Leader) presented the item and answered questions.

When asked about the implementation of new parking enforcements, Ms English advised the Parking Enforcement Team go through an education phase with the community, before they start enforcing parking fines.

Some Board members suggested the Roading and Enforcement Teams work with the Communications Team to create a proactive education piece to educate the community and its visitors about the parking restrictions, with one Board Member noting that the 'No Parking Off a Roadway' sign was confusing. Mr de Cosse Brissac confirmed the language on these signs is required under national legislation.

There was discussion of extending the parking restriction on Hidden Hills Drive and there was general consensus to amend the second resolution to include "*and including any*

possible extensions on hidden hills drive and any other council land and reserves adjacent to hidden hills drive.”

It was moved (Councillor Gladding, Mr Hadfield):

That the Wānaka-Upper Clutha Community Board resolve to:

1. **Note** the contents of this report; and
2. **Approve** changes to the new and existing restrictions applying to the on-road and off-road parking restrictions as set out in Attachments A and B and including any possible extensions on hidden hills drive and any other council land and reserves adjacent to hidden hills drive. These will come into force once signed or marked.

Motion was carried unanimously.

2. New Seat & Memorial Plaque Request for Rachel Stanford within Damper Bay Lakeside Recreation Reserve at Glendhu Bay

The purpose of this report was to consider approving the installation of a new seat within Damper Bay Lakeside Recreation Reserve at Glendhu Bay, followed by placement of a memorial plaque on the seat for Rachel Stanford.

Tarsy Koentges (Parks Officer, Cemeteries & Heritage) presented the item and took the report as read.

One Board member enquired about having more variety in the furniture and plaques around the district, to which Ms Koentges advised anybody can approach Council with new design ideas, noting the approval process is very reactive. Ms Koentges noted the Parks Team are open to accepting new and interesting designs.

It was moved (Councillor Tucker, Mr Wellington):

That the Wānaka-Upper Clutha Community Board resolve to:

1. **Note** the contents of this report; and
2. **Approve** the seat and memorial plaque installation for Rachel Stanford. The seat would be located within the Damper Bay Lakeside Recreation Reserve at Glendhu Bay (Attachment A).

Motion was carried unanimously.

3. Chair's Report

The purpose of this report was to provide the Board with an update on projects of interest, allow members to report on recent community engagement and cover other matters not listed elsewhere on the agenda.

It was moved (Mr Hadfield, Councillor Gladding):

That the Wānaka-Upper Clutha Community Board resolve to:

1. **Note** the contents of this report.

Motion was carried unanimously.

Karakia Whakamutunga

A closing karakia was delivered by Ms Dedo.

The meeting concluded at 10.53am.

Confirmed as a true and correct record:

CHAIR

DATE