



Form 6

# Application for Code Compliance Certificate

Section 92, Building Act 2004

## 1. PROJECT DETAILS

<b>Building Consent Number</b>	
<b>Issued by</b>	Queenstown Lakes District Council

## 2. THE OWNER

<b>Name of Owner</b> <i>(Include preferred title Mr, Miss, Mrs, Ms, Other)</i>		
<b>Contact person</b> <i>(if not individually owned, e.g., trust or company)</i>		
<b>Address</b>	<b>Mailing</b>	<b>Street/registered office</b> <i>(if different)</i>
<b>Contact Details</b>	<b>Phone</b>	<b>Email</b>
<b>Evidence of ownership</b>	<input type="checkbox"/> As listed on building consent <input type="checkbox"/> Agreement for sale and purchase <input type="checkbox"/> Certificate of Title <input type="checkbox"/> Lease <input type="checkbox"/> Other document <i>(must include full legal description e.g. rates)</i>	

## 3. AGENT *(Only required if application is being made on behalf of owner)*

<b>Name of Agent</b> <i>(Include preferred title Mr, Miss, Mrs, Ms, Other)</i>		
<b>Contact person</b>		
<b>Address</b>	<b>Mailing</b>	<b>Street/registered office</b> <i>(if different)</i>
<b>Contact Details</b>	<b>Phone</b>	<b>Email</b>

## 4. AUTHORISATION *(Only required if application is being made on behalf of owner)*

<b>Relationship to owner</b> <i>(e.g. builder)</i>		<input type="checkbox"/> Confirm authorisation to act
<b>Contact for communication</b>	<input type="checkbox"/> Owner <input type="checkbox"/> Agent	<input type="checkbox"/> Other <i>(please list details)</i>

## 5. APPLICATION

### Completion Date

(Date all building work carried out under the building consent specified on this form was completed)

### Restricted Building Work

Residential construction or alteration work affecting primary structure and weather-tightness

List licensed building practitioner(s) who carried out or supervised restricted building work (use separate page if necessary)

Name	Licensing Class & Number <i>LBP Number (or reg. no. (BA s291))</i>	Work Carried out <i>Particular work carried out or supervised</i>
	<b>Class - Carpentry</b> #	
	<b>Class - Foundations</b> #	
	<b>Class - Roofing</b> #	
	<b>Class - Brick &amp; Blocklaying</b> #	
	<b>Class - External Plastering</b> #	

### Other Building Work

Personnel who carried out building work that is not restricted building work.

List names, addresses, telephone numbers, and (where relevant and if not provided above) licensed building practitioner numbers or Plumbers, Gasfitters, and Drainlayers Board registration numbers (use separate page if necessary).

Name	Details <i>Trade, address, telephone, and registration number (where relevant and if not provided above) included Builder or Principle Contractor, Sub-Contractors, Plumbers, Gasfitters, Drainlayers etc.</i>

## Specified Systems

Check your approved building consent for details and select one of the following

- No Specified Systems                       Specified Systems as listed below

*The following specified systems are contained on the compliance schedule for the building and, in the opinion of the personnel who installed them, are capable of performing to the performance standards set out in the building consent (use separate page if necessary).*

SS Number e.g., SS2, SS4	Specified System Name

## 6. REQUEST TO ISSUE CCC

### Attachments

- Information requested on the issued building consent including:
- Producer Statements Construction Review (PS4)
  - Producer Statement Construction (PS3)
  - Certification (e.g. Gas & Electrical Certificates)
- Records of work for restricted building work
- Evidence for Specified Systems listed on the issued building consent
- Other documents to assist with issue of CCC

**I request that you issue a code compliance certificate (CCC) for this work under section 95 of the Building Act 2004.**

**Name**

*(owner or agent on behalf of owner with the authority to act on their behalf)*

**Date**

The Code Compliance Certificate should be emailed to:       **Agent**       **Owner**