

Minutes of a Council Workshop

Tuesday 15 September 2026
in the Council Chambers, 10 Gorge Road, Queenstown
commencing at 10.00am

Present:	Mayor John Glover	Councillor Quentin Smith
	Councillor Samuel 'Q' Belk	Councillor Jon Mitchell
	Councillor Matt Wong	Councillor Nicola King
	Councillor Gavin Bartlett	Councillor Cody Tucker
	Councillor Heath Copland	Councillor Melissa White
	Councillor Niki Gladding	Councillor Matt Wong
Apologies:	Councillor Stephen Brent	
In attendance:	Katherine Harbrow	Pennie Pearce
	Emily Irwin	Anita Vanstone
	Julie Scott	Meaghan Miller
	Brendan Peet	Jonathan Salter
	David Walker*	Mary Davenport*
	Charlotte Robertson	Ros March*
	Tanea Hawkins	Jon Winterbottom
	Ruby Mills	
Media	None	
Public	None	

*Online

No.	Agenda Item	Actions
1.	<u>Relationship Framework Agreement with the Queenstown Lakes Community Housing Trust</u> The purpose of this workshop was to allow for discussion on the proposed changes to the Relationship Framework Agreement between the Queenstown Lakes Community Housing Trust (QLCHT) and Queenstown Lakes District Council (QLDC). Emily Irwin (Senior Strategic Planner - Housing), Anita Vanstone (Strategic Growth Manager) and Julie Scott (Queenstown Lakes Community Housing Trust) presented the item and spoke to a PowerPoint presentation (Attachment A). Main points of discussion included:	Officers to amend wording in the RFA in accordance with Councillor direction.

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	- Context was provided on the long-standing partnership between Council and the QLCHT, including the need for QLCHT to regain charitable status and the associated requirement to amend the Relationship Framework Agreement (RFA). - Discussion was held on proposed amendments to the RFA. General support was expressed for the proposed amendments, including clarifying Council's role in determining the future ownership or transfer of assets should the Trust be wound up. - It was noted that an amended RFA will be presented to Council for adoption in November. <u>Attachments</u> <i>Attachment A: Slides: Relationship Framework Agreement between QLCHT and QLDC</i> <i>Attachment B: Draft Updated Relationship Agreement</i> <i>Attachment C: Proposed Schedule of Changes to the Relationship Agreement</i>	
2.	<u>Chief Executive (CE) Delegations Review</u> The purpose of this workshop was to update and seek further direction from elected members on the independent legal review of the QLDC Chief Executive delegations. Meaghan Miller (Corporate Services General Manager), Brendan Peet (Legal Counsel) and Jonathan Salter (Simpson Grierson) presented the item and spoke to a PowerPoint presentation (Attachment A). Main points of discussion included: - Context was provided on the independent legal review of the Chief Executive delegations, including the role of delegations within local government and the purpose of the review. - Discussion was held on the current delegation framework, including risks associated with unclear delegations, the ability of Council to amend or remove delegations, and the appropriateness of existing sub-delegation arrangements. - Options for future delegation arrangements were presented, including alternative approaches to the scope of Chief Executive delegations and the associated risks and benefits.	Elected Members to discuss Chief Executive delegations with the incoming Chief Executive, with feedback and direction to inform a subsequent report from officers on proposed amendments to the Delegations Register.

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	General support was expressed for further refinement of the delegations framework. It was agreed that the incoming Chief Executive should be involved in discussions before recommendations are finalised and presented to Council. <u>Attachments</u> <i>Attachment A: Presentation Slides</i>					
3.	<u>Debt Transfer principles and options</u> PUBLIC EXCLUDED: It is recommended that this subject matter is discussed while the public is excluded. This recommendation is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: <table><tr><th><i>Section and Grounds</i></th><th><i>Reason for this recommendation</i></th></tr><tr><td>7(2)(i) to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</td><td> The discussion will relate to information on the debt transfer, the making public of which at this stage would prejudice ongoing negotiations between QLDC and Alpine Waters. While there is public interest in transparency over the debt transfer between QLDC and Alpine Waters, the interest identified above outweighs any such public interest. </td></tr></table>	<i>Section and Grounds</i>	<i>Reason for this recommendation</i>	7(2)(i) to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	The discussion will relate to information on the debt transfer, the making public of which at this stage would prejudice ongoing negotiations between QLDC and Alpine Waters. While there is public interest in transparency over the debt transfer between QLDC and Alpine Waters, the interest identified above outweighs any such public interest.	
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The workshop concluded at 12.34pm.