

Attachment A

Delegations from Council to Officers under the Resource Management Act 1991

Changes proposed to the RMA Delegations Register below are shown in underline for new delegations and ~~striketrough~~ for delegations proposed to be removed.

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
10	Extension of existing use rights	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > <u>Team Leader – Resource Consents</u> 	> Change proposed reflects expanding decision making to remove constraint due to vacant Principal Planner Resource Consents role
10A	Authority to allow certain existing activities (now made unlawful/not permitted) to continue while application for resource consent is pending	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > <u>Team Leader – Resource Consents</u> 	> Change proposed reflects expanding decision making to remove constraint due to vacant Principal Planner Resource Consents role
10B	Authority to allow certain building work to continue where it has been subsequently made unlawful by a district plan	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > <u>Team Leader – Resource Consents</u> 	> Change proposed reflects expanding decision making to remove constraint due to vacant Principal Planner Resource Consents role

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
32	Duty to meet requirements for preparing s 32 reports and evaluations.	> Planning Policy Manager	
36(5) 36(6)	Authority to make decisions about additional administrative charges To provide a fee estimate	> Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents	
36AAB	Remit the whole or part of a charge	> Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents	> Proposal removal of Principal Planner role from this delegation reflects that that role is a technical role, whereas determining whether a fee remit is valid in part or full relates to planner performance in processing a consent, which is managed by the Team Leader Resource Consents and Resource Consent Manager.
37	Power to extend time periods as provided in this section	> Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Hearings Commissioner(s)	

Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
37A	Requirement to consider matters before extending a time limit.	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Hearings Commissioner(s) 	
39B	Selection of commissioners for specific hearings from pool of commissioners appointed by the Council	<ul style="list-style-type: none"> > General Manager Planning & Development 	
41B 41C	Power to direct applicant to provide evidence before hearings; power to make directions about conduct of hearings	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Planning Policy Manager > Resource Consents Manager > Hearings Commissioner(s) 	
41D	Power to make a direction striking out a submission before, at, or after a hearing	<ul style="list-style-type: none"> > Hearing Commissioner(s) > Resource Consents Manager > Principal Planner Resource Consents 	
42	Power to make directions to protect sensitive information.	<ul style="list-style-type: none"> > Hearing Commissioner(s) > Resource Consents Manager 	

Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
42A	Powers regarding the preparation, commissioning and provision of reports	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Planning Policy Manager > Team Leader - Resource Consents > Senior Planner 	
44A	Power to amend plans to address national environmental standards	> Planning Policy Manager	
55(2)	Duty to amend plan or proposed plan if directed by national policy statement	> Planning Policy Manager	
55(2)	Duty to amend the plan or proposed plan if directed by national planning standard	> Planning Policy Manager	
58(4)	Power to exercise the Council's powers under this section in relation to discretionary directions	> Planning Policy Manager	
80C	Power to decide to apply to the Minister to use the streamlined planning process	> Full Council	
86D	Ability to apply to Environment Court for a rule to have legal effect	> General Manager Planning & Development	
87BA(2)(a)	To issue a written notice confirming that an activity is a permitted boundary activity	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner 	

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
87BA(2)(b)	To return an application for a boundary activity to the applicant if it is not a permitted activity, with written reasons	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planner 	
87BB(1)(d)	To determine that an activity is a permitted activity where a non-compliance is marginal or temporary	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner 	
87BB(2) and (3)	Provision of a permitted activity notice including reasons	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planner 	

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
87E 87F 87G	Power to determine Council position on a request for direct referral (87E), prepare reports (87F) and provide information to Environment Court (87G)	<ul style="list-style-type: none"> > 87E – Planning & Strategy Committee or if insufficient time, a group of Councilors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee > 87F and 87G – General Manager Planning & Development 	
88	Making an application for resource consent	<ul style="list-style-type: none"> > General Manager Property & Infrastructure > General Manager Community Services > General Manager Planning & Development > General Manager Corporate Services 	
88(1)	Authority to receive consent applications and determine whether the information meets the minimum requirements of the Act	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planner 	

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
88(3) & 3A	Power to determine an application is incomplete	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planner 	
91	Power to determine not to proceed with a resource consent application on certain grounds	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > <u>Team Leader – Resource Consents</u> > <u>Hearing Commissioner(s)</u> 	<ul style="list-style-type: none"> > Change proposed reflects expanding decision making to remove constraint due to vacant Principal Planner Resource Consents role; Hearing Commissioner(s) added to provide clarity that they have this delegation as require this for notified applications where Commissioners have been appointment and are implementing pre-hearing processes.
91A	Receipt of request for suspension of processing a notified application	<ul style="list-style-type: none"> > Team Leader - Resource Consents 	
91B	Duty to give written notice of when a suspension ceased	<ul style="list-style-type: none"> > Senior Planner > Planner > Planning Support 	

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Section	Description	Delegated to	Comments re changes proposed
91C	Decision on whether to return or continue to process the <u>a notified</u> application	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner 	<ul style="list-style-type: none"> > To provide clarity for reader, change proposed reflects that this section of the act only pertains to notified consents > Senior Planner delegation removed as considered that decision making under this section should sit with the three senior roles listed.
<u>91F</u>	<u>Decision on whether to return or continue to process a non-notified application</u>	<ul style="list-style-type: none"> > <u>Principal Planner Resource Consents</u> > <u>Resource Consents Manager</u> > <u>Team Leader - Resource Consents</u> 	<ul style="list-style-type: none"> > Change proposed reflects new section of the RMA added via the RMAA 2020 – see paragraphs 5 through 7 of report
92 92A	Authority to request further information to be provided, or to commission a report	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planner 	

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
95 95A-95G	Requirement to comply with time limit on notification Authority to determine whether the adverse effects on the environment of an application will be minor Requirement for notification or limited notification of the application where applicable.	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planner > Hearings Commissioner(s) 	
95E	Duty to determine which persons may be adversely affected by an application and to serve notice of the application on them if required.	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planner 	
99	Power to call pre-hearing meetings and invite or require parties to attend and the duty to prepare a report of the meeting.	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents 	
99A	Power to refer parties who have made a resource consent application or submissions on the application to mediation	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents 	

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Section	Description	Delegated to	Comments re changes proposed
100	Authority to determine whether a hearing should be held in respect of any application for a resource consent	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents 	
101	Authority to decide when and where a hearing is to be held within the constraints of section 37	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > <u>Team Leader – Resource Consents</u> 	> Change proposed reflects expanding decision making to remove constraint due to vacant Principal Planner Resource Consents role
102	Authority to determine issues concerning joint considerations by two or more consent applications in relation to the same proposal.	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > <u>Team Leader – Resource Consents</u> 	> Change proposed reflects expanding decision making to remove constraint due to vacant Principal Planner Resource Consents role
103	Authority to determine issues concerning two or more consent authorities.	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > <u>Team Leader – Resource Consents</u> 	> Change proposed reflects expanding decision making to remove constraint due to vacant Principal Planner Resource Consents role

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Section	Description	Delegated to	Comments re changes proposed
104	Duty to take matters into consideration and to exclude other matters when considering an application	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planner > Hearings Commissioner(s) 	
104A 104B 104C 104D 105 106	Power to determine resource consent applications and impose conditions Power to decline subdivision consent	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s) 	
108 108A 108AA	Power to impose conditions on resource consent Power to impose a bond as one of the conditions Requirements for conditions of resource consents	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s) 	

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
108 108A	Power to execute documents to register a bond (whether cash or by registered guarantee) or covenant together with all ancillary administrative tasks	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader – Subdivision, Development Contributions & Property > Senior Engineer – Engineering Acceptance/Subdivision > Subdivision Officer > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s) 	
109	Conditions relating to bonds; power to enter on to land to ensure work for which bond is given is being completed	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader – Subdivision, Development Contributions & Property > Team Leader - Resource Consents > Senior Planner > Planner > Hearings Commissioner(s) 	

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
109	<p>Power to execute documents to discharge, cancel or vary bonds (in part or whole), together with all ancillary administrative tasks including certification and online registration of certificates as authorised officer</p> <p>Power to register a land charge (or remove a land charge) on the land for costs of performing works where costs exceed funds secured</p>	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner 	
110	Power to refund financial contribution to consent holder where consent has lapsed	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager 	<ul style="list-style-type: none"> > Proposed change reflects that the ability to refund a financial contribution that has been paid to Council should sit with the Resource Consents Manager as the lowest level of Council officer delegation given the potential financial implications for Council.
113	Recording reasons for decisions on resource consent applications in writing	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s) 	

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
114	Authority to serve consent applicant and submitters with notice of the decision on an application	<ul style="list-style-type: none"> > Team Leader - Resource Consents > Planning Support 	
116	Authority to consent to commencement of consent which is subject to Environment Court appeal	<ul style="list-style-type: none"> > Principal Planner Resource Consents > <u>Resource Consents Manager</u> > <u>Team Leader – Resource Consents</u> 	<ul style="list-style-type: none"> > Change proposed reflects expanding decision making to remove constraint due to vacant Principal Planner Resource Consents role; although Resource Consents Manager has this delegation because the Principal Planner reports to that role, included for reader clarity and consistency with the rest of the Register
120	Authority to lodge appeal on Council's behalf in Environment Court	<ul style="list-style-type: none"> > Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee. 	
124(2)	Power to allow a consent holder to continue to operate while applicant is seeking a new resource consent	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > <u>Team Leader – Resource Consents</u> 	<ul style="list-style-type: none"> > Change proposed reflects expanding decision making to remove constraint due to vacant Principal Planner Resource Consents role

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
125	Power to grant extension of period after which a consent will lapse	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s) 	
126	Power to cancel a resource consent by written notice	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > <u>Team Leader - Resource Consents</u> 	> Change proposed reflects expanding decision making to remove constraint due to vacant Principal Planner Resource Consents role
127	Power to change or cancel conditions imposed on a resource consent	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s) 	
128 129	Power to review a resource consent and to give notice of review	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > <u>Team Leader – Resource Consents</u> 	> Change proposed reflects expanding decision making to remove constraint due to vacant Principal Planner Resource Consents role

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
132	Power to change the conditions of a resource consent on a review under s128, or to cancel resource consent	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Hearings Commissioner(s) 	
133A	Power to make minor changes or corrections to resource consent (within 20 working days of grant)	<ul style="list-style-type: none"> > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner 	
138	Authority to issue a notice of acceptance of surrender of consent	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Planning Support 	
139 139A	Authority to issue certificate of compliance, other powers and existing use certificates	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner 	

Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
149B	Duty of local authority to provide EPA with all related information to a matter (where the Minister has called in a matter and the local authority has been served with a direction under s149A)	> General Manager Planning & Development	
149E	Power to make a submission on behalf of Council on a matter of national importance.	> Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee	
149G	Duty to prepare a report commissioned by the EPA	> General Manager Planning & Development	
149Q	Authority to receive report from EPA and to make comments on it	> General Manager Planning & Development	
149T	Power to give notice on Council's behalf under s274 of matter referred directly to the Environment Court.	> General Manager Planning & Development	

Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
149V	Power to lodge appeal to the High Court on question of law on Council's behalf	> Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee	
149ZD	Power to recover costs incurred by the Council from the applicant	> General Manager Planning & Development	
149W(2) (a) and (4)	Power to implement decision of Board or Court about proposed plan or change or variation	> General Manager Planning & Development	
168 168A	Duty to receive notice of requirement	> Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner	
168A	Authority to lodge notice of requirement on behalf of Council	> Chief Executive Officer > General Manager Planning & Development > General Manager Community Services > General Manager Property & Infrastructure	

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
168A	Power to determine whether to publicly notify Council's notice of requirement for a designation	<ul style="list-style-type: none"> > Hearings Commissioner(s) > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents 	
168A	Power to make decision on Council's notice of requirement for a designation	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Planning Policy Manager > Team Leader - Resource Consents > Hearings Commissioner(s) 	
169	Power to request further information and determine whether to publicly notify notice of requirement for a designation	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Planning Policy Manager > Team Leader - Resource Consents > Senior Planner 	

Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
171	Power to consider and make recommendations on requirements for a designation	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Planning Policy Manager > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s) 	
173	Power to give notice of requiring authority's decision on designation	> Planning Support Manager	
174	Power to appeal to Environment Court against requiring authority's decision on designation	> General Manager Planning & Development	
175	Authority to include a designation in district plan	> Planning Policy Manager	
176	Power to give written consent in relation to land subject to Council designation <i>NOTE: This is where Council has designated the land, and another party seeks to undertake an activity within Council's designation</i>	<ul style="list-style-type: none"> > General Manager Property & Infrastructure > General Manager Planning & Development > Parks & Open Spaces Planning Manager 	

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
176A	<p>Power to lodge an outline plan</p> <p>Power to request changes & to waive requirement for an outline plan</p>	<ul style="list-style-type: none"> > General Manager Property & Infrastructure > General Manager Community Services > Parks & Open Spaces Planning Manager > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner (to request changes or waive requirement only) > Hearings Commissioner(s) 	

Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
181	<p>Power to receive application for alterations to designations</p> <p>Power to determine applications for alteration of designations</p>	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s) 	
182	Authority to receive withdrawals of designations, decide whether to accept them and to amend the District Plan accordingly	> Planning Policy Manager	
184	Power to extend designation which has not been given effect to	> Planning Policy Manager	
189	Duty to receive notice of requirement for heritage order	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner 	

Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
189A	Authority to lodge notice of requirement for a heritage order on behalf of Council	> General Manager Planning & Development	
189A	Power to determine whether to publicly notify Council's notice of requirement for a heritage order	> Hearings Commissioner(s)	
189A	Power to make decision on Council's notice of requirement for a heritage order	> Hearings Commissioner(s)	
190	Power to request further information and determine notification of notice of requirement for heritage order	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner 	
191	Power to make recommendations on notice of requirement for heritage order	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s) 	
193	Authority to give written consent in relation to land protected by Council's heritage order	> General Manager Planning & Development	
195	Power to appeal to Environment Court against heritage protection authority's decisions under sections 193 or 194	> General Manager Planning & Development	

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
195A	Power to receive application for alterations to heritage order Power to determine applications for alteration of heritage order	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Hearings Commissioner(s) 	
195B(5)	To make a written objection to the Minister on the Minister's proposal to transfer responsibility for an existing heritage order to another heritage protection authority	<ul style="list-style-type: none"> > Planning Policy Manager > Principal Planner Resource Consents > Resource Consents Manager 	
195C	To amend the District Plan by noting a transfer of responsibility for a heritage order	<ul style="list-style-type: none"> > Planning Policy Manager > Principal Planner Resource Consents > Resource Consents Manager 	
196	Power to receive withdrawals of heritage orders and to amend the District Plan accordingly	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Planning Policy Manager > Resource Consents Manager > Team Leader - Resource Consents 	

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
220	Power to impose conditions on subdivision consents	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Team Leader – Subdivision, Development Contributions & Property > Hearings Commissioner(s) 	
220(1)(a) and(2)(b)	Authority to undertake registration of certificates as authorised officer	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Team Leader – Subdivision, Development Contributions & Property > Senior Engineer – Engineering Acceptance/Subdivision > Subdivision Officer 	

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
221(2)	Authority to issue and sign a consent notice	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Manager - Resource Management Engineering, Subdivision & Development Contributions > Team Leader - Subdivision, Development Contributions & Property > Senior Engineer – Engineering Acceptance/Subdivision > Subdivision Officer 	
221(3)	Authority to vary or cancel a condition specified in a consent notice	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents > Senior Planner > Team Leader - Subdivision, Development Contributions & Property > Senior Engineer – Engineering Acceptance/Subdivision > Subdivision Officer > Hearings Commissioner(s) 	

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
221(5)	Authority to execute, as authorized person instrument(s) creating, varying, cancelling or recording expiry of consent notice	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Senior Engineer – Engineering Acceptance/Subdivision > Subdivision Officer 	
222	Powers related to the issues of completion certificates enabling the deposit of survey plan	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property 	
223	Powers related to approval of survey plan as authorised officer	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Engineering Reporting Team Leader > Senior Engineer – Engineering Acceptance/Subdivision 	>

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
224 (c), (f)	<p>Authority to certify compliance of survey plan as authorised officer (includes circumstances where a bond is registered)</p> <p>Authority to issue certificate of approval as authorised officer, and all ancillary tasks including the execution of documents for consent notices, bonds and completion certificates</p>	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Engineering Reporting Team Leader > Senior Engineer – Engineering Acceptance/Subdivision 	
226(1)(e)	<p>Authority to certify any plans of subdivision or copy thereof, which has not had a previous statutory approval.</p> <p>Authority to issue a certificate for cancellation of an amalgamation condition</p> <p>Authority to confirm compliance with relevant district plan rules.</p> <p>Authority to execute all documents (as authorised officer) for registration</p>	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Team Leader - Resource Consents > Engineering Reporting Team Leader > Senior Engineer – Engineering Acceptance/Subdivision 	

Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
234	Power to vary or cancel esplanade strips on application	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > <i>Note: Decisions will be considered on a case-by-case basis and will be escalated to full Council where appropriate.</i> 	
235	Power to agree on Council's behalf to creation of esplanade strip	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > <i>Note: Decisions will be considered on a case-by-case basis and will be escalated to full Council where appropriate.</i> 	

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Section	Description	Delegated to	Comments re changes proposed
237	Power to approve a survey plan where esplanade reserves or strips are required	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Engineering Reporting Team Leader > Senior Engineer – Engineering Acceptance/Subdivision 	
237C	Authority to close access strips and give notice of closure	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Engineering Reporting Team Leader > Senior Engineer – Engineering Acceptance/Subdivision 	

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Section	Description	Delegated to	Comments re changes proposed
237D	Authority to agree to transfer of access strip to Crown or regional council	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Engineering Reporting Team Leader > Senior Engineer – Engineering Acceptance/Subdivision 	
237H	Authority to object to compensation valuation determination	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property 	
239	Authority to certify survey plans subject to specified interests and undertake online registration of certificates as authorised officer.	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Engineering Reporting Team Leader > Senior Engineer – Engineering Acceptance/Subdivision 	

Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
240	Authority to cancel an existing amalgamation condition (in whole or part) and undertake online de-registration of certificates as authorised officer	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Engineering Reporting Team Leader > Senior Engineer – Engineering Acceptance/Subdivision 	
240(3) and (4)	Authority to certify survey plans subject to an amalgamation covenant against transfer of allotments and execute as authorised officer all documents (includes online de-registration of certificates).	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Engineering Reporting Team Leader > Senior Engineer – Engineering Acceptance/Subdivision > Team Leader - Resource Consents > Senior Planner 	

Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
243	Authority to deal with survey plans subject to grant or reservation of easements and undertake online registration of certificates as authorised officer, (includes variation and cancellation of easement instruments).	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property > Engineering Reporting Team Leader > Senior Engineer – Engineering Acceptance/Subdivision 	
245	Authority to approve survey plan of reclamation	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Team Leader - Subdivision, Development Contributions & Property 	
267	To participate in a conference and make decisions on behalf of the Council	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Planning Policy Manager > Resource Consents Manager > <u>Team Leader – Resource Consents</u> 	> Change proposed reflects expanding decision making to remove constraint due to vacant Principal Planner Resource Consents role
268A	To participate in a mandatory alternative dispute resolution process and make decisions on behalf of Council	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Planning Policy Manager > Resource Consents Manager > <u>Team Leader – Resource Consents</u> 	> Change proposed reflects expanding decision making to remove constraint due to vacant Principal Planner Resource Consents role

Resource Management Act 1991

Section	Description	Delegated to	Comments re changes proposed
269 – 291	Authority to determine and direct Council involvement in Environment Court proceedings	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Planning Policy Manager > <u>Resource Consents Manager</u> 	> Although Resource Manager has this delegation because the Principal Planner reports to that role, included for reader clarity and consistency with the rest of the Register
292	Authority to seek that Environment Court remedy defect in plan	> Planning Policy Manager	
294	Authority to seek that Environment Court review a decision or rehear proceedings	> General Manager Planning & Development	
299 – 308	Authority to determine and direct Council involvement in High Court and Court of Appeal proceedings	> General Manager Planning & Development	
311 – 312	Authority to initiate declaration proceedings and take other necessary steps	> General Manager Planning & Development	
314 – 321	Authority to initiate enforcement order and interim enforcement order proceedings and take other necessary steps	<ul style="list-style-type: none"> > General Manager Finance, Legal & Regulatory > Regulatory Manager 	
325	Authority to consent to a stay of abatement notice	> Regulatory Manager	
325A	Power to cancel abatement notice	> Regulatory Manager	

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Section	Description	Delegated to	Comments re changes proposed
330	Power to take preventative or remedial action in emergency circumstances	<ul style="list-style-type: none"> > General Manager Property & Infrastructure > General Manager Community Services > General Manager Finance, Legal & Regulatory 	
331	Power to seek reimbursement of Council's costs for emergency works	<ul style="list-style-type: none"> > General Manager Property & Infrastructure > General Manager Finance, Legal & Regulatory 	
336	Duty to return property seized under warrant or otherwise dispose of property if not claimed	<ul style="list-style-type: none"> > Principal Enforcement Officer > <u>Team Leader, Monitoring, Enforcement and Environmental</u> 	> The Principal Enforcement Officer role no longer exists. This has been changed to that shown to the left. The Regulatory Manager requests this change.
338	Authority to commence prosecution for breach of the Act	<ul style="list-style-type: none"> > General Manager Finance, Legal & Regulatory > Regulatory Manager 	
357D 357CA	Powers to consider and determine objections	<ul style="list-style-type: none"> > Hearings Commissioner 	
Sch 1 Cl 3, 3B	Duty to consult on proposed plan, including consultation with local iwi	<ul style="list-style-type: none"> > Planning Policy Manager 	

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
Sch 1 Cl 3C	Authority to determine whether consultation has already occurred under other enactments	> Planning Policy Manager	
Sch 1 Cl 4	Duty to invite requiring authorities by written request on designations in proposed plans.	> Planning Policy Manager	
Sch 1 Cl 5	Authority to prepare s32 report and publicly notify proposed plan	> Planning Policy Manager, subject to authority of the Planning & Strategy Committee	
Sch 1 Cl 6(2) & 6A(3)	Authority to make submissions on Council's behalf	> Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee	
Sch 1 Cl 7	Duty to give public notice of submissions on proposed plan	> Planning Policy Manager	
Sch 1 Cl 8, 8A	Authority to make further submissions on Council's behalf	> General Manager Planning & Development	
Sch 1 Cl 8AA	Authority to invite submitters to meetings or refer matters to mediation	> Planning Policy Manager	
Sch 1 Cl 8B	Duty to give notice of hearings	> Senior District Plan Administrator	
Sch 1 Cl 8C	Authority to determine whether hearing is required	> Planning Policy Manager	

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Section	Description	Delegated to	Comments re changes proposed
Sch 1 Cl 8D	Authority to withdraw proposed plan	> General Manager Planning & Development	
Sch 1 Cl 9	Power to hear and make recommendations and decisions on requirements	> Hearings Commissioner(s)	
Sch 1 Cl 10	Power to hear and make recommendations on provisions and matters raised in submissions	> Hearings Commissioner(s)	
Sch 1 Cl 11	Duty to give notice of decisions	> Senior District Plan Administrator	
Sch 1 Cl 14	Authority to lodge appeal with Environment Court	> General Manager Planning & Development	
Sch 1 Cl 16(1)	Duty to amend proposed plan if directed by Court	> Planning Policy Manager	
Sch 1 Cl 16(2)	Authority to amend proposed plan to correct minor errors	> Planning Policy Manager	
Sch 1 Cl 16A(2)	Authority to initiate variation to proposed plan	> General Manager Planning & Development	
Sch 1 Cl 20	Duty to give notice of plan becoming operative	> Planning Policy Manager	
Sch 1 Cl 20A	Authority to amend operative plan to correct minor errors	> Planning Policy Manager	
Sch 1 Cl 21	Authority to request change to regional plan or regional policy statement	> General Manager Planning & Development	

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Section	Description	Delegated to	Comments re changes proposed
Sch 1 Cl 23	Power to seek further information relating to private plan change requests	<ul style="list-style-type: none"> > Planning Policy Manager > Senior Policy Planner > Policy Planner > Hearings Commissioner(s) 	
Sch 1 Cl 24	Power to modify plan change request	> General Manager Planning & Development	
Sch 1 Cl 25	Power to determine how to proceed with plan change request, including power to reject request	> General Manager Planning & Development, subject to authority of Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee	
Sch 1 Cl 26	Authority to prepare and notify plan change request	> Planning Policy Manager	
Sch 1 Cl 28	Power to withdraw plan change request	> Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee	
Sch 1 Cl 29(4)	Power to hear and make recommendations on plan change request	> Hearings Commissioner(s)	

Resource Management Act 1991			
Section	Description	Delegated to	Comments re changes proposed
Sch 1 Cl 29(2) and (5)	Duty to send submissions to person who made plan change request and serve copy of its decision	> Senior District Plan Administrator	
Sch 1 Cl 29(9)	Power to vary plan change request	> Planning Policy Manager	
Sch 1 Cl 32	Authority to certify material incorporated by reference	> Planning Policy Manager	
Sch 1 Cl 34	Duty to consult on incorporation of material by reference	> Planning Policy Manager	
Sch 1 Cl 35	Duty to make information available and give public notice regarding material incorporated by reference	> Senior District Plan Administrator	
Sch 1 Cl 42	To agree to a notice of requirement proceeding through the collaborative process and to nominate a representative for the collaborative groups	> Planning Policy Manager	
Sch 1 Cl 43(5)	To approve the commissioning of a report	> Planning Policy Manager	
Sch 1 Cl 50(1)	To make submissions on Council's behalf	> General Manager Planning & Development, subject to authority of the Planning & Strategy Committee or if insufficient time, a group of Councillors comprising the Mayor, Chairperson and Deputy Chairperson of the Planning & Strategy Committee	

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Section	Description	Delegated to	Comments re changes proposed
Sch 1 Cl 51	To prepare a report under this clause	> Senior Policy Planner	

Miscellaneous		
Section	Description	Delegated to
Alternative dispute resolution	Authority to enter into and participate in mediation for appeals under the Resource Management Act 1991 and to reach a mediated agreement within guidelines and parameters set by the Appeals Subcommittee	<ul style="list-style-type: none"> > Principal Planner Resource Consents > Resource Consents Manager > Team Leader - Resource Consents
Proposed District Plan Appeals	Authority to represent and participate on behalf of Queenstown Lakes District Council in mediation and/or alternative dispute resolution for appeals to the Council's decisions on Stage 1 and Stage 2 of the PDP and reach an agreement within the guidelines and parameters set by the Appeals Subcommittee.	<ul style="list-style-type: none"> > General Manager Planning & Development > Planning Policy Manager > Principal Planner - Resource Management Policy

Note: for the purpose of the above RMA delegations, any delegation to the position "Planner" is inclusive of any "Planning Officer"