

**Community & Services Committee
11 October 2018**

Minutes of a meeting of the Community & Services Committee held on Thursday 11 October 2018 in Council Chambers, 10 Gorge Road, Queenstown commencing at 10.00am.

Present

Councillors Stevens (Chair), Clark, Ferguson and Miller

In Attendance

Dr Thunes Cloete (General Manager Community Services), Mr Aaron Burt (Senior Planner Parks & Reserves) and Ms Shelley Dawson (Senior Governance Advisor)

Apologies

There was an apology from Councillor Smith and an apology for lateness for Councillor Miller

**On the motion of Councillors Ferguson and Clark
it was resolved that the apologies be accepted**

Declaration of Conflicts of Interest

There were no conflicts noted

Matters Lying on the Table

There were no items on the table

Public Forum

There were no speakers in public forum

Confirmation of Agenda

The agenda was confirmed without addition or alteration

Confirmation of Minutes

**On the motion of Councillors Stevens and Clark it
was resolved that the minutes of the Community
& Services Committee meeting held on the 23
August 2018 be accepted.**

1. Proposal to Vest Land as Two Local Purpose Reserves

Consideration was given to a report that sought recommendation to Council for approval for two proposed Local Purpose reserves. One reserve was for Moreteon Investments Ltd, for a Local Purpose (Stormwater) Reserve, identified as Lot 300 (7,250m²). The other was for RCL Henley Downs Ltd, for 1 lot to vest as Local Purpose (utility) Reserve, identified as Lot 94 (223m²). Mr Burt spoke to this report.

Mr Burt talked to the Moreton Investments reserve explaining that the resource consent had already been granted however Parks staff had only just become aware of it.

Councillor Miller joined the meeting at 10.03am

Councillor Clark raised concerns about potential flooding issues with the creek and culvert. Mr Burt commented that there had been extensive flood modelling as part of the resource consent process. He added that there had also been a lot of mitigation work to address potential flooding. The Chair asked for confirmation that Council would not be taking on any undue liability if it received the reserve. Mr Burt commented that ongoing maintenance and responsibility of the hazard sat with the Management Organisation and this was a requirement of the resource consent.

The Chair noted that the Henley Downs reserve had a condition that the developer made the area flat and mowable. He commented that the reserve was to accommodate a booster pump station and had to be easily maintained.

On the motion of Councillors Stevens and Clark it was resolved that the Community & Services Committee:

1. **Recommend to Council that the vesting of the two proposed Local Purpose Reserves be approved;**

Moreteon Investments Ltd – RM170870

- a. **Lot 300 (7,250m²): Local Purpose (Stormwater) Reserve, Kent St, Kingston.**

RCL Henley Downs Ltd - RM180631

- b. **Lot 94 (223m²): Local Purpose (Utility) Reserve, Jack Hanley Drive, Hanley Farm.**

subject to the following works being undertaken at the applicant's expense:

- i. Consent being granted (and subject to any variations) for subdivision required to formally create the reserves and to level out topography (if advised necessary by the Parks & Reserves Planning Manager);
 - ii. Presentation of the reserve in accordance with Council's standards for reserves;
 - iii. Areas of reserve shall exclude areas of road;
 - iv. The submission of a Landscape Plan to Council by the developer for certification as appropriate, including subsequent implementation of landscape and planting for the reserves. The certification of such a plan shall be by the Parks & Reserves Planning Manager;
 - v. All areas of Lot 94 RM180631 shall be mowable, and not have a gradient steeper than 1:5;
 - vi. A potable water supply point to be provided at the boundary of the reserve lots;
2. Recommend to Council that the vesting of the two proposed Local Purpose Reserves be approved;

Moreteon Investments Ltd – RM170870

- a. Lot 300 (7,250m²): Local Purpose (Stormwater) Reserve, Kent St, Kingston.

RCL Henley Downs Ltd - RM180631

- b. Lot 94 (223m²): Local Purpose (Utility) Reserve, Jack Hanley Drive, Hanley Farm.

subject to the following works being undertaken at the applicant's expense:

- i. Consent being granted (and subject to any variations) for subdivision required to formally create the reserves and to level out topography (if advised necessary by the Parks & Reserves Planning Manager);

- ii. **Presentation of the reserve in accordance with Council's standards for reserves;**
- iii. **Areas of reserve shall exclude areas of road;**
- iv. **The submission of a Landscape Plan to Council by the developer for certification as appropriate, including subsequent implementation of landscape and planting for the reserves. The certification of such a plan shall be by the Parks & Reserves Planning Manager;**
- v. **All areas of Lot 94 RM180631 shall be mowable, and not have a gradient steeper than 1:5;**
- vi. **A potable water supply point to be provided at the boundary of the reserve lots;**
- vii. **The registration of a fencing covenant under s6 of the Fencing Act 1978 on the reserves to vest in QLDC to protect the Council from liability to contribute towards any work on a fence between the reserve vested in or administered by the Council, and any adjoining land;**
- viii. **The registration of a Consent Notice on any land (being Lots created by RM180631) adjoining the Lot 94 RM180631 reserve, to ensure any fences on land adjoining, or boundaries along the reserve, shall be 50% visually permeable and no higher than 1.2 metres;**
- ix. **A three year maintenance period by the current landowner commencing from vesting of the reserves;**
- x. **A maintenance agreement being prepared specifying how the reserves will be maintained during the maintenance period; and**
- xi. **Vesting of reserves to be undertaken in accordance with the QLDC Vesting of Roads and Reserves Policy.**

The meeting closed at 10.11am

Confirmed as a True and Correct Record:

Chairperson

Date
