

8 October 2026

Heidi Rautjoki
Appointed Auditor
Deloitte Limited on behalf of the Auditor-General
481 Moray Place
PO Box 1245
Dunedin

Representation letter for Summary Annual Report for the year ended 30 June 2026

This representation letter is provided in connection with your audit, carried out on behalf of the Auditor-General, of the Summary Annual Report of Queenstown Lakes District Council and group for the year ended 30 June 2026 for the purpose of expressing an independent opinion about whether:

- the summary of the annual report represents, fairly and consistently, the information regarding the major matters dealt with in the annual report; and
- the summary statements comply with PBE FRS-43: *Summary Financial Statements*.

We understand that your examination was conducted in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. We also understand that your examination was (to the extent that you deemed appropriate) for the objective of providing an independent opinion on whether the summary of the annual report represents, fairly and consistently, the information regarding the major matters dealt with in the full annual report and whether the summary statements comply with PBE FRS 43: *Summary Financial Statements*.

Responsibilities for the Summary Annual Report

We confirm, to the best of our knowledge and belief:

- we have fulfilled our responsibilities for preparing and presenting the Summary Annual Report as required by the Local Government Act 2002 and PBE FRS 43: *Summary Financial Statements* and, in particular, that:
 - the summary of the annual report represents, fairly and consistently, the information regarding the major matters dealt with in the annual report; and

- the summary statements comply with PBE FRS-43: *Summary Financial Statements*.
- we believe the effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the Summary Annual Report as a whole. A list of the uncorrected misstatements is attached as Appendix 1 to this representation letter.
- we believe the effects of uncorrected disclosure deficiencies, including both omitted and incomplete disclosures, are quantitatively and qualitatively immaterial, both individually and in aggregate, to the Summary Annual Report as a whole. A list of uncorrected disclosure deficiencies is attached as Appendix 2 to this representation letter.

Publication of the Summary Annual Report and related audit report on a website

The Council accepts that it is responsible for the electronic presentation of the audited Summary Annual Report.

The electronic version of the audited Summary Annual Report and the related audit report presented on the website are the same as the final signed version of the audited Summary Annual Report and audit report.

We have clearly differentiated between audited and unaudited information on the website and understand the risk of potential misrepresentation without appropriate controls.

We have assessed the security controls over audited Summary Annual Report and the related audit report and are satisfied that procedures are adequate to ensure the integrity of the information provided.

Where the audit report on the Summary Annual Report is provided on a website, the Summary Annual Report is also provided in full.

Sign-off on these representations

These representations are made at your request, and to supplement information obtained by you from the records of the Queenstown Lakes District Council and group and to confirm information given to you orally.

[Name]
[Mayor/Chair of Council]

[Name]
[Chief executive]

Appendix 1: Uncorrected misstatements

	Assets	Liabilities	Equity	Profit or loss
Unadjusted misstatements identified	Dr/(Cr)	Dr/(Cr)	Dr/(Cr)	Dr/(Cr)
	(\$'000)	(\$'000)	(\$'000)	(\$'000)
Current year (Council and Group):				
Internal costs capitalised which are not directly attributable costs	(5,516)	-	3,141	2,375
Prior year:				
None noted				
Prior year correction in the current year:				
Unrecoverable historic charges written off in the current year	-	-	1,097	(1,097)
Total	(5,516)	-	4,238	1,278

Appendix 2: Uncorrected disclosure deficiencies

Omitted disclosures assessed by management as not being material	Ref
Revenue Disclosures	
The existence and amounts of any advance receipts in respect of non-exchange transactions are required to be disclosed.	PBE IPSAS 23: <i>Revenue From Non-Exchange Transactions</i> , paragraph 106 (e)
Investment Property Disclosures	
The following is required to be disclosed:	
The amounts recognised in surplus or deficit for:	
- Rental revenue from investment property; - Direct operating expenses (including repairs and maintenance) arising from investment property that generated rental revenue during the period; and - Direct operating expenses (including repairs and maintenance) arising from investment property that did not generate rental revenue during the period.	PBE IPSAS 16: <i>Investment Property</i> , paragraph 86
The methods and significant assumptions applied in determining the fair value of Investment Property.	
Provision Disclosures	
Entities are required to disclose the following in relation to provisions	PBE IPSAS 19: <i>Provisions, Contingent Liabilities and Contingent Assets</i> , paragraph 97
The increase during the period in the discounted amount arising from the passage of time and the effect of any change in the discount rate.	
Fair Value Disclosures	
If a class of property, plant and equipment is stated at revalued amounts, the following shall be disclosed:	PBE IPSAS 17: <i>Property, plant and equipment</i> paragraph 92(c)
(c) The methods and significant assumptions applied in estimating the assets' fair values	
Expected credit losses	PBE IPSAS 30: <i>Financial Instruments: Disclosures</i> paragraph 42G

An entity shall explain the inputs, assumptions and estimation techniques used to apply the requirements in paragraphs 73-93 of PBE IPSAS 41. For this purpose an entity shall disclose: (a) The basis of inputs and assumptions and the estimation techniques used to: (i) Measure the 12-month and lifetime expected credit losses; (ii) Determine whether the credit risk of financial instruments has increased significantly since initial recognition; and (iii) Determine whether a financial asset is a credit-impaired financial asset. (b) How forward-looking information has been incorporated into the determination of expected credit losses, including the use of macroeconomic information; and (c) Changes in the estimation techniques or significant assumptions made during the reporting period and the reasons for those changes.

Contingent Liability

Unless the possibility of any outflow is remote an entity shall disclose, for each class of contingent liability as at the reporting date, a brief description of the nature of the contingent liability and, where practicable: an estimate of its financial effect, an indication of the uncertainties relating to the amount or timing of any outflow; and the possibility of any reimbursement.

PBE IPSAS 19: *Provisions, Contingent Liabilities and Contingent Assets*, paragraph 100

Property, plant and equipment

The standard requires entities to disclose, for each class of property, plant and equipment, movements during the period including additions, disposals, revaluations, depreciation, impairment, and other movements.

PBE IPSAS 17: Property, plant and equipment paragraph 88-94

Investment property

A piece of land within investment property has not been disclosed as Asset Held for Sale in accordance with PBE IFRS 5.

PBE IFRS 5 Non-current Assets Held for Sale and Discontinued Operations paragraphs 6-8 and 38

Intangible assets

The standard requires entities to disclose, for each class of property, plant and equipment, movements during the period including additions, disposals, revaluations, depreciation, impairment, and other movements.

PBE IPSAS 31: Intangible Assets paragraph 117

Comparative information

The presentation and classification of items in the financial report shall be retained from one period to the next

PBE IPSAS 1: Presentation of Financial Reports paragraph 42