

Minutes of a Council Workshop

Tuesday 13 May 2025
Council Chambers, 10 Gorge Road, Queenstown

Present:	Mayor Lewers (out of workshop 11.15am – 12.09pm; Deputy Mayor chaired during this time)	Councillor Smith (Deputy Mayor)
	Councillor Ferguson	Councillor Gladding (online)
	Councillor Guy	Councillor Whitehead
	Councillor Cocks	Councillor Tucker
	Councillor Bruce (online from 11.15am)	Councillor White
	Simon Telfer (online from 11.45am for item 3)	Councillor Bartlett
	John Wellington (online from 11.45am for item 3)	Councillor Wong
Apologies:	None	
In attendance:	Mike Theelen	Kahli Scott
	Michelle Morss	Caleb Dawson-Swale
	Meaghan Miller (online)	Diana Pietruschke
	Tony Avery	Carrie Williams
	Dave Wallace	Campbell Guy
	Dan Crosby (online)	Kacie English
	Peter Harris	Carrie Edgerton
	Julia Langley	Monique Barnes
	Sarah Russell (CE, Technology Queenstown)	Ian Dunbar
	Brad Rowe (Host-Tech Cluster)	Stefan Amston
	Marco Dingemans (GM, Startup Q'town Lakes)	Leoncy Lee
	Ryan Churchman (Wild-Tech Cluster)	Sarah Thompson
Media:	One member of the media (for item 1)	
Public:	No members of the public were in attendance	

No.	Agenda Item	Actions
1.	<p><u>Economic Diversification Plan (six monthly update)</u></p> <p>Peter Harris presented a six month update on the Economic Diversification Plan. QLDC was one of several organisations involved in economic diversification projects and parts of the update were also presented by Sarah Russell, Brad Rowe, Marco Dingemans and Ryan Churchman.</p> <p>Individual updates were provided by:</p> <ul style="list-style-type: none"> • Film Queenstown • Wild-Tech (Queenstown Lakes outdoor product cluster) • Startup Queenstown Lakes (turning business ideas into reality) 	

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	<ul style="list-style-type: none">Host-Tech (a technology cluster involving tourism and hospitality) <p>About 250 local people are employed in the film industry (from the database figures) but more detail is needed about whether they work full time and regard it as their main source of income.</p> <p>Screen Time want to develop a 100% local crew for filming projects.</p> <p>Although the economic impact of large international productions was much greater than local filming projects, Film Queenstown wanted to attract more local filming productions because the international film industry is very volatile.</p> <p>Housing is a related challenge and contains two strands: the cost to buy a house and the income of the people who live in it. A key focus of the Economic Diversification Plan is to increase the salaries of people working in the district so that they can earn enough to live comfortably.</p> <p>Councillor Gladding asked whether there was an implementation plan for the QLDC’s actions within the Economic Diversification Plan as without understanding the KPIs there was no way of judging if they had been met.</p> <p>Attachments: <i>Attachment A: Economic Diversification Plan – 6 monthly implementation update</i></p>																																				
2.	<p><u>March 2025 Quarterly Performance Report</u></p> <p>Diana Pietruschke and Caleb Dawson-Swale presented the Quarterly Report for quarter three (ended 31 March 2025).</p> <p>Officers confirmed that consents compliance information will only be presented every six months, with the next report due in June 2025.</p> <p>Attention was drawn to the following section on page 48 where incorrect figures had been provided but corrected in the online version of the report:</p> <div><div>Financial Management Report % of the year completed: 75%</div><table><tr><th>Year to date Adjusted Budget</th><th>Year to Date Variance</th><th>Full Year Adjusted Budget</th><th>YTD Actuals to Full Year Budget</th><th>*</th></tr><tr><td>29,485,832</td><td>(14,587,997)</td><td>39,314,442</td><td>38%</td><td>*19</td></tr><tr><td>14,398,020</td><td>0</td><td>30,235,437</td><td>48%</td><td></td></tr><tr><td>10,078,313</td><td>827,557</td><td>16,386,331</td><td>67%</td><td>*20</td></tr><tr><td>10,737,000</td><td>5,168,871</td><td>10,737,000</td><td>148%</td><td></td></tr><tr><td>0</td><td>1,222,931</td><td>0</td><td>0%</td><td>*21</td></tr><tr><td>64,699,165</td><td>(7,368,638)</td><td>96,673,210</td><td>59%</td><td></td></tr></table></div>	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*	29,485,832	(14,587,997)	39,314,442	38%	*19	14,398,020	0	30,235,437	48%		10,078,313	827,557	16,386,331	67%	*20	10,737,000	5,168,871	10,737,000	148%		0	1,222,931	0	0%	*21	64,699,165	(7,368,638)	96,673,210	59%		<p>Business Planning Team to provide update on the number of fines issued under the Reserves Act 1977 to control freedom camping.</p> <p>Property & Infrastructure to provide update on the current levels of recycling occurring from public bin rubbish.</p>
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	<p>Officers presented highlights and challenges. Dave Wallace noted that QLDC was in the top three of the metro councils (in New Zealand) for building consent statistics.</p> <p>The number of environmental health officers working at QLDC was discussed, noting vacancies in the team in prior months. There are 7 FTE in this team, one of these is the last remaining vacancy which currently has an offer out with the candidate.</p> <p>Discussion on the relationship between Council's growth-related capital expenditure, and how development contributions are later received by Council.</p> <p>A recent fire at the Queenstown Recycling Centre had resulted in much recycling being contaminated and having to be diverted to landfill.</p> <p>Attachments <i>Attachment B: March 2025 Quarterly Report</i></p>	<p>Request made for an update on progress of negotiations with Kāi Tahu with respect to the Kingston Wastewater Treatment Plant.</p>
3.	<p><u>Traffic & Parking Bylaw Options</u></p> <p>Campbell Guy and Carrie Williams spoke to a presentation entitled 'Options Workshop: Traffic & Parking Bylaw 2025'.</p> <p>Although Police were delegated authority to issue infringements for parking, they rarely (if ever) did so as their focus was more on moving vehicles and more high risk activities. Police had limited resources so therefore had to triage.</p> <p>Officers confirmed that it was proposed to introduce new shared zones and reintroduce a requirement for drivers to fit chains when asked to do so.</p> <p>The Mayor re-entered the workshop at 12.09pm but did not resume the Chair.</p> <p>A new Traffic & Parking Bylaw had to be in place before 13 December 2025 or the bylaw would lapse.</p> <p>Residential parking permits could be introduced under the current rules in the bylaw but the Council would firstly need to decide if it wanted to provide this service.</p> <p>There was extensive discussion about parking. It was noted that the mobility park outside the Arrowtown Four Square was not a QLDC space so was not monitored or regulated. Officers talked about the situations that would result in an infringement being issued but noted that it was their</p>	

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	<p>practice not to issue an infringement if the driver did not leave the vehicle. They also confirmed that drivers could use loading zones to stop and drop off passengers. Councillors observed that there needed to be better communication about this.</p> <p>Attachments <i>Attachment C: Options Workshop: Traffic & Parking Bylaw 2025</i></p>	

The workshop concluded at 12.44pm.