

Minutes of an Organisational Excellence Committee Workshop

Thursday 17 September 2026 in Council Chambers, 10 Gorge Road, Queenstown,
commencing at 11.30am.

Present:	Councillor Melissa White (Chair)	Councillor Nicola King
	Councillor Niki Gladding	Councillor Jon Mitchell
Apologies:	Councillor Matt Wong	
In attendance:	Councillor Samuel 'Q' Belk	Meaghan Miller
	Katherine Harbrow	Ian Dunbar
	Zoe Baptiste	Sarah Wyeth
	Bill Nicoll	Courtney Jamieson
	Craig Gibson	Georgia Pringle
Media:	One member of the media	
Public:	None	

No.	Agenda Item	Actions
1.	<u>Artificial Intelligence (AI) - An Introduction into AI Trends & What it Could Mean for QLDC</u> This briefing was intended to give the Organisational Excellence Committee (the Committee) a clear, practical understanding of Council's current organisational improvement activity and how it is being brought together. Ian Dunbar (Organisation Performance Manager), Zoe Baptiste (Business Process Team Leader) and Sarah Wyeth (OPMO Advisory Manager) presented the item. - This briefing introduced the work of the Business Process Team and provided an update on improvement in practice. - In response to an enquiry regarding when the Business Process Team moves away from a project, Mr Dunbar advised that the team remains engaged until the programme or initiative has improved, the change has been embedded within the organisation, and the intended benefits are clearly visible.	None.

No.	Agenda Item	Actions
	Ms Wyeth provided an overview of P3M3 and Council's project management maturity journey. <u>Attachments</u> <i>Attachment A: Business Improvement in Practice</i> <i>Attachment B: Introduction to P3M3 & the OPMO Team</i>	
	<u>Briefing on 27/28 August Severe Weather Event</u> The purpose of this briefing was to provide an overview of the emergency response to the recent 27/28 August severe weather event. Bill Nicoll (Resilience & Climate Action Manager), Courtney Jamieson (Inland Manager, CDEM) and Craig Gibson (Emergency Management Advisor) presented the item. - Appreciation was expressed to all parties involved in the response, including local hotels for their assistance in providing emergency accommodation. - It was noted that isolated incidents, such as a single flooded property, are typically managed by FENZ (Fire & Emergency NZ), with responsibility transitioning to CDEM (Civil Defence Emergency Management) as the scale of an event increases. - Reflections on lessons learned and opportunities for improvement were discussed. It was noted that a dedicated emergency housing provider has now been established, which is expected to improve the efficiency of future responses. <u>Attachments</u> <i>Attachment A: Presentation Slides</i>	None.

The workshop concluded at 12.37pm.