

Full Council

4 September 2025

Report for Agenda Item | Rīpoata moto e Rāraki take [12]

Department: Chief Executive

Title | Taitara : Chief Executive's Report

Purpose of the Report | Te Take mō te Pūroko

The purpose of this report is to report on items of general interest that do not require a full officer report and to summarise recent meetings of Queenstown Lakes District Council's (QLDC) Standing Committees and the Wānaka-Upper Clutha Community Board.

Recommendation | Kā Tūtohuka

That the Council:

1. **Note** the contents of this report;

Robins Road Wastewater Conveyance Upgrade: Recommendation to Delegate Authority to Award the Construction Contract

2. **Note** that the Robins Road Wastewater Conveyance Upgrade project requires a capital budget increase of around \$2.94 million in 2025/26;
3. **Note** the importance of the Robins Road Wastewater Conveyance Upgrade project to network capacity and performance, and that waiting for the first capital reforecast of 2025/26 will result in a delay to contract award of around three months and may risk repricing;;
4. **Delegate** authority to the Chief Executive and Mayor or Deputy Mayor to award the Robins Road Wastewater Conveyance Upgrade construction contract, up to a maximum value of \$10 million;
5. **Note** the recommended delegation is consistent with other existing delegations;
6. **Note** that corresponding budget adjustments will be included in the first capital reforecast of 2025/26;

Revocation of Superseded Policies

7. **Revokes** the Queenstown Airport Corporation Dividend Policy as well as the Arts and Cultural Policy, both revocations to be effective from 4 September 2025;

8. **Notes** that these revocations have been assessed in accordance with section 82 of the Local Government Act 2002 and do not require formal consultation;
9. **Authorises** the Chief Executive to update Council records and notify relevant stakeholders of the revocations.

Prepared by:



Name: Mike Theelen

Title: Chief Executive

14 August 2025

Robins Road Wastewater Conveyance Upgrade: Recommendation to delegate authority to award the construction contract

1. The Robins Road Wastewater Conveyance Upgrade project (CP0007281) has an approved Long Term Plan (LTP) 2024-34 budget of \$6.58M (FY2025-2027).
2. This project is required to provide additional capacity in the currently constrained Gorge Road and Arthurs Point catchments. Capacity in the existing sewer main has been exhausted, runs through private properties, and is constraining upstream development. A new gravity sewer main has been designed to run along Robins Road from the Horne Creek bridge to a new connection point within Warren Park Recreation Reserve.
3. Detailed design for the project has been finalised and issued to the ECI ('Early Contractor Involvement') contractor. The final bid has been sought from the ECI Contractor, including both price and non-price components. The non-price submission has been received and is under review, and the final pricing submission is expected on 2 September 2025. All necessary consents have been secured, and construction contract award is programmed for October 2025. The project is forecast for completion by June 2026.
4. A revised project estimate has been prepared based on detailed design drawings, an updated price estimate from the ECI Contractor (received April 2025), and a Quantitative Risk Assessment completed by QLDC's quantity surveyor WT Partnership. The revised estimate indicates a capital expenditure uplift of around \$2.94 million is required to complete the project, requiring a total 2024 LTP capital project budget of \$9.52 million. Accounting for project costs incurred prior to the 2024 LTP period, this results in a revised total project estimate of \$10.04 million. The uplift is primarily driven by the following factors:
 - Additional management and physical works required to satisfy conditions of the Noise & Vibration Consent;
 - Inclusion of a P95 risk contingency, as recommended by QLDC's quantity surveyor, to reflect the complexity and risk associated with a trenchless/hybrid construction methodology; and
 - Changes arising from design development between concept and detailed design stages.
5. Officers have reviewed the existing 2024 LTP capital programme and have a good degree of confidence that the necessary project uplift can be met from within existing three waters capital expenditure budgets, resulting in no (or low) net impact to the approved adjusted 2024 LTP.
6. Generally, approval to increase the project budget would be sought through a regular reforecasting process. With the first 2025/26 capital reforecast scheduled for December 2025, waiting for this regular process will delay contract award by around three months and could risk revised pricing from the ECI contractor. Given the project's shovel-ready status and importance to the network, it is instead recommended that Council delegate authority to the Chief Executive and Mayor or Deputy Mayor to enter into the construction contract and note that corresponding budget amendments will be presented to Council via the December capital reforecast for

ratification. This approach allows the project's programme to be maintained, and for necessary budget adjustments to reflect actual contracted price.

Revocation of Policies

The Queenstown Airport Corporation Dividend Policy

7. The Assurance, Finance and Risk Directorate seeks Council approval to revoke the Queenstown Airport Corporation (QAC) dividend policy which was adopted by Council on 17 May 2011.
8. The policy has been superseded by the 'QLDC: 2024 Statement of Expectations for QAC' endorsed by Council in December 2023, so is no longer required.

Arts and Cultural Policy

9. The Community Services Directorate seeks Council approval to revoke the Arts and Cultural Policy which was adopted by Council on 1 January 1993.
10. This policy is no longer required as it has been superseded by the 'Te Muka Toi, Te Muka Tākata/ The Creativity and Heritage Strategy' for the Queenstown District, which was endorsed by Council in June 2024. At that time, the Heritage Strategy 2010 was revoked by Council, however, due to an administrative oversight, the Arts and Cultural Policy was not formally revoked at the same time.

Committee Meetings of the Previous Round

Otago Central Lakes Regional Deal Negotiation Committee – Councillor Gretchen Robertson (Chair) (18 July 2025)

Information:

1. Joint Committee Operations
2. Joint Priorities for Otago Central Lakes
3. Update on Negotiation Process*
4. Legal Advice: Confidentiality*

* These items were considered with the public excluded.

Chief Executive Performance Review Committee* – Mayor Glyn Lewers (Chair) (24 July 2025)

Information:

1. Review of Chief Executive Performance

*This meeting was conducted with the public excluded.

Wānaka-Upper Clutha Community Board – Mr Simon Telfer (Chair) (7 August 2025)

Information:

1. Licence to Occupy – 68 Ardmore Street (LO250020)
2. Licence to Occupy – 89 Sir Tim Wallis Drive (LO250022)
3. Licence to Occupy – 250 Riverbank Road (LO250017)
4. New Seat and Memorial Plaque Request for Grant Fenton
5. Chair's Report

Community & Services Committee – Councillor Ferguson (Chair) (14 August 2025)

Information:

1. Te Kararo Queenstown Gardens Conifer Succession Plan
2. Chair's Report

Attachments | Kā Tāpirihaka

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|---|---|
| A | Policy for revocation: Queenstown Airport Corporation Dividend Policy |
| B | Policy for revocation: Arts and Cultural Policy |