

Minutes of the first meeting of the Queenstown Lakes District Council following the triennial general election held in the Lake Hayes Pavilion, State Highway 6, Queenstown on Thursday 24 October 2016 commencing at 3.00pm.

Present:

Mayor Boulton; Councillors Clark, Copland, Ferguson, Gladding, MacDonald, MacLeod, Mason, Miller, Shaw and Smith

In attendance:

Mr Mike Theelen (Chief Executive Officer), Ms Alice Balme (Legal Counsel) and Ms Jane Robertson (Senior Governance Advisor); four members of the media and approximately 12 members of the public

1 Mihi and Karakia

Dean Whaanga (Te Ao Marama) and Warren Skerrett opened the meeting with a mihi and karakia. At the conclusion, Mr Whaanga invited all those present to stand to sing a waiata.

2 Welcome by the Chief Executive

The Chief Executive, as initial chair of the meeting prior to the Mayor making and attesting the declaration, welcomed all to the first meeting of the Queenstown Lakes District Council following the triennial general election and extended congratulations to those present for their success in the recent elections.

3 The Making and Attesting of Declarations

The Chief Executive invited the Mayor elect, Jim Boulton, to give his declaration as Mayor of the Queenstown Lakes District Council in accordance with clause 14, Schedule 7 of the *Local Government Act 2002*. Following his declaration, the Mayor received the chains of office and assumed the chair. Each of the Councillors then made and signed their individual declarations in accordance with the Act, witnessed by the Mayor.

All those at the meeting stood and sang the National Anthem of New Zealand at the conclusion of the declarations.

The Mayor acknowledged all candidates who had stood in the election and thanked them for taking the brave step of standing for local government. The Mayor also referred to a ruling issued by the Court earlier in the day requiring a recount of votes in Queenstown-Wakatipu Ward in response to an application by Mr Glyn Lewers, a candidate in the Queenstown-Wakatipu

Ward, to be undertaken on Wednesday and Thursday of the week following (30 and 31 October 2019).

4 **Legal Responsibilities**

Ms Alice Balme briefed the Council on the general legal responsibilities of Councillors in accordance with Clause 21(5)(c), Schedule 7 of the *Local Government Act 2002*, referring to the provisions of the *Local Government Act 2002*, *Local Government Official Information and Meetings Act 1987*, *Local Authorities (Members' Interests) Act 1968*, *Crimes Act 1961*, *Secret Commissions Act 1910* and *Financial Markets Conduct Act 2013*.

5 **Appointment of Deputy Mayor**

Mayor Boulton advised that although he was enabled by the *Local Government Act 2002* to appoint the Deputy Mayor without reference to the Council, he wished to do so by resolution.

On the motion of the Mayor and Councillor MacDonald it was resolved that the Council approve the appointment of Councillor MacLeod as Deputy Mayor of the Queenstown Lakes District for the 2019-2022 triennium.

Councillor MacLeod received the chains of office of Deputy Mayor from the Mayor.

6 **Appointed Members of Wānaka Community Board**

Mayor Boulton advised that the membership of the Wānaka Community Board as determined by the Review of Representation Arrangements for Elections of Territorial Authorities required the Board to be constituted of four elected members and the three members of Council elected in the Wānaka Ward.

On the motion of the Mayor and Councillor MacLeod it was resolved that the Council note that Councillors MacLeod, Shaw and Smith will be appointed members of the Wānaka Community Board for the 2019 – 2022 triennium.

7 **First Ordinary Council Meeting**

Mayor Boulton advised that pursuant to Clause 21(5)(d), Schedule 7 of the *Local Government Act 2002* the Council was required at its first meeting either to fix the date and time of the first ordinary meeting of the local authority or to adopt a schedule of ordinary meetings.

On the motion of the Mayor and Councillor Clark the Council resolved that the first ordinary meeting of the Queenstown

Lakes District Council take place on Thursday, 7 November 2019 in the Council Chambers, 10 Gorge Road, Queenstown beginning at 1.00pm.

Mayor Boulton signalled that he planned to present a recommendation to the first meeting that the Council establish a system of four committees, namely:

- Planning and Strategy, chaired by Councillor Clark
- Infrastructure, chaired by Councillor Smith
- Community Services, chaired by Councillor Ferguson
- Finance, Audit and Risk, chaired by Councillor MacDonald

The Mayor noted that he was also considering an economic development committee but had yet to form a firm view on this. He intended for committee meetings to start from January 2020.

8 Local Government New Zealand ('LGNZ') Elections

The Council considered advice from the Chief Executive printed on the agenda paper explaining that the first LGNZ Metro Sector meeting following the local elections is on 1 November 2019. At this meeting, three members of the National Council of Local Government New Zealand will be elected. The date of this meeting is before the Council's first ordinary meeting will take place. Members may vote by proxy but the appointment of the Mayor to vote by proxy requires a Council resolution.

On the motion of the Mayor and Councillor MacDonald it was resolved that the Queenstown Lakes District Council, a member authority of Local Government New Zealand, appoint Mayor Jim Boulton as its proxy to vote on its behalf for the Metropolitan Sector National Council Representative and Metropolitan Sector Chair at the meeting to be held on Friday 1 November 2019.

9 QLDC Freedom Camping Bylaw 2019

The Council considered advice from the Chief Executive printed on the agenda paper that the Council needed to form a hearing panel for the Freedom Camping Bylaw 2019 to allow the process to carry on without delay; this was important to enable a new bylaw to be in place by the end of 2019.

On the motion of the Mayor and Councillor Ferguson it was resolved:

- 1. That the Council appoint Councillors Clark, Copland, MacLeod and Shaw to hear and consider the submissions on the proposed QLDC Freedom Camping Bylaw 2019 proposal and make recommendations to the Council on adoption of the Bylaw;**

2. That the quorum of the hearing panel shall be Councillor MacLeod who shall chair the hearing, plus at least two of the three remaining members.

10 **Appointment of Proxy for Queenstown Airport Corporation AGM**

The Chief Executive advised that due to timing, a further item needed to be added to the agenda.

On the motion of the Mayor and Councillor MacDonald the Queenstown Lakes District Council resolved that:

- a) **The agenda be amended with the addition of a further item entitled: 'Appointment of the Mayor as Shareholder Proxy' to be considered as item 10 on the agenda;**
- b) **The reason it is not on the agenda is that the Council was advised of the item after the agenda paper had been published;**
- c) **The reason it cannot be delayed to a future meeting is due to formally appoint a proxy ahead of the upcoming Annual General Meeting of the Queenstown Airport Corporation on Friday 25 October 2019.**

A report from Alice Balme (General Counsel) sought Council approval to exercise the voting rights of the Council as a shareholder for the Queenstown Airport Corporation Annual General Meeting on 25 October 2019.

Ms Balme presented that report. She confirmed that the single proxy vote allocated to the Council was traditionally held by the office of the Mayor.

On the motion of the Mayor and Councillor Clark it was resolved that the Queenstown Lakes District Council

1. **Note the contents of this report;**
2. **Agree to appoint the Mayor as proxy for QLDC as a Shareholder of the Queenstown Airport Corporation in accordance with clause 14.3 of the Constitution for the duration of the current Council term; and**
3. **Delegate to the Chief Executive the authority to sign the Instrument Appointing a Proxy.**

Conclusion of Meeting

On the motion of Councillor Mason and Mayor it was resolved that the Queenstown Lakes District Council thank the Electoral Officer for delivery of the 2019 triennial election.

The meeting concluded at 3.44pm.

CONFIRMED AS A TRUE AND CORRECT RECORD

MAYOR

DATE