

Monthly Highlight Report

Key Performance Indicators – Traffic light status report

Health & Safety Summary

Key Priorities Update

Financial Management Report

November 2021

Core Infrastructure and Services

Key Performance Indicators

WATER CONSUMPTION
Average consumption of water per person per day

TARGET	RESULT
<510L	501.72L

WATER SUPPLY COMPLAINTS
of complaints per 1000 connections

TARGET <4 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0	0
Clarity	0.1	0.07
Taste	0	0.01
Pressure/flow	0.31	0.2
Continuity of supply	0.27	0.18

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

WATER SUPPLY FAULTS
Median response time to attend site (urgent and non-urgent)

TARGETS	RESULT
<60 mins	17 mins
<1440 mins	1,180 mins

WATER SUPPLY FAULTS
Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULT
<1440 mins	97 mins
<10,080 mins	2,650 mins

STORMWATER COMPLAINTS
of complaints per 1000 connections

TARGET <5 per annum

MONTHLY RESULT	YTD RESULT
0.28	0.7

STORMWATER FLOODING
Median response time to attend site

TARGET	RESULT
<180 mins	0 mins

STORMWATER FLOODING
flooding events that occur in a territorial authority district

TARGET	RESULT
<7	0

Results in **RED**
Target missed by >5%

STORMWATER FLOODING
of habitable floors affected for each event (per 1000 properties connected to the TA stormwater system)

TARGET	RESULT
<2	0

WASTEWATER OVERFLOWS
Median response time to attend site

TARGET	RESULT
<60 mins	39 mins

WASTEWATER OVERFLOWS
Median response time to resolve problem

TARGET	RESULT
<240 mins	73 mins

Results in **AMBER**
Target missed by <5%

WASTEWATER COMPLAINTS
of complaints per 1000 connections

TARGET <5 per annum

	MONTHLY RESULT	YTD RESULT
Odour	0.14	0.13
Faults	0.18	0.26
Blockages	0.14	0.13

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	0

REQUESTS FOR SERVICE (RFS)
% customer RFS resolved on time

TARGET >95%

	RESULT
3 Waters	96%
Solid Waste	99%
Roading	95%

Results in **GREEN**
Target achieved

CAPEX
% of capital works completed annually, including renewals (against the annual budget adopted by Council for 3 Waters, waste management and roading).

TARGET	RESULT
80-110%	95%

WASTE DIVERTED FROM LANDFILL
Total waste diverted from landfill

TARGET	RESULT
>650t	694t

WASTE TO LANDFILL
Total waste to landfill

TARGET	RESULT
<3,500t	3,763t

WASTE TO LANDFILL
% of MRF recycling contaminated

TARGET	RESULT
<20%	15.01%

DIA measures



Exceptions

The following KPIs were not achieved and are shown on the previous page in red.

Total Waste to Landfill

Target not achieved for the month, however the year to date trend is achieving target. This will be noted in the next quarterly report.



Community Services

ACTIVE PARTICIPANTS
of gym and pool visits per capita (based on usual resident population)

TARGET	RESULT
6,250	2,092.25*

LIBRARY CIRCULATION
of items issued per month

TARGET	RESULT
>33,611	39,433

PARKS RFS
% RFS resolved within specified timeframe

TARGET	RESULT
>85%	80%

Environment

RESOURCE CONSENT TIME
% processed within the statutory timeframe

TARGET	RESULT
100%	81%

Regulatory Functions & Services

BUILDING CONSENT TIMES
% processed within the statutory timeframe

TARGET	RESULT
100%	100%

FREEDOM CAMPING RFS
of freedom camping RFS per month

TARGET	RESULT
<26.5	2

Support

CUSTOMER CALLS
% answered within 20 seconds

TARGET	RESULT
>80%	85.5%

COMPLAINTS RESOLVED
% complaints resolved within 10 working days

TARGET	RESULT
>95%	75%

LGOIMA REQUESTS
% responded to within 20 days

TARGET	RESULT
100%	100%

COUNCILLOR ENQUIRIES
% responded to within 5 working days

TARGET	RESULT
100%	92%

INTEREST RATES
Weighted average interest rate per month

TARGET	RESULT
<6%	2.11%

Exceptions

The following KPIs were not achieved and are shown to the left in red.

Parks RFS resolved within specified timeframe

The Parks requests for service did not meet the target set due to internal staff only achieving 18 of the 47 (38%) requests. However, external contractors achieved 104 of the 105 (99%) requests within the specified timeframe. The combination of these two figures gives the 81% result.

Resource Consent Time

The average number of processing days have reduced slightly in November compared to October. November had the highest month for applications applied for in the year to date, with 158 applications made, and 115 being formally received. This trend indicates a return to pre-Covid levels of applications. Staff capacity continues to be a challenge. Recruitment to fill internal vacancies is still ongoing and will hopefully be filled in the New Year.

Complaints Resolved

Four formal complaints were made to Council during the month of November. One for Finance, Legal and Regulatory, two for Property and Infrastructure, and one for Corporate Services. One Property and Infrastructure service request was not resolved within ten days due to liaising with external parties and compiling the response. This was not achieved for November.

Councillor Enquiries

Thirteen Council service requests were recorded for November - two Chief Executive's office, three Community Services, four Planning and Development and four for Property and Infrastructure. One Community Services request was not responded to within five working days however. There was a delay in response due to investigating the ownership of the land, which was confirmed as LINZ land. As investigation work from Council was required on this request, it was agreed to count this request in the statistics reported. For November, the target was not achieved.

*Active Participants KPI target is under review

Health & Safety Summary

QLDC Health and Safety Objectives for 2021/2022

PREVENTION Positive Safety Actions

TYPE	RESULT
Take 5's	1,697
Inspections/Audits	9
Safety & Wellbeing	2
First Aid Training	3
H&S Meetings	13

WORK EVENTS Injury Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<9	7.1
LTIFR*	<5	5.68

*Total Recordable Injury Frequency Rate
**Lost Time Injury Frequency Rate

DEPT. SAFETY BEHAVIOURS Self-assessments from monthly safety activities

TYPE	RESULT
A - Safety Improved	0
B - Safety Constant	7
C - Accident or Incident	1
Target Achieved	No

NOTIFIABLE EVENTS Notifiable to Worksafe

EVENT TYPE	RESULT
Incident Type	0

EVENT DETAILS

N/A

As defined under section 25 of the Healthy & Safety at Work Act 2015

QLDC WORKPLACE INCIDENTS Across All Groups

TYPE	RESULT
Employees	3
Contractors	31
Volunteers	0
Public	4

COMPLIANCE

Health & Safety internal audit by each department to be conducted utilising the WSMP standard.

WORK EVENTS

TRIFR <9 - LTIFR <5.

PREVENTION

90% of all incidents reported each month closed within allocated timeframe.

100% of all Positive Actions Safety Statistics reported each month.

100% reporting of safety statistics for all volunteers involved in high risk work as defined in the QLDC Induction Pack for Volunteers.

IMPROVEMENT

90% of Health & Safety Committee actions completed on time.

Contractor Management is the focus for Health & Safety improvement.

BEHAVIOUR

Behavioural self assessment – Twice the amount of A scores to be reported monthly compared to C scores.

WELLBEING

At least 60% participation across wellbeing activities for QLDC staff.

Monthly Commentary

LTIFR

The target was not met in November as the Lost Time Injury Frequency Rate per 200,000 hours worked was above the target for the year to date. However, due to no 'Recordable' incidents (Medical Treatment, Lost Time, Restricted Work) in November, the Total Recordable Injury Frequency Rate and the Lost Time Injury Frequency Rate have gone down again.

Department Safety Behaviours

A C-score was achieved for the month of November due to an incident involving a gas connector pipe being cut with a hedge trimmer. The pipe was not connected to an LPG cylinder but the pipe was concealed in a bush. The overgrown hedge meant it was impossible to see unless you had knowledge of its whereabouts prior to cutting. The location was noted for future maintenance, venue operators were notified, who will try to move it or make it a yellow, brightly coloured feature.



Thriving people | Whakapuāwai Hapori

Ours is a community with a strong heart and whānau roots that run deep.



Embracing the Māori world | Whakatinana i te ao Māori

Ours is a district that honours Te Tiriti o Waitangi and champions equality for all our people.



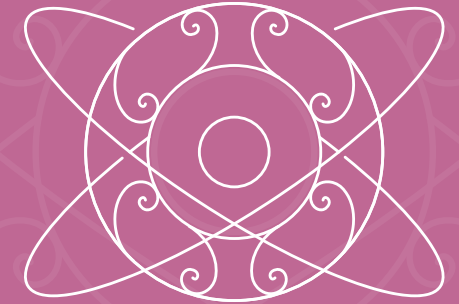
Opportunities for all | He ōhaka taurikura

Our district is a place of social, environmental and technological enterprise.



Breathtaking creativity | Whakaohoho Auahataka

Surrounded by the endless inspiration of our landscapes, ours is a place that nurtures the arts, culture and the spirit of invention.



Deafening dawn chorus | Waraki

Our ecosystems flourish and are predator-free under our kaitiakitanga.



Zero carbon communities | Parakore hapori

From Makarora to Kingston, our district sets the standard for regenerative, low-impact living, working and travel.



Disaster-defying resilience | He Hapori Aumangea

Queenstown Lakes is a place that is ready and prepared for every emergency.



Pride in sharing our places | Kia noho tahi tātou kātoa

Our district is a place where our quality of life is enhanced by growth through innovation and thoughtful management.



Vision Beyond 2050



High Profile Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p>Capital Infrastructure Projects (arterials and street upgrades)</p> <p>Street Upgrades:</p> <p>Arterial Stage One:</p>	<ul style="list-style-type: none"> Street Upgrades: The construction team are continuing at peak productivity with concrete pavement construction, paver placement, rain garden and tree pit construction, three waters and services installation. Site teams are working hard to meet upcoming milestones for completion of paving on Lower Beach Street and Park Street by the end of December 2021 to open these streets up temporarily over the Christmas holiday period. Arterial Stage One: The Enabling Works package is complete. Main Contract Works commenced 27 September to meet Capital linfastructure Project Funding milestone. The current works are focused on construction of a stormwater outfall structure on Park Street. Subcontractor procurement is ongoing with a key subcontractor signed up to deliver significant initial stormwater installation. Early procurement of materials is being progressed to mitigate escalation risk where possible. Land acquisition and construction access negotiations are ongoing and becoming time critical to reach agreement on construction access by 01 February 2022. Land acquisition negotiations are progressing and will become time critical at the end of January 2022. 	<ul style="list-style-type: none"> Completion of paving for Lower Beach Street and Park Street by 17 December 2021 and work sites closed, made safe and open for access by the public until 23 January 2022. Completion of stormwater outfall structure by 22 December 2021. Commencement of undergrounding power lines on Melbourne Street on 17 January 2022. Commencement of works on Frankton Road, requiring access to private property, on 01 February 2022. 	Green
<p>Queenstown Gardens Stage One</p>	<ul style="list-style-type: none"> Rock wall completed. All new pathways within Stage One opened late November, early December. 	<ul style="list-style-type: none"> Fabrication of signage to be completed. Delays due to material shortage and turbulent market pricing, forcing a change in design. Planting out of gardens to be completed. Blessing and official opening to take place early 2022 when all signage and planting is in place. Minor remedial work continues as project closes out. 	Amber



High Profile Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Wanaka Youth and Community Centre	<ul style="list-style-type: none"> Commercial negotiations still underway. Building condition report received and letter sent to Landlord regarding remedial issues. Concept plans of possible usage in development with an architect along with costing of the fitout underway. 	<ul style="list-style-type: none"> Commercial lease being negotiated – December 2021/January 2022. 	Amber
Lakeview Development and Ancillary Works	<ul style="list-style-type: none"> Handover of the full site occurred on 19 October 2021. All tree removal within the lakeview site completed. 480m of three waters infrastructure installed. 5000m³ earthworks completed. 	<ul style="list-style-type: none"> Closure of Thompson Street 01 February 2022 to commence road widening and three waters works. Completion of Earthworks 28 February 2022. 	Green
Housing Infrastructure Fund (Kingston and Quail Rise) Kingston:	<ul style="list-style-type: none"> Water Scheme: Detailed design nearing completion. Technical reviews underway. Wastewater Scheme: Detailed design on hold while obtaining discharge consent. Was publicly notified in September 2021 with hearing date in January 2022. Engagement with submitters ongoing. Contractor and Quantity Survey cost estimates collated and presented to leadership team. 	<ul style="list-style-type: none"> Complete water scheme detailed design and reviews. Investigate alternative funding model due to cost estimates exceeding budget and present to leadership. Decision on procurement of water scheme to be made once funding work completed (early 2022). Wastewater discharge consent hearing January 2022. Obtain wastewater designation January 2022. 	Amber
Quail Rise:	<ul style="list-style-type: none"> The reservoir and associated rising and falling mains are now in detailed design and Queenstown Lakes District Council has commenced engagement with stakeholders and affected parties regarding its Notice of Requirement application, easements and affected party approvals. 	<ul style="list-style-type: none"> Detailed Design due for completion April/May 2022. 	Amber



Major Infrastructure Works

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
516 Ladies Mile	<ul style="list-style-type: none"> Resource consent lodged with Queenstown Lakes District Council. Draft budget came in at \$3.66M. Workshop in December with the Executive Leadership Team and Council as part of December reforecast item. 	<ul style="list-style-type: none"> Consent approval – December 2021 December - Council Workshop to discuss project funding. 	Amber
Te Atamira	<ul style="list-style-type: none"> Initial Funding of \$1.4M achieved. A number of grant applications have been lodged with major funders. \$700k received from Central Lakes Trust in addition to the \$1.4m. Contract awarded to Cook Brothers for \$1.8M to start fitout. 	<ul style="list-style-type: none"> 31st December 2021 – Funding completed (revised until the 20th January 2022). Construction started and due for completion in April 2022. 	Green



Selected Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Frankton Campground	<ul style="list-style-type: none"> Main civils and construction work at the site is now underway. 	<ul style="list-style-type: none"> August COVID-19 impact to schedule has removed all contingency and may delay opening. Lessee/developer estimating a mid-January opening date. 	Amber
Wānaka Lakefront Development Stage Two:	<ul style="list-style-type: none"> Stage Two requests for tender released to market on the Government Electronic Tender Service in November 2021. 	<ul style="list-style-type: none"> Stage Two tender evaluation scheduled for late January 	Green
Luggate Memorial Centre	<ul style="list-style-type: none"> The wall and roof panels are now installed; the first blower door test was a success, confirming the panels are airtight. Roof cladding is installed, and insulation is beginning to be installed. 	<ul style="list-style-type: none"> Installation of the ceiling insulation to be completed along with the high-level external cladding. Programme planning for the remaining earthworks to commence in the new year. 	Amber
Coronet Forest	<ul style="list-style-type: none"> 63% of the forest has been harvested. 	<ul style="list-style-type: none"> Advanced warning for Registration of Interest tender to be put on the Government Electronic Tender Service in December Registration of Interest tender to be uploaded in late January 2022 Tender to be released in March 2022 	Green



Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Spatial Plan	<ul style="list-style-type: none">The Spatial Plan was adopted on 29 July 2021. An Implementation Plan is in development and the new governance structure has become live. The independent chair, Keith Turner has been appointed for the Steering Group and Governance Group.	<ul style="list-style-type: none">Steering Group and Political Governance Group meeting – February.	Green
Annual Plan	<ul style="list-style-type: none">Development of the Annual Plan for 2022/23 is underway.	<ul style="list-style-type: none">Council workshop scheduled – 14 December.Community Consultation – March/April 2022.	Green

Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
District Plan - Stage 1 appeals progress	<ul style="list-style-type: none"> Decisions and consent notices for over 90% of appeal points (101 appeals and 1065 appeal points originally lodged) received and updated into the plan. Small number of outstanding appeals on complex rezoning requests subject to Environment Court hearing timetables or further mediations. 	<ul style="list-style-type: none"> Small number of outstanding Rural Zone appeal points to be heard by Environment Court starting 09 December 2021 	Green
Stage 2 appeals progress	<ul style="list-style-type: none"> 84 appeals and 930 appeal points received challenging Council's decisions. Mediations completed, Environment Court hearings underway. Environment Court decision in Council's favour, dismissing a re-zoning appeal for land at Bridesdale, Lake Hayes Estate. 	<ul style="list-style-type: none"> Environment Court Hearings fourth quarter 2021. Wakatipu Basin hearing commences 06 December 2021. 	Green
Stage 3 hearing progress	<ul style="list-style-type: none"> Two appeals received on the Decisions on Chapter 30 Energy and Utilities 43 appeals (total) containing 354 separate appeal points lodged Mediations for Stage three appeals commenced November 2021. 	<ul style="list-style-type: none"> Mediations scheduled through the first and second quarter of 2022. Resolution of Chapter 30 Energy and Utilities appeals extended December 2021. 	Green
Ladies Mile Masterplan	<ul style="list-style-type: none"> Council workshop – Briefing on Ministry of Education proposal to co-locate a High School on 516 – November 2021 	<ul style="list-style-type: none"> Council workshop – Workshop with Councillors on draft Planning provisions – 14th December 2021. Council workshop – Workshop with Councillors on final Planning provisions – 22nd February 2022. Council Meeting – Full Council meeting with Councillors on final Planning provisions and masterplan – 20th March 2022. 	Amber



Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Economic Diversification Plan	<ul style="list-style-type: none"> The Economic Diversification Plan is an output of the Spatial Plan. It is currently being scoped and all relevant projects, initiatives and programmes are being collated. Consideration to the development of a reference group is underway, but identification of an appropriate chair has taken a little longer than anticipated. A procurement process will be undertaken to appoint a consultant to develop the plan further. 	<ul style="list-style-type: none"> Reference Group Development – January. Procurement - February. 	Green
Destination Management Plan	<ul style="list-style-type: none"> The Destination Management Plan is an output of the Spatial Plan. It is being developed in partnership with the Regional Tourism Organisations and will focus on regenerative tourism by 2030. A significant programme of community, council and elected member engagement continues and the plan is being drafted. 	<ul style="list-style-type: none"> Draft launch – March 2022. 	Green
Climate Action Plan	<ul style="list-style-type: none"> The Climate Action Plan is currently being reviewed, through a broad process of targeted community consultation. The Climate Reference Group has prioritised actions within the plan and drafting continues. 	<ul style="list-style-type: none"> Draft preparation – September / October / November. Community consultation on draft - December. 	Green



Strategy and Policy Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
Housing Strategy	<ul style="list-style-type: none"> The Housing Strategy was consulted on during September. It will be finalised in late 2021 and will likely be aligned with the Inclusionary Zoning chapter of the Proposed District Plan. 	<ul style="list-style-type: none"> Finalisation of strategy – Dec 2021. 	Green
Responsible Camping Strategy	<ul style="list-style-type: none"> Responsible Camping Strategy Review Request for Proposal released to market – 18 November. Governance Group Budget report 2018 – 2021 endorsed by Governance Group and confirmed residual to Queenstown Lakes District Council management - November 30. Ministerial announcement regarding changes to the Self-Contained Standard – November 30. 	<ul style="list-style-type: none"> Bylaw decision – full Council – December 16. Responses to Strategy Review Request for Proposal – by January 14. Assessment Panel identify preferred supplier – by January 31. 	Green

Operating Expenditure and Revenue

Financial Management Report

% of the year completed 42%

DESCRIPTION	November 2021 Actual	November 2021 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
REVENUE									
Operating Revenue									
Income - Rates	8,126,298	8,092,162	34,137	40,589,655	40,504,976	84,679	96,805,942	42%	
Income - Grants & Subsidies	447,779	461,325	(13,547)	2,579,156	2,790,825	(211,670)	6,447,423	40%	1*
Income - NZTA External Cost Recoveries	400,259	512,240	(111,982)	1,911,322	2,561,202	(649,880)	6,146,884	31%	2*
Income - Consents	1,162,965	1,136,397	26,568	5,444,477	5,734,193	(289,716)	12,558,418	43%	3*
Income - External Cost Recovery	28,678	78,133	(49,455)	394,804	390,663	4,141	937,592	42%	
Income - Regulatory	381,132	488,375	(107,243)	1,713,614	2,400,637	(687,023)	5,942,984	29%	4*
Income - Operational	2,206,898	2,216,917	(10,019)	10,468,388	11,198,212	(729,824)	26,887,177	39%	5*
Total Operating Revenue	12,754,008	12,985,549	(231,541)	63,101,416	65,580,708	(2,479,292)	155,726,420	41%	
EXPENDITURE									
Personnel Expenditure									
Expenditure - Salaries and Wages	3,126,990	3,328,348	201,358	15,271,876	16,316,203	1,044,328	39,323,565	39%	6*
Expenditure - Salaries and Wages Contract	468,981	319,076	(149,905)	2,297,379	1,612,624	(684,755)	3,478,512	66%	7*
Expenditure - Health Insurance	38,029	36,031	(1,998)	147,170	180,154	32,984	432,370	34%	
Total Personnel Expenditure	3,634,000	3,683,455	49,455	17,716,424	18,108,982	392,557	43,234,447	41%	
Operating Expenditure									
Expenditure - Professional Services	240,327	407,906	167,580	1,261,059	2,034,333	773,274	5,084,681	25%	8*
Expenditure - Legal	1,032,168	251,846	(780,323)	3,072,306	1,259,229	(1,813,077)	3,022,149	102%	9*
Expenditure - Stationery	22,664	32,870	10,206	131,589	164,349	32,760	394,437	33%	
Expenditure - IT & Phones	80,552	79,402	(1,150)	332,795	397,009	64,213	1,007,691	33%	
Expenditure - Commercial Rent	270,002	287,929	17,928	1,286,860	1,439,646	152,787	3,455,149	37%	10*
Expenditure - Vehicle	85,298	58,833	(26,465)	319,576	294,165	(25,411)	706,000	45%	
Expenditure - Power	260,338	302,159	41,821	1,440,474	1,558,856	118,382	3,656,725	39%	11*
Expenditure - Insurance	506,834	130,308	(376,526)	1,110,220	651,540	(458,680)	1,563,700	71%	12*

Operating Expenditure and Revenue

Financial Management Report

% of the year completed

33%

DESCRIPTION	October 2021 Actual	October 2021 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
EXPENDITURE									
Operating Expenditure continued									
Expenditure - Infrastructure Maintenance	3,092,932	2,779,201	(313,731)	14,549,046	14,576,006	26,960	34,394,914	42%	
Expenditure - Parks & Reserves Maintenance	1,235,162	1,194,158	(41,003)	3,985,593	5,026,066	1,040,473	12,417,139	32%	13*
Expense - External Cost On Chargeable	81,969	78,133	(3,836)	371,807	390,663	18,856	937,592	40%	
Expenditure - Grants	651,763	645,132	(6,631)	3,447,440	3,414,601	(32,839)	8,443,549	41%	
Expenditure - Other	1,351,053	1,471,105	120,052	5,297,235	6,270,897	973,662	16,981,449	31%	14*
Total Operating Expenditure	8,911,060	7,718,982	(1,192,078)	36,606,001	37,477,359	871,359	92,065,175	40%	
Interest and Depreciation									
Expenditure - Interest	406,457	746,747	340,289	2,066,173	3,733,733	1,667,560	8,960,960	23%	15*
Expenditure - Depreciation	3,581,873	3,581,873	0	17,941,229	17,940,601	(629)	42,899,010	42%	
Total Interest and Depreciation	3,988,330	4,328,620	340,289	20,007,402	21,674,334	1,666,931	51,859,970	39%	
TOTAL EXPENDITURE	16,533,390	15,731,056	(802,334)	74,329,827	77,260,675	2,930,847	187,159,591	40%	
NET OPERATING SURPLUS (DEFECIT)	(3,779,382)	(2,745,507)	(1,033,875)	(11,228,412)	(11,679,967)	451,555	(31,433,171)		

* Commentary

*1 Income - Grants & Subsidies - \$212k unfavourable variance with NZTA subsidy roading maintenance costs due to timing.

*2 Income - NZTA External Cost Recoveries - The \$650k unfavourable variance is mainly within Infrastructure and is due to lower internal time allocations to CAPEX projects of \$617k, due in part to staff vacancies and lower than assumed internal time allocations.

*3 Income - Consents - Unfavourable variance of \$290k is within Planning & Development with Resource Consents \$520k unfavourable due to lower recoverable hours and issued consents, driven partly by the onboarding of new resources in Q1 (hours 20% lower and issued consents 8% lower than budgeted). In addition, there have been some credits issued as historical account queries are worked through. This has been partially offset by Engineering Consents \$131k favourable with a greater than budgeted level of recoverable hours (17% higher than budget).

*4 Income - Regulatory - \$687k below budget. Legal and Regulatory \$502k unfavourable with Parking fees and permits \$334k below, this is 62% of prior years actuals YTD due to tourism downturn/ lockdowns. Campervan infringements \$107k below, driven by international border delays and lockdown restrictions (48 campervan infringements issued YTD vs 809 to YTD Nov 19/20 (pre covid). Premise registrations \$93k under as a result of business suspensions and level 4 & 3 restrictions. Infrastructure Parking income \$248k unfavourable due to lower volume driven by lockdowns and international border delays.



* Commentary

*5 Income - Operational - \$730k unfavourable

- Community Services \$971k below with Parks & Reserves \$679k down, \$313k due to low forestry volumes, the balance being offset by higher yield prices relative to prior year, which have been dropping since July (November revenue estimate in the absence of any other data), Community Property \$371k unfavourable due to lower lease rental income (mainly Wakatipu due to Skyline which is based on 20-21 actuals).
- Infrastructure \$397k lower Refuse income, due to lower volumes as a result of lockdowns earlier in the year.
- Property \$264k unfavourable due to lower lease rental income with Wanaka Airport \$239k driven by Covid rent relief and lower Nasa income which is being investigated and the removal of Lakeview \$85k due to removal of rentable dwellings. Commercial licence fees are lower by \$263k largely due to Lakeview base rent reduction due to the ongoing development on this site.
- Community facilities \$348k favourable driven by a grant received in relation to the Luggate Hall (received from Otago Community Trust) - to be reclassified to '17 Income - Grants & Subsidies Capex' in December.
- \$423k favourable variance in Infrastructure due to a 3W grant received from DIA - to be reclassified to '17 Income - Grants & Subsidies Capex' in December.
- \$211k favourable variance in Corporate, driven mainly by income for Economic Development \$118k being unbudgeted income relating to Welcoming Communities and Lifetime value of a visitor and \$130k Civil Defense from MBIE - COVID recovery. Income offset by expenditure.
- Infrastructure Rooding \$147k favourable due to \$100k contribution received for the Gorge Road lease (bike park section), and \$50k ORC recoveries for bus stop maintenance and construction.

*6 Expenditure - Salaries and Wages - \$1.0m lower with favourable variances in Infrastructure & Property of \$494k, Planning & Development \$331k, Corporate \$169k, and Finance, Legal & Regulatory \$84k. The favourable variance is being driven largely by 55 vacancies across all directorates, an improvement vs last month of 1.

*7 Expenditure - Salaries and Wages Contract - \$685k above budget with \$568k unfavourable in Planning & Development to cover vacancies, \$309k in Resource Consents and \$201k in Building Services. The balance is spread across a number of directorates.

*8 Expenditure - Professional Services - \$773k lower with \$468k favourable in Infrastructure of \$262k within Rooding and \$200k within 3 Waters due to timing. Corporate \$272k with \$173k favourable in Other Consultants and \$80k in Economic Development due to timing of projects.

*9 Expenditure - Legal - \$1.8m unfavourable with \$1.6k unfavourable weather tightness variance in Building Services (Weather Tightness).

*10 Expenditure - Commercial Rent - \$153k favourable with \$250k favourable in Community Services as the Mitre 10 Community centre in Wanaka building lease has not started. Lease negotiations have been completed and will be presented to Council in February.

*11 Expenditure - Power - \$118k favourable mainly due to the delay of the Mitre 10 Community Centre lease, lower Lakeview utilisation and a number of smaller variances across 3W infrastructure.

*12 Expenditure - Insurance - \$459k adverse due to a posting error of \$230k which will be corrected in December. The balance is being driven by an increase in premiums following the renewal of the policy.

*13 Expenditure - Parks & Reserves Maintenance - \$1.0m favourable largely within Community Services (\$863k) with \$452k lower stumpage costs relating to reduced forestry output (offset by unfavourable revenue variance due to August covid lockdown and poor weather in July), and \$355k favourable Parks and Reserves Open Space contract costs due to Covid in August and savings in tree maintenance as targeted cost saving opportunity pursued in this area.

*14 Expenditure - Other - \$974k favourable due largely to timing. \$494k in Planning & Development due mainly to favourable District Plan commissioner costs, \$141k in Infrastructure due to lower volume in landfill and recycling due to lockdowns. \$122k in Corporate due to HR Staff Training, Finance, Legal & Regulatory \$106k due to lower parking control and infringement related court costs, with the balance being driven by small variances across a number of directorates.

*15 Expenditure - Interest - Interest expense is favourable by \$1.7m due to lower than expected interest rates and timing of capex spend which is mainly within the Property & Infrastructure space where the interest budget is phased straight line and has not been adjusted for projects deferred timing of delivery.

Capital Expenditure and Revenue

Financial Management Report

DESCRIPTION	November 2021 Actual	November 2021 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
Capital Revenue									
Income - Development Contributions	1,082,397	1,112,881	(30,484)	6,899,069	5,564,406	1,334,662	13,354,575	52%	16*
Income - Vested Assers	0	0	0	0	0	0	19,600,000	0%	
Income - Grants & Subsidies Capex	3,713,007	4,953,144	(1,240,137)	15,725,463	24,765,720	(9,040,257)	59,437,726	26%	17*
Income - Grants & Subsidies	0	0	0	2,579,799	0	2,579,799	0	0%	
Total Capital Revenue	4,795,404	6,066,025	(1,270,621)	25,204,331	30,330,126	(5,125,796)	92,392,301	27%	
Capital Expenditure									
Projects/Asset Purchases	24,041,062	24,572,920		68,544,766	71,369,559	2,824,793	287,439,402	24%	18*
Debt Repayment	0	0	0	0	0	0	16,890,000		
Total Capital Expenditure	24,041,062	24,572,920	0	68,544,766	71,369,559	0	304,329,402		
NET CAPITAL FUNDING REQUIRED	19,245,658	18,506,895	1,270,621	43,340,435	41,039,433	5,125,796	211,937,101		
External Borrowing									
Loans	248,023,000						342,400,000		
TOTAL BORROWING	248,023,000						342,400,000		

* Commentary

*16 Income - Development Contributions - \$1.3m favourable. \$0.9m favourable within Infrastructure roading \$1.9m, partially offset by \$0.9m unfavourable in 3 Waters. Community Parks & Reserves \$0.4m favourable.

*17 Income - Grants & Subsidies Capex \$9.0m unfavourable

- \$3.9m within NZTA Subsidy target income has reduced as a result of lower than expected Waka Kotahi funding along with the late notification of NLTP budgets in September, which coupled with changes to Waka Kotahi activities, has caused a delay with developing the 3 year work programme to align with funding approved. Budgets will be more closely aligned through the December 2021 reforecast and the Capex subsidy budget will be adjusted down following council approval in February 2022.

- \$5.1m within CIP Subsidy - the Programme Alliance Agreement (PAA) has now been signed and the main contract works for Arterials construction commenced on 27 September, expecting claims to increase as we progress throughout the year. Street upgrades construction is continuing but \$9.5M is expected to be deferred to 22/23 through the December reforecast, partly due to the Hotops Rise Cycle path which remains on hold following discussion at the 16 December Council Meeting which favoured using an alternative route through Queenstown Gardens. The percentages claimed from CIP were also below budgeted as variable based on milestone dates and some works such as internal time being non-recoverable.

*18 Projects - Capital Expenditure - \$68.5m year to date spend vs budget of \$71.3m. Main project spend this month included \$11.0m Cardrona new Wastewater Scheme, \$3.6m Queenstown Street Upgrades CIP, \$1.2m Qtn Town Centre Arterials - Stage 1, \$1.1m Lucas Place Road Rehab, \$833k Shotover Country WS new WTP, \$697k Lakeview Development Road & Public Realm and \$581k 3 Waters Reform Stimulus Delivery Plan.